



AGENDA REQUEST FORM
(FOR ITEMS OUTSIDE OF WORKING GROUP MATTERS)

PLEASE NOTE THAT AGENDA ITEMS MUST BE SUBMITTED IN ADVANCE OF THE MEETING IN LINE WITH THE TIMESCALES SCHEDULE THAT HAS BEEN CIRCULATED

Please note the clerk will endeavour to include your request, however the clerk will decide its suitability in line with statutory guidelines and other agenda items may take precedence.

NAME:	<u>Nicola Cobb</u>	DATE:	<u>14 March 2025</u>
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AGENDA ITEMS - INSERT WORDING TO APPEAR ON THE AGENDA. REMEMBER TO MAKE IT CLEAR WHAT YOU ARE ASKING COUNCILLORS TO DECIDE. PLEASE ALSO NOTE IF YOU ARE LOOKING FOR A SPECIFIC RESOLUTION.

“To consider...” “To note...” “To review...” “To agree....”

- To consider whether Nash Mills Parish Council would agree to use underspend from the 2024-25 parish magazine budget (now in general reserves) to fund an additional magazine in 2025-26.

BACKGROUND INFORMATION - INSERT AS MUCH INFORMATION AS POSSIBLE SO THAT COUNCILLORS HAVE THE DETAIL THAT THEY NEED IN ORDER TO MAKE AN INFORMED DECISION.

Our parish magazine printing budget covers the cost for three magazines per year. In our 2023/24 budget year, only two magazines were produced. As advertisers pay for adverts in three magazines, this created a misalignment with advertising invoices.

The printing budget for 24/25 was £2,591. The cost for the Autumn 2024 edition was £785 (32 pages) and for the Spring 2025 was £875 (36 pages). This has left an underspend of £931. This amount will be returned automatically to general reserves (as with any year end underspend). In order to bring the magazine production and advertising back into line, would council consider using money from general reserves to fund an extra magazine (Summer 2025) within the 2025-26 budget year?

Advertisers have been invoiced in October 2024 for three magazines. That income was accounted for in the 24/25 financial year, but requires one additional magazine in order to bring it into alignment with annual magazine production. Our planned magazines for 2025/26 can then be created around Aug/Sep, Winter Nov/Dec, and Spring Mar/Apr. (Exact timing dependent on news / events to be shared.)

BACKGROUND DOCUMENTS LIST NAMES OF ANY DOCUMENTS OR SUPPORTING INFORMATION TO BE ATTACHED. ALL DOCUMENTS MUST BE SUBMITTED WITH THE REQUEST.

N/A

COSTS - INSERT DETAIL OF COSTS ASSOCIATED WITH THE DECISION THAT YOU ARE ASKING THE COUNCIL TO MAKE (IF KNOWN).

Up to £931 from general reserves