##### 

##### PO Box 1602 Hemel Hempstead Herts HP1 9ST E: [**clerk@nashmillsparishcouncil.gov.uk**](mailto:clerk@nashmillsparishcouncil.gov.uk)W:[**www.nashmillsparishcouncil.gov.uk**](http://www.nashmillsparishcouncil.gov.uk)

##### **Councillors Lisa Bayley, Alex Bailes, Michele Berkeley, Alan Briggs, Nicola Cobb, Grant Kennedy, Jamie Kitson, Steve Roberts,**

##### are hereby summoned to attend

###### **Nash Mills Parish Council Meeting**

###### **Monday 11th November 2024 7.30pm**

**Nash Mills Village Hall, Lower Road, Hemel Hempstead.**

**To transact the business on the following agenda**

###### All supporting information and any decisions made will be available on our website.

###### The meeting is open to members of the public and press

Please note that meetings may be recorded.

###### *Nikki Bugden*

###### Mrs N Bugden

###### Clerk to Nash Mills Parish Council – 29th Oct 2024

###### To assist in the speedy and efficient despatch of business, members requiring further information or clarification on items included on the agenda are requested to enquire prior to the meeting. Please see our website or contact the clerk for accompanying reports.­­­­­­­­­­­­­­­­­­­

###### **AGENDA**

### **24/115/FPC Apologies**

To receive apologies for absence

### **24/116/FPC Interests**

### To receive declarations of interest from councillors on items on the agenda

### To receive written requests for dispensations for declarable interests; and

### To grant any requests for dispensation as appropriate

### **24/117/FPC Minutes**

To confirm the minutes of the following meeting(s) as a true and accurate record of proceedings.

**14th October 2024**

### **24/118/FPC Reports to Council (information only no actions arising unless separately detailed below)**

Clerk Report- circulated. **Appendix 1**

Borough and County Cllr Reports **Appendix 2 (if available)**

## **PUBLIC PARTICIPATION 15 MINUTES TOTAL (MAX 3 MINS PER PERSON)**

### **24/119/FPC Public Issues/Participation**

Members of the public can raise matters of concern or items for discussion pertinent to the agenda. Should you wish to speak during public participation regarding an item on this agenda **please pre-register with the clerk by 9am on the Thursday before the meeting** to reserve your 3-minute slot. Please note that there are 15 minutes maximum overall in this section and slots are allocated on a first come first serve basis. Comments relating to items not on the agenda may be circulated to council by alternate means upon request to the clerk.

## **PLANNING & CONSULTATIONS**

### **24/120/FPC Planning Applications**

* To consider and approve any Parish Council responses to the following planning applications received up to 29th October 2024

**None**

* To consider and approve any Parish Council responses to any planning applications received during the period after which the agenda was published.

29th October 2024- 11th November 2024 (Clerk to advise). Link to Dacorum Borough Council planning portal can be found here [Planning Search (dacorum.gov.uk)](https://planning.dacorum.gov.uk/publicaccess/) and will have detailed information on applications that may be on the agenda

### **24/121/FPC Consultations.**

* To consider any comments on the suggested response (as circulated) for the amended Dacorum Local Plan [Dacorum Local Plan to 2041 - Pre-submission version](https://www.dacorum.gov.uk/docs/default-source/strategic-planning/dacorum-local-plan-to-2041-pre-submission-version.pdf?sfvrsn=53731d9e_1)

### **24/122/FPC DBC Development Management Committee Meeting (DMC)**

To consider any actions arising from DMC cases (as required, clerk or Cllr Briggs to advise)

### **24/123/FPC Planning Information/Updates from Clerk. (Clerk or Cllr Briggs to advise)**

## **FINANCE**

### **24/124/FPC Monthly Financial Matters Appendices 4a-i**

1. To note and ratify any payments made since the last meeting or those paid by NMPC debit card under delegated powers, to approve Nov payments to be made in accordance with the budget (included in monthly schedule circulated)
2. To note that the contractual pay rises (2024/25 NJC PayScale’s) has been applied for all staff, back dated to 1st April 2024 (included on schedule)
3. To delegate authority to the clerk, in consultation with the chairman, to make all contractual payments for December as there will be no December meeting. (To be ratified at the January meeting)
4. To confirm the bank signatories for the Nov & Dec payments
5. To review the earmarked reserves held by NMPC
6. To receive and approve the statutory receipts and payments report up to 30th Oct 2024
7. To receive and approve the bank reconciliation up to 30th Oct 2024
8. To receive and approve the asset register up to 30th October 2024
9. To note that the pension returns for November 2024 have been submitted

### **24/125/FPC Budget 2025/26 Appendix 5**

* To review the budget document V2 circulated and to feedback any comments or amendments to the clerk (including any comments regarding salary budget line and magazine advertisement pricing)
* To note that as NMPC are still waiting for the DBC figures the final version of the budget will be brought to the January meeting.

## **STATUTORY MATTERS**

### **24/126/FPC To consider the following policies for adoption by council (council to determine any amendments prior to adoption)**

Defibrillator Risk Assessment (annual review)

Play Park Risk Assessment (annual review)

Review of the Effectiveness of the Internal Auditor & Audit (6 monthly review)

## **AGENDA REQUESTS FROM COUNCILLORS/WORKING GROUPS/COMMITTEES**

### **24/127/FPC The Denes Session**

To receive verbal update and to take any items for investigation by the clerk or for inclusion on a future agenda

### **24/128/FPC Library Box Project Appendix 6 (Cllr Briggs)**

To receive an update on the current project and to determine any further actions or approve additional expenditure as required.

### **24/129/FPC Abbots Hill School Lease of Playpark Appendix 7**

To consider actions to be taken following clerk investigations.

### **24/130/FPC Nash Mills School Appendix 8 (clerk)**

To consider NMPC’s involvement with the school democracy curriculum and to determine the Councillors who may wish to be involved.

### **24/131/FPC Georgewood Steps Appendix 9 (clerk)**

To consider if NMPC wish to earmark CIL funds for additional works to the path alongside Georgewood Road.

### **24/132/FPC Verges working group Appendix 10 (Cllr Berkeley)**

To consider any actions resulting from the verges project working group update

### **24/133/FPC Canal Trip Appendix 11 (Cllr Cobb)**

* To consider whether NMPC wish to fund a community engagement canal trip with the Waterways Experience
* To determine which earmarked reserves budget heading funding to be debited from.
* To consider dates (subject to availability)

**24/134/FPC Speed Indicator Devices-HCC insurance costs Appendix 12 (clerk)**

* To consider if NMPC wish to fund the Herts County Council insurance costs for 2 of the SIDS.
* To determine which budget heading these funds should be taken from

### **24/135/FPC Magazine Appendix 13**

* To receive report
* To determine the following items

- Timing of the next two editions for this budget year

- Timing of editions for the financial year 2025/26

- Proposed pages/content to support budget

- Proposed advert charges for 2025/26 (effective 1st April 2025)

### **24/136/FPC Action List Appendix 14** (for information only-no actions arising.)

***Next Meeting Monday 13th January 2025***

***Agenda Items no later than 9am* Thursday 2nd January 2025**

**Late items will not be accepted**