



NASH MILLS
PARISH COUNCIL



Clerk Report May 2024

Audit

Internal audit concluded. Clear report-no recommendations.

War memorial and Gardens

Gardens are now looking in a very poor state. I have liaised with DBC/Cllr Bales (in his capacity as Chairman Management Company/BCllr Jan Maddern. No further forward than we were when this was previously queried. S106 agreement query has been left with DBC legal team at present as the query is relating to the fact that the site is private land rather than unadopted or adopted land.

Lease Abbots Hill School

Letter now received and circulated to Cllrs. This will be an agenda item in June to ascertain whether there are any actions that NMPC wish to take.

Litter Pick Bunkers Lane

Road closure notice received for Bunkers Lane from 27th May for 5 days. 9.30-3.30pm for drainage works. On receipt I contacted DBC to request a litter pick. They have spoken to HCC and are struggling to get permissions to work on the road. Cllr Maddern is trying to assist as County Cllr, and I have escalated to a contact that I have in the Corporate Policy team who liaise with parishes.

Abbots Hill School were also emailed to inform them about the closure.

NMPC Finance

We have received an invoice for £50 from the HCC pensions team. This has been ongoing for over 3 months as they are not responding to queries other than to say it relates to a valuation. I have asked for clarity and will not be paying this until we receive all of the relevant information.

Warden Updates

- Continued issues with fly tipping
- Playpark sprayed with moss treatment

Further Action List Updates

- See separate business planning excel sheet [business planning WG.xlsx](#)

Correspondence received (please note that this will not include all items dealt with by the clerk)

- Query received regarding former methodist church site.
- Complaint received re fly tipping in garages behind Chambersbury Lane/near the allotments

- Correspondence received from Sir Mike Penning re Nash Mills School. I have been permitted to liaise with the school directly as it is about playpark improvements, and we are waiting to hear more about the lease renegotiations. A holding email has been sent to Mr Maher (headteacher)

County & Borough Cllr Updates

- Crossing at Bunkers Lane to the playpark is currently under project development. S106 will fund this. The engineers are investigating suitable placement in line with highways constraints.

Clerk Action List updates (status post April meeting)

Full Council Action List April 2024 (post meeting)

Cllr Actions from Most Recent Meetings	Comment	
Awaiting Further Updates items in red have been outstanding for more than 3 months		
Cllr Cobb to liaise with Cllr Kennedy re FB		
Cllr Cobb to liaise with Cllr Roberts re PC mag planning.	In progress	
Cllr Cobb to liaise with Cllr Bales re magazine pricing.		
Cllr Kitson-Website working group	Clerk requested that this be looked at after end June 2024	
Cllr Briggs -Heritage working group		
Cllr Kennedy- Events working group		
Cllr Roberts- Business working group-2 items handed back to WG (Gardens & Environment/Good Neighbour)	clerk emailed details 18/3	
Article re Jamboree contribution to be written for NMPC Mag	NC	Article re Jamboree contribution to be written for NMPC mag
Cllr Briggs to arrange playpark Cllr walkaround	Booked 11/5/2024 9.30am	
Cllr Briggs to liaise with the Three Tuns re CPRE available dates in May	Clerk to book CPRE Cllr to confirm with venue	
Clerk Actions (Most Recent Meetings for Information Only)	In addition to standard duties	
Write to HCC re Christmas lights license delays	Chased response 15/2 Chased 18/3	
Load bank payments	actioned	
Add minutes and draft minutes to website	Actioned	
Submit planning comments x 1	Actioned	
Work though items on business planning spreadsheet		
find details of landowner re mailbox	Outstanding-emailed previous shop owner awaiting response	
Complete 2 x proformas for mailbox	Outstanding	
Investment policy		
Add CPRE to May agenda	Actioned	
Approach DBC for any free seeds etc for giveaways	Emailed, awaiting response, chased 28/3	This is possible awaiting details
Obtain structure for parish map examples	Report to council June	

Clerk liaise with Cllr Bailes re Dave/war memorial ground works		Actioned
Clerk move £30000 to NatWest 95 day account		Forms completed and ready to be signed at May meeting
Move £20000 to NatWest 35 day account		As above
Move £9000 to NatWest Business Reserve (from CA)		Letter to be signed May meeting
Move £10000 to Lloyds 6 months deposit account		Actioned
Invite artist to pc meeting		Actioned
Notify cllrs re playpark walkaround 11/5/2024 9.30am		Actioned
Notify warden re above		Actioned
Email cllrs re verges wg		Actioned
Update wg register		Actioned
Pay bill at pub		
Add The Denes to May agenda		Actioned
CPRE book speaker		Actioned
Arrange pre-registration		Actioned (and on website)
CPRE event arrange Risk assess—may agenda		Actioned
CPRE invite RA's		Actioned
CPRE-Buy seeds		
Write to shopkeepers re maintenance		
Write to AHS/Watford Grab/Barnetts coaches re large vehicles		
Compile annual reports-write outstanding reports		Actioned
Lectern Board quotes		Actioned-Report June meeting
Clerk ongoing actions (longer term)		
Community Outreach -make initial contact	Awaiting response, chase after Ramadan	
Long Term Actions No Immediate Resolution (Reminders)		
Borough Councillor Actions/ County Councillor Actions		
The Denes enforcement/blocking of spaces at rear - investigating	Oct 23	
Fly Tipping-escalation re certain names and addresses being found in numerous bags on numerous occasions at various locations within Nash Mills	Oct 23	Chased April 24
Georgewood Steps-query/complaint re workmanship and condition. Query re lighting	Sept 23 Email forwarded to HCC for investigation Jan 23 Chased for response 15/2/2023 Chased Cllr to chase DBC 18/3/24	NMPC to submit a FOI request to see the report (April 24) Actioned chased response 7/5/2024
S106 Teal Way/Willows fence/Osprey Close		

Nikki Bugden 7/5/2024