



Clerk Report 2 – Welcome Sign Nov 2023 v2

Council Actions Required

- To consider and if agreed approve the preferred design of the new 'Welcome to Nash Mills' sign
- To consider the wording required on the new sign
- To instruct the clerk to purchase the new sign (if design/ supplier agreed) and arrange installation with Herts County Council (HCC)

Background

NMPC submitted an insurance claim to Gallagher in May 2023 for a replacement roadside sign. The original sign situated at the top of Bunkers Lane appears to have been destroyed by a car. The original manufacturer is unknown and therefore we were only able to obtain quotes for similar size/model signs. The claim was approved up to a value of £1019.41 as three quotes were provided as required by Gallagher. Installations costs are unknown, but these will also be covered by insurance. There is an excess of £400.00.

From Gallagher 'Installations costs can be included in the claim and would need to be specified on the invoice. £1019.41 is the maximum the insurer will pay for the sign. You can use a prepared supplier, but you would need to pay any additional costs'

The clerk submitted a report in Sept 2023 however council determined that they wished the clerk to source alternative options for consideration. 3 Cllrs were asked to source alternatives, and these were investigated, however once the quotes were received and the report was sent to HCC to verify the clerk was informed that **only the Glasdon sign was permitted.**

Considerations

Council needs to determine a design for a replacement sign so that the clerk can then liaise with HCC to obtain the required permissions for replacement and installation.

- NMPC will be required to use HCC contractors. The initial quote was for installation is £495 plus VAT. The insurance is likely to cover installations costs.
- This type of sign is regulated by the TSRGD regulations and as a result must conform to British Standard BS EN 12899-1:2007, the sign has to conform to a certain specification.
This includes;
Retro reflectivity standards – meaning the sign must be made from reflective material to ensure night-time visibility.
3mm thickness and made from composite material or aluminium – For wind loading purposes and also to reduce impact if hit by a vehicle.
Letter height (aka X-height) and font – standard front and set X-heights that must be met.

Only the Glasdon sign meets all of these requirements.

- wording- The Traffic Sign Regulations and General Directions (TSRGD) state;

(4) “Please drive carefully” may be omitted or varied to “Thank you for driving carefully” or another road safety message of not more than five words.

It must be a road safety message of no more than five words. “Watch your speed” is another potential option

- Bollards to protect the sign are not an option, it is deemed safer for drivers to hit the sign than hit a concrete bollard and plastic bollards would serve no purpose. Reflectors could be put on the sign legs if required. (source HCC)

Future Actions for a later date/budget consideration

NMPC should audit the remaining 3 signs to ascertain if they remain fit for purpose or whether future budget allocations should be earmarked for replacement.

It is likely that the sign on Barnacres will require substantial repair or replacement in 2024/25 due to rot.

Council to note that policy excess costs will be an unbudgeted cost deducted from general reserves (£400).

Suggested Alternatives and Quotes

Quote 1 Glasdon £1085.45 plus VAT (1.5m width).

Not wood but wood effect (same details as shared in Sept report)

Glasdon Gateways would be the nearest alternative.

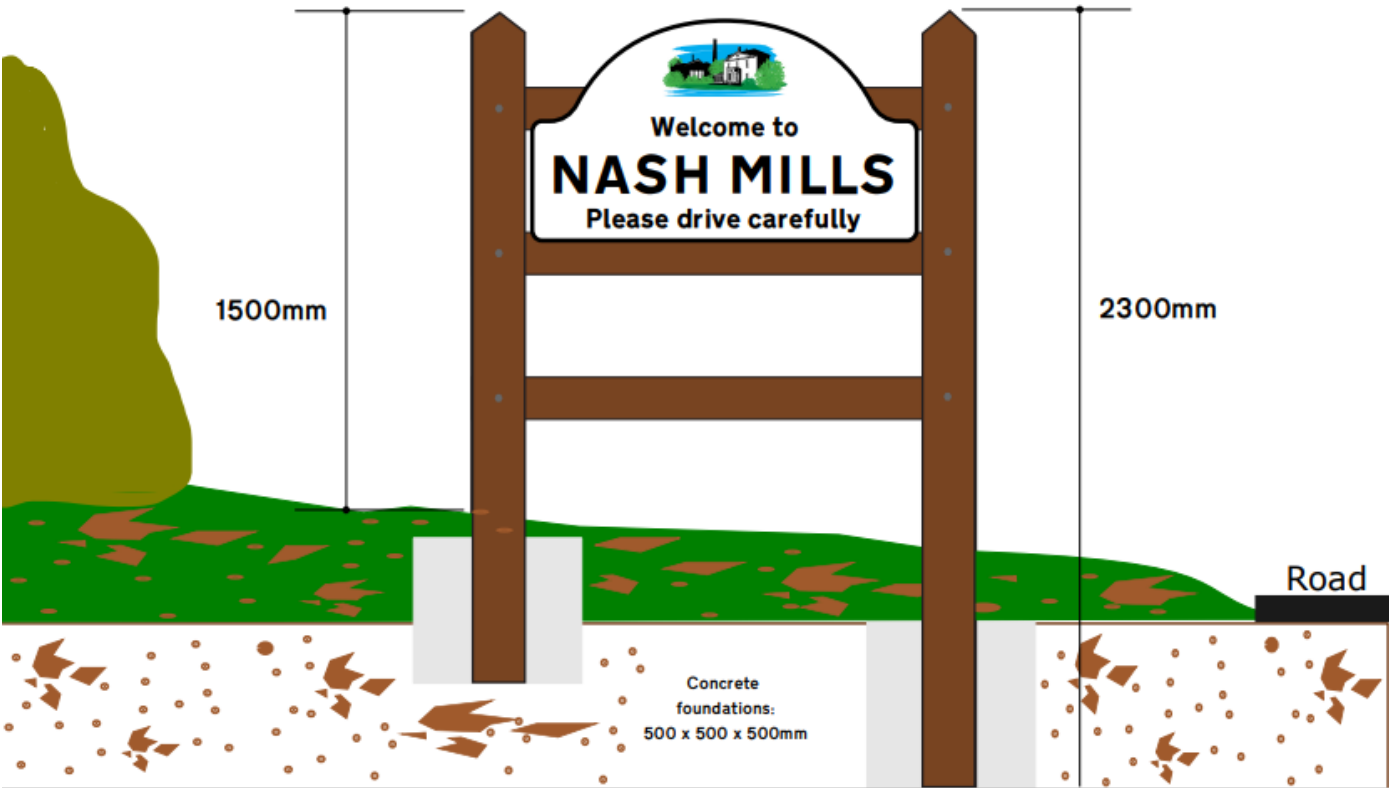
The nearest models would be Dark Oak, either 1.5m width, complete with three horizontal slats and height 2.3m (1.8m above ground) to accommodate the installation into a sloped verge (one leg longer than the other).

The quotation 'EQ70087705' (sent in June) is already to the same style as per the attached visual. They have quoted for the taller option due to the original placement of the gateway being on a verge.





Scale 1:14


NOTE: THIS SIGN MEETS THE MINIMUM REQUIREMENTS OUTLINED BY THE DfT & TSRGD

Gateway front dimensions:
Height: 2300mm
Width: 1500mm
Sign dimensions:
Height: 650mm
Width: 1150mm



Glasdon Gateway
manufactured from rigid Everwood, wood effect material in Dark Oak, 2.3m height (installation into a sloped verge so one leg longer than the other) and 1.5m width, complete with three horizontal slats and ornate style sign to read 'Welcome to NASH MILLS Please drive carefully' with village crest incorporated above (650mm x 1150mm).

- *Please refer to the attached visual.
-  [Product Information](#)
 -  [Product News](#)
 -  [Product Videos](#)
 -  [Product Warranty](#)

1	£1,085.45	£1,085.45
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(Images shown are examples only, your final product will vary depending on specification)
All details will remain firm until 23/11/2023

Please refer to the **Conditions of Sale**.

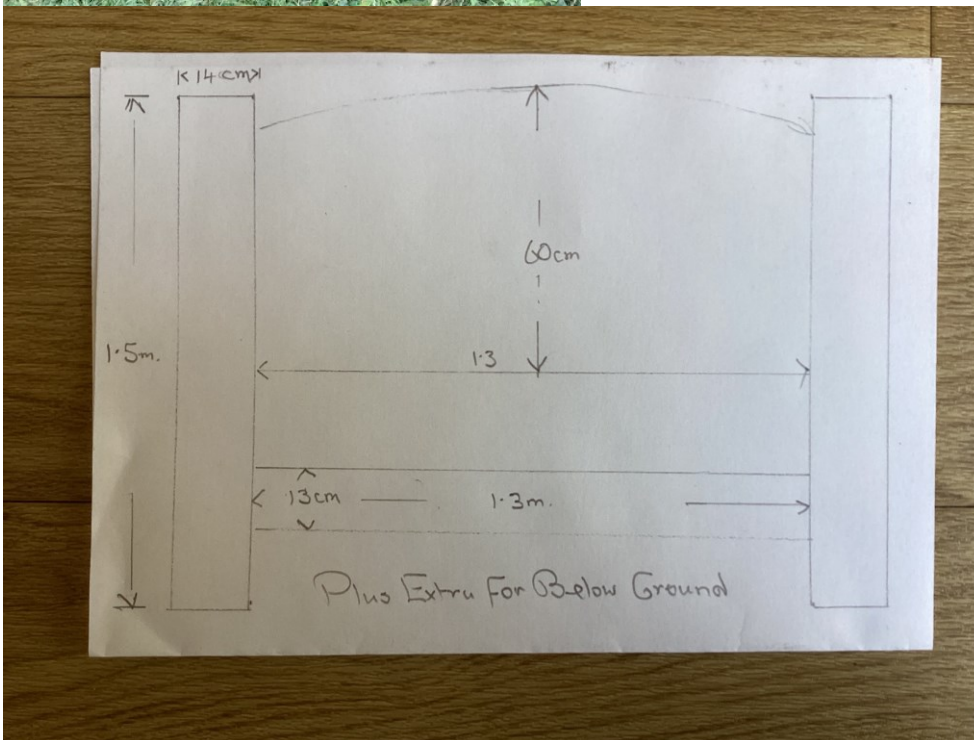
Carriage to HERTFORDSHIRE	£0.00
Total (excluding VAT)	£1,085.45

Please note prices excluding VAT.

Examples made up of the same in situ



Our existing Signs



Our existing sign was approx. 1.58 wide (centre plus legs)

Nikki Bugden
Clerk to the Council
24/10/2023