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##### PO Box 1602 Hemel Hempstead Herts HP1 9ST E: **clerk@nashmillsparishcouncil.gov.uk**W:[**www.nashmillsparishcouncil.gov.uk**](http://www.nashmillsparishcouncil.gov.uk)

##### **Councillors** Lisa Bayley, Jan Maddern, Michele Berkeley, Alan Briggs, Nicola Cobb, Mandy Lester, Steve Roberts, Emily Tout

###### are hereby summoned to attend.

###### **Nash Mills Parish Council Meeting Monday 13th March 2023 7.30pm**

**Nash Mills Village Hall, Lower Road, Hemel Hempstead.**

To transact the business on the following agenda

###### **PLEASE NOTE- SAFETY ADVICE AND IMPORTANT INFORMATION BELOW****Members of the public and press are allowed by legislation to attend a parish council meeting.**

######  **All supporting information and any decisions made will be available on our website.**

**Please note that meetings may be recorded.**

###### *Nikki Bugden*

###### Mrs N Bugden

###### Clerk to Nash Mills Parish Council – 2/03/2023

###### To assist in the speedy and efficient despatch of business, members requiring further information or clarification on items included on the agenda are requested to enquire prior to the meeting. Please see our website or contact the clerk for accompanying reports.­­­­­­­­­­­­­­­­­­­

###### **AGENDA**

### **22/188/FPC Apologies**

To receive apologies.

### **22/189/FPC Interests**

To receive any declarations of interest for items on the agenda or requests for dispensation.

### **22/190/FPC Minutes**

To confirm the minutes of the following meeting(s) as a true and accurate record of proceedings.

**13th February 2023**

### **22/191/FPC Reports to Council (information only no actions arising unless separately detailed below)**

Clerk Report- circulated. **Appendix 1**

## **PUBLIC PARTICIPATION 15 MINUTES TOTAL (MAX 3 MINS PER PERSON)**

### **22/192/FPC Public Issues/Participation**

Members of the public can raise matters of concern or items for discussion pertinent to the agenda. Should you wish to speak during public participation regarding an item on this agenda **please pre-register with the clerk by 9am on the Thursday before the meeting** to reserve your 3-minute slot. Please note that there are 15 minutes maximum overall in this section and slots are allocated on a first come first serve basis. Comments relating to items not on the agenda may be circulated to council by alternate means upon request to the clerk.

## **PLANNING & CONSULTATIONS- Cllr Briggs**

### **22/193/FPC Planning Applications**

To consider and approve any Parish Council responses to the following planning applications received since last meeting up to 2nd March 2023 (none)

To consider and approve any Parish Council responses to any planning applications received during the period after which the agenda was published.

3rd March 2023- 13th March 2023 (Clerk to advise). Link to Dacorum Borough Council planning portal can be found here and will have detailed information on applications that may be on the agenda

[Planning Search (dacorum.gov.uk)](https://planning.dacorum.gov.uk/publicaccess/)

### **22/194/FPC Consultations. (Clerk to advise)**

To consider and decide actions (if any) to be taken by NMPC in relation to any consultations received.

**Traffic regulation order: proposed parking restriction alterations on The Denes, Hemel Hempstead**

<https://www.dacorum.gov.uk/home/do-it-online/consultation-feedback/current-consultation/results-of-completed-consultation> (closes 22nd March 2023)

### **22/195/FPC DBC Development Management Committee Meeting (DMC)**

To consider any actions arising from DMC cases (as required, Clerk to advise)

### **22/196/FPC Planning Information/Updates from Clerk. (Clerk to advise)**

Potential telephone mast at The Denes (Cllr Briggs to present in clerks’ absence). Information only.

## **FINANCE**

### **22/197/FPC Monthly Financial Matters Appendices 2a-e**

1. To note any payments made since the last meeting by NMPC debit card under delegated powers and to authorise March payments to be made. (Included in March monthly schedule attached)
2. To receive and approve the statutory receipts and payments report up to 28th February 2023
3. To receive and approve the bank reconciliation up to 28th February 2023
4. To move £1000 from EMR community support to EMR community events to cover Expo and Coronation Expenditure
5. To note that the appropriate sum for the purpose of section 137(4)(a) of the Local Government Act 1972 (the 1972 Act) for Parish, Town and Community Councils for 2023-24 is £9.93.

### **22/198/FPC IT -Cllr Email Addresses. Appendix 3**

* To determine whether the clerk can arrange the purchase of the licenses for 8 Cllr email addresses and the designation of these.

## **STATUTORY MATTERS**

### **22/199/FPC To consider the following policies for adoption by council (council to determine any amendments prior to adoption)**

* ICO Publication Scheme (annual renewal-unchanged)
* Complaints Policy (annual renewal-one small change highlighted)
* Vexatious Complaints Policy (annual renewal-unchanged)

## **AGENDA REQUESTS FROM COUNCILLORS/WORKING GROUPS/COMMITTEES**

### **22/200/FPC The Community Expo Appendix** **4**

### To receive and note any verbal report

* To note the date of the debrief
* To note the final budget figures (total working budget previously approved)

### **22/201/FPC Celebrations Working Group Appendix 5**

* To receive the verbal update
* To receive and review the quotations received for a photo board and to approve the replacement of window decals by lamp-post signs to be printed as part of the photo board (if approved) and to determine any actions arising
* To receive and review the wording, design and quotations received for a bench plaque and to determine any actions arising

### **22/202/FPC Christmas Lights 2023 Appendix 6**

* To receive and note the agenda request form
* To consider options for Christmas lights at The Denes
* To determine if the information supplied and quotes provided are sufficient for NMPC to decide the supplier for the next three years, without the need to source an additional third quote.

### **22/203/FPC Magazine Delivery arrangements Appendix 7**

To consider options for the delivery of future magazines (from June 2023 onwards)

***Our next meeting will be held Monday 17th April 2023, 7.30pm, all agenda items to Clerk no later than 9am Thursday 6th April 2023. Late items will not be accepted.***

***Monday 15th May 2023\*\* Annual Council & Annual Parish Meeting \*\*check start times with clerk***