



NASH MILLS
PARISH COUNCIL

Full Parish Council Meeting Minutes

11th July 2022 8.00pm

held at Nash Mills Village Hall

Present

Councillor Lisa Bayley (Chairman)

Councillor Jan Maddern

Councillor Michele Berkeley

Councillor Alan Briggs

Councillor Nicola Cobb

In Attendance

Nikki Bugden (Clerk)

Meeting opened 8.00pm

2 members of the public joined at agenda point 22/105/FPC but left prior to the end of the meeting.

AGENDA

22/093/FPC Apologies

Cllr Roberts, Cllr Tout, Cllr Lester. Apologies noted.

22/094/FPC Interests

No declarations received.

22/095/FPC Minutes

To confirm the minutes of the following Meeting(s) as a true and accurate record of proceedings.

13th June 2022

Resolved, proposed Cllr Bayley, seconded Cllr Maddern that the minutes were a true and accurate record of proceedings, and they were duly signed by Cllr Bayley as Chairman of the meeting. Unanimous decision.

22/096/FPC Reports to Council (information only no actions arising unless separately detailed below)

Crime Report (PCSO Keir Simpson) **Appendix 1**

Clerk asked to clarify whether the increase in crime figures can be attributed to the same persons committing more than one offence and to ask what level of police presence can be usually expected within the parish.

Clerk Report- circulated. **Appendix 2**

B/Cllr confirmed that she had chased the verges updates (outstanding from DBC) again.

PUBLIC PARTICIPATION 15 MINUTES TOTAL (MAX 3 MINS PER PERSON)

22/097/FPC Public Issues/Participation

No members of the public present during this agenda point.

PLANNING & CONSULTATIONS- Cllr Briggs

22/098/FPC Planning Applications

To consider and approve any Parish Council responses to the following planning applications received since last meeting up to 4th July 2022.

[22/01938/HPA | Single storey rear extension measuring 3.60m deep with a maximum height of 3m and a maximum eaves height of 2.70m | 5 Bunkers Farm Cottages Bunkers Lane Hemel Hempstead Hertfordshire HP3 8SW \(dacorum.gov.uk\)](#)

Resolved, proposed Cllr Briggs, seconded Cllr Cobb that NMPC offer no objection. Unanimous decision.

To consider and approve any Parish Council responses to any planning applications received during the period after which the agenda was published.

4th July 2022- 11th July 2022 (Clerk to advise). Link to Dacorum Borough Council planning portal can be found here [Planning Search \(dacorum.gov.uk\)](#)

[22/02035/FHA | Ground floor single story extension. | 5 Chambersbury Lane Hemel Hempstead Hertfordshire HP3 8AY \(dacorum.gov.uk\)](#)

Resolved, proposed Cllr Briggs, seconded Cllr Berkeley that NMPC offer no objection. Unanimous decision.

22/099/FPC Consultations. (Clerk to advise)

None received.

22/100/FPC DBC Development Management Committee Meeting (DMC)

No actions required.

22/101/FPC Planning Information/Updates from Clerk. (Clerk to advise)

Updates on Nash House Appeals lodged with HM Planning Inspectorate- decision notices can be found by using the links below.

Council to note the following;

- Nash House [Conversion of basement into 1x 1-bedroom flat](#) Ref. No: 20/00076/REFU | Status: Appeal Dismissed
- Nash House [Conversion of basement into 1x 1-bedroom flat](#) Ref. No: 21/00038/NONDET | Status: Appeal Dismissed

Noted. B/Cllr Maddern has confirmed that following the dismissal of the appeals she will now request that Enforcement at Dacorum Borough Council commence action to endeavour to reinstate the property to the previously approved specifications and usage.

FINANCE

22/102/FPC Monthly Financial Matters Appendices 3 a-d

- a. To authorise payments to be made. (Monthly schedule attached)
- b. To receive and approve the income and expenditure up to 30th June 2022
- c. To receive and approve the bank reconciliation up to 30th June 2022

Resolved, proposed Cllr Maddern, seconded Cllr Cobb that NMPC approve and authorise the payments as listed in the schedule below (£2665.87, that the income and expenditure is received and approved

and that the bank reconciliation be approved at £139495.24 at 30th June 2022. Unanimous decision.
Cllr Bayley and Cllr Maddern to sign off the bank payments.

Addendum post meeting for audit purposes, due to unforeseen circumstances Cllr Maddern and Cllr Berkeley signed off the payments.

Payee	Description	Amount	Vat	Amount	Minutes ref
SALARIES/HMRC/ PENSION	July Salaries,	£ 2,354.62		£ 2,354.62	
Vodafone	Clerk's Mobile	£ 16.06	£ 3.21	£ 19.27	
NMVHA	Hall Hire	£ 30.00		£ 30.00	
DBC	Garage Rental	£ 52.60	£ 10.52	£ 63.12	
Paybureau	Monthly Wages Fee	£ 18.60	£ 3.72	£ 22.32	
Cllr Expenses	Jubilee prizes (chocs)	£ 18.00		£ 18.00	22068fpc
Viking	ink/paper	£ 46.99	£ 9.40	£ 56.39	
Rialtas	Finance software Annual renewal	£ 129.00	£ 25.80	£ 154.80	
		£ 2,665.87	£ 52.65	£ 2,718.52	

d. To receive and note the quarterly finance report (income/expenditure against budget, receipts and payments) up to 30th June 2022 and to raise any questions arising.

No questions arising.

Resolved, proposed Cllr Maddern, seconded Cllr Berkeley that the report be received and noted.
Unanimous decision.

e. To note that the VAT quarterly return has now been submitted

Noted at £447.39.

STATUTORY MATTERS

22/103/FPC To consider if NMPC wish to assist HCC with funding for towpath improvements. Appendix 4

Resolved, proposed Cllr Bayley, seconded Cllr Briggs that NMPC will offer £5000 of CIL monies to HCC for the towpath repairs within the parish. Unanimous decision.

AGENDA REQUESTS FROM COUNCILLORS/WORKING GROUPS/COMMITTEES

22/104/FPC Magazine Delivery Appendix 5

- To receive the report from the W/G Lead
- To determine whether NMPC are happy to continue with the existing delivery arrangements.

Report was received and clarity was sought from Cllr Maddern regarding the beneficiary and selection process, along with relationship to parish.

Resolved, proposed Cllr Cobb, seconded Cllr Briggs that NMPC continue with representatives from District Scouts delivering the magazine for this financial year. Majority decision. 1 abstention.

Parish magazine article to be written explaining how the nominated Jamboree attendee is working with children from the parish at 1st Apsley Scouts and the other fund-raising activities that are being undertaken. Follow up article to be written post Jamboree.

22/105/FPC Playpark Treasure Hunt/Holiday Activity Appendix 6

- To determine whether NMPC wish to provide a treasure hunt style school holiday activity.
- To determine the details of this activity
- To determine who will create and deliver this and any supplementary actions.

Resolved, proposed Cllr Cobb, seconded Cllr Briggs that NMPC would like to provide an activity to encourage continuation of the 'post-Jubilee' engagement with residents and to draw attention to the existence of the playpark. It was decided that a nature type theme would correspond with the objectives of the council to deliver projects highlighting (and benefitting) biodiversity within the parish. Cllr Cobb to liaise with the clerk to produce and deliver the detail of the activity as there is no August meeting for further discussion. Whilst decisions cannot be made via email, feedback from Cllrs will be gathered, and the clerk has delegated responsibility to deliver services. No expenditure required. Unanimous decision

At this juncture (20.48pm approx) 2 additional members of the public joined the meeting and discussions were suspended whilst they were seated.

Due to questions arising from this arrival and the subsequent attendance of the police the Chairman of the meeting had to suspend the meeting on numerous occasions from this point forward whilst the clerk sought clarity from the officers. Due to the number of interruptions the minutes do not contain all of these suspensions listed individually, however all Cllrs were present for the full discussions prior to any votes being taken unless detailed separately below. Please note there is also a duplication of agenda numbering carried over from the agenda.

22/104/FPC The Denes Working Group Appendix 7

- To receive and note the Clerks report and recommendations and the working group lead's report
- To take any questions arising

Cllr Maddern left the meeting.

- To determine whether NMPC wish to act on the Clerks' recommendations as listed in the report circulated

Resolved, proposed Cllr Bayley, seconded Cllr Berkeley that the majority of the clerks' recommendations 1-5 be taken as listed below but that the working group short-list other types of planters ready for council to decide in September. Unanimous decision.

1. Instruction of DBC to complete works in line with DBC Officer's plan in Autumn 2022 with the following specifications as listed below (* please note these estimated prices may change).

- Wildflower turf (underplanted with bulbs to extend season)
- Border planting-bee and insect friendly perennials and bark covering to keep edges neat and tidy
- Bee houses & Insect houses (quantity, type, and placement to be determined by DBC Officer)
- Signage for bee houses/wildflower planting (quantity, type, and placement to be determined by DBC Officer)

- Information Board detailing wildlife/biodiversity information points (Parish Council/Green Grant branded final design to come back to council once design received from DBC Officer)
- New bin x 2 (The Denes & Georgewood area) design as suggested by DBC Officer
- New planter -design to be determined by full council Sept 2022
- Planting for planter (perennials/shrubs-low maintenance to be determined by DBC Officer)
- Adoption of site within the DBC watering schedule

2. That council consider the DBC officers' recommendation that the top section near Georgewood Road steps/opposite the Denes is furnished with 2 picnic benches, 2 new benches, insect houses, Parish/DBC branded information board to encourage a community 'Jubilee' garden (this would be classed as part of the Rewilding 'Green Grant' Scheme) (and bins if deemed necessary)

3. That Council instruct the Open Spaces Working Group to work with the Clerk to investigate the remaining items under the 'Green Grant/rewilding initiatives to bring back to council by September 2022.

4. That council earmark £12000 for the project by moving

£1000- left in CCTV earmarked reserve and no longer required as project finished

£2000 from rewilding grant (£1000 left for playpark)

£2500 bench & plaque EMR

£500 Community support EMR

5. That council defer the following items

- Telephone Box-deferred until those wishing to champion this purchase can produce a costed project plan detailing planned use/ongoing costs for consideration by council.
- New Post Box- Defer until B/Cllr has obtained further information from Royal Mail.

• **If agenda point 22/104/FPC above is agreed to determine the following;**

a) Do council wish the bench at The Denes to match the existing Jubilee Bench or to be one of the DBC 'stock' benches

Resolved, proposed Cllr Cobb, seconded Cllr Briggs that as council determined that a 'traditional bench' be sourced (22/051/FPC March 2022) the bench should be the same design and from the same supplier as the new Jubilee bench. Unanimous decision.

b) What number of picnic benches/ordinary benches (DBC stock items) do council wish to be installed at the Georgewood Road area.

Resolved, proposed Cllr Bayley, seconded Cllr Briggs that the clerk act on the advice of the DBC Officer. Council would prefer 2 stock benches and 2 picnic benches but if available space prevents this then quantity should be reduced as long as a variety of seating options is provided. Unanimous decision.

22/105/FPC Action list Appendix 8 (for information only)

Our next meeting will be held Monday 12th Sept 2022, 8.00pm, (unless an August meeting is deemed necessary to transact urgent business) agenda items to Clerk no later than Thursday 1st Sept 2022 please. Late items will not be accepted.

Meeting closed 21.45

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Chairman Date