

Nash Mills Crime Figures 2022

	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	YTD.
BURGLARY (DWELLING)	1												
BURGLARY (Other)		1											
THEFT FROM MOTOR VEHICLE		1	1			1							
THEFT OF MOTOR VEHICLE		1	1										
DAMAGE OR DESTROY	2		1		2	3							
THEFT FROM SHOP			1										
THEFT, OTHER				2	2	1							
DRUG RELATED	1	1		4		2							
OTHER CRIMES	4	6	3			9							
DOMESTIC RELATED	-	-	4	4	1	2							
TOTALS	8	10	11	10	5	18							

DWELLING BURGLARY

Nash Mills Crime Figures 2022

BURGLARY OTHER	
THEFT FROM MOTOR VEHICLE	Untidy search carried out of vehicle
THEFT OF MOTOR VEHICLE	
DAMAGE OR DESTROY	Crim Dam to building (public house), 2 x damage to vehicle
THEFT FROM SHOP	
THEFT OTHER	Theft of pedal cycle
DRUG RELATED	2 x possession of controlled substance during vehicle search
OTHER	2 x Assault no injury, Dangerous Dog, Public Order offence, 2 x Threats to Kill, Sexual Assault, 2 x Vehicle interference
DOMESTIC RELATED	1 x Breach of order, Standard Domestic



Clerk Report July 2022

Verges Phase 2

Email sent. Still Waiting for HCC and DBC responses. C/Cllr/B/Cllr asked for assistance. Email sent 16/6

Lease

Solicitor still waiting on AHS response.

Noticeboard

HCC notified of timescales so that they can arrange installation with cycle racks. 50% deposit paid to noticeboard provider.

CCTV Visit

Head of dept has agreed to visits for remaining Cllrs and Clerk-waiting for them to confirm available dates.

Green Grant -reminder

Separate agenda point for July with The Denes project

Defibrillator Sign

Now in correct position.

The Denes Works

Separate Agenda point.

Jubilee Tree

Plaque holder has arrived and will be placed in situ asap.

Parish Magazine Invoices

All now paid.

Police & Crime Commissioners Speed Indicator Device

HCC have notified clerk that positioning may change to opposite side of the road due to issues with visibility. NMPC are governed by HCC criteria and advice, however they have taken into account the potential future redevelopment of the former Methodist church site.

Warden Updates

Bunkers Play Park

Further vandalism to swing seat. Cllr Lester is now lead on Open Spaces WG and undertook a walkaround with clerk and warden 16/6. W/G will look at optionality around usage/equip upgrades in this area and will prepare a proposal with costings for full council in the future.

Week commencing 27/6 Grass has been cut at the play park-this appears to be on a 6-week schedule with DBC.

B/Cllr has been asked for help with the ongoing issue with litter at Gade Tower. Large recycling bins are not being collected regularly resulting in fly tipping in the vicinity.

Waste bin at The Denes has been damaged and DBC have been asked to replace it.

War memorial- top crumbling. Reported to DBC to take forward.

Warden removed a bag containing bottles of urine from The Denes. Warden asked to contact DBC environmental health dept. should this happen again.

DBC Planning Updates

New dates circulated to Lead Cllr Planning.

Training Attended/Attending

Clerk attended SLCC branch officers meeting whilst on leave (as Vice-Chairman SLCC Hertfordshire branch)

Cllrs Roberts & Berkeley attended the HAPTC Finance for Cllrs course. Feedback was that it was quite basic and clerk has offered to host finance training specific to NMPC and also relating to audit and internal control should it be requested.

Clerk has undertaken audit training (in her own time) as she has been auditing other councils on behalf of a HAPTC Internal audit trail.

Clerk attended SLCC Hertfordshire branch meeting Wednesday 5th July.

Clerk attended HCC Rights of Way Working Group meeting Friday 17th June 2022

Correspondence received (please note that this may not include all items)

- Network House planning consultation update. Clerk had further queries and was able to circulate responses to all Cllrs. Formal planning application not yet submitted.
- Nash House-appeals dismissed. Details of link and appeal letters circulated and links on full agenda.
- Resident wrote to ask for assistance re planning application on Longdean park. NMPC had no objections to the application and notified DBC but DBC refused application citing scale of proposed development. B/Cllr asked to assist by calling in the application, and resident notified.
- HCC requested permission to hold a staff picnic at Bunkers Play Park. Clerk approached the school for permission and school have kindly offered to host in their grounds.

Nikki Bugden

5/07/2022

Nash Mills Parish Council
FINANCIAL SCHEDULE

Jul-22

Payee	Method	Description	code	Amount	Vat	Amount	Minutes ref	Inv No
SALARIES/HMRC/PENSION	SO	July Salaries, HMRC,Pension	Various	£ 2,354.62	£	2,354.62		
Vodaphone	DD	Clerk's Mobile	4060	£ 16.06	£ 3.21	£ 19.27		518721663
NMVHA	SO	Hall Hire	4165	£ 30.00	£	30.00		
DBC	DD	Garage Rental	4175	£ 52.60	£ 10.52	£ 63.12		
Paybureau	SO	Monthly Wages Fee	4050	£ 18.60	£ 3.72	£ 22.32		nm0722
Cllr Expenses	Online	Jubilee prizes (chocs)	4160 (emr 329)	£ 18.00	£	18.00	22068fpc	
Viking	Online	ink/paper	4075	£ 46.99	£ 9.40	£ 56.39	operational	7165335.00
Rialtas	Online	fiance software Annual renewal		£ 129.00	£ 25.80	£ 154.80	operational	sm25884
Payments Below Paid under delegated powers				£ 2,665.87	£ 52.65	£ 2,718.52		

NIKKI NOTES

PAY HMRC	Date	Chairman	
PAY PENSION		Second signatory	
VAT RECEIPT GARAGE		RFO	
Change Dave DD			
Change NW DD			

Nash Mills Parish Council

Bank - Cash and Investment Reconciliation as at 30 June 2022

Confirmed Bank & Investment Balances

Bank Statement Balances

30/06/2022	Lloyds Current A/C	49,839.87
29/04/2022	';	60,858.31
29/04/2022	NatWest Current A/C	6,738.81
30/06/2022	Lloyds 32 Day	22,058.25
25/11/2021	Lloyds Holding Account	0.00

139,495.24

Other Cash & Bank Balances

0.00

Closing Balance

139,495.24

All Cash & Bank Accounts

1	LLoyds Current A/C	49,839.87
2	NatWest BR	60,858.31
3	NatWest Current A/C	6,738.81
4	Lloyds 32 Day	22,058.25
5	Lloyds Holding TF Account	0.00
	Other Cash & Bank Balances	0.00
	Total Cash & Bank Balances	139,495.24



NASH MILLS
PARISH COUNCIL

RFO Report Finance Q1 30th June 2022

Please note that the full financial figures are listed at the back of this document. These figures are missing the final NatWest bank interest payments which aren't expected to be more than £10. These are from a third-party software programme and therefore are not able to be made accessible in this document. Please contact the clerk should you require assistance.

Summary

Nash Mills Parish Council (NMPC) are now at the end of the first quarter of the new financial year. Precept and grants have been received and as these were unknown at the time of budget setting result in the reports showing higher-than-expected income figures.

Total balances held on accounts (less NatWest final interest payment) on 30th June 2022 £139495.24

of which £85873.47 is currently earmarked. Projects for which these funds are earmarked are under discussion and it is hoped that The Denes project will proceed in Autumn 2022. The current council term ends in May 2023 when elections will be due.

Council will be urged to re visit the CIL reserves that have accrued over the term, some of which will require spending by 2025. This was due to be considered during our June meeting, however the at the time of writing this report the updates from HCC and DBC in relation to the verges project are still outstanding. The Open Spaces working group lead has also been asked to consider proposals for the open spaces and play park within the parish, but we are still waiting for the lease negotiations to be concluded. We have received a funding request from HCC for towpath improvements which is on the June agenda and this support could come from CIL monies if council choose to contribute. Council to note that CIL is a conditional spend.

1The parish council must use the CIL receipts passed to it to support the development of the parish council's area by funding the provision, improvement, replacement, operation, or maintenance of infrastructure; or anything else that is concerned with addressing the demands that development places on the area.

¹ [Community Infrastructure Levy - GOV.UK \(www.gov.uk\)](https://www.gov.uk)

Financial Headlines

Position 30th June 2022 (income/expenditure)

	Budget	Actual	Variance	Notes
Income	673	44966	(44293)	Budget did not include precept, grants, or CIL monies as these were unknown at the time of budget setting.
Expenditure	42005	14421	27584	

Budget heading Overspends over £100 or 15% of budget (reported as required in our Financial Regulations)

- 4160- Misc. (Park & Misc.) £1280 unbudgeted but £1180 covered by earmarked reserves
50% of new bench cost/plaque and stake for tree/acrylic for noticeboard/Jubilee prizes, posters, art supplies. £100 park inspection (budgeted)
- 4162- Sundry Exp- £460 unbudgeted but covered by earmarked reserves
Jubilee bunting, biscuits, and stickers.
- 4301- The Denes Project - £1185 unbudgeted but covered by earmarked reserves-
Jubilee bench and plaque.

Budget Heading Underspends over £100 or 15% of budget (reported as per our Financial Regulations)

Too early in the year to report under this heading. No concerns at present.

Invoices Due

Please note that all magazine advertising has now been paid for resulting in income of £732

Nikki Bugden

Clerk to the Council 4th July 2022

Attached

Earmarked Reserves 30062022

Bank reconciliation -All Accounts 30062022

Receipts and Payments details 30062022

Please note that documents from this point onwards are from third party software and are therefore not accessible. Please ask the clerk should you require additional formats.

Earmarked Reserves

05/07/2022

Nash Mills Parish Council

Page 1

10:26

Earmarked Reserves

Account	Opening Balance	Net Transfers	Closing Balance
320 EMR - Business Expenses	17,000.00		17,000.00
321 EMR - Playpark	5,500.00		5,500.00
322 EMR - Bench and plaque	2,500.00	-415.00	2,085.00
323 EMR - Election Costs 2023	3,000.00		3,000.00
324 EMR - Election Costs 2027	3,000.00		3,000.00
325 EMR - Election Costs 2030	3,000.00		3,000.00
326 EMR - Community Support	9,700.00	-40.00	9,660.00
327 EMR - Village Hall Support	21.60		21.60
328 EMR - Verges	10,000.00		10,000.00
329 EMR - Community Events	767.75	-618.03	149.72
330 EMR - Projects, Denes Defib Jub	7,086.53	-951.62	6,134.91
331 EMR - CIL (Conditional spend)	20,717.44	783.90	21,501.34
332 EMR - Groundworks/ DBC Grant R	1,600.00	-800.00	800.00
333 EMR - Elections 2019 owed	0.00		0.00
336 EMR - The Denes CCTV	1,020.90		1,020.90
337 EMR - Rewilding grant	0.00	3,000.00	3,000.00
	84,914.22	959.25	85,873.47

Bank reconciliation All Accounts

Nash Mills Parish Council

Bank - Cash and Investment Reconciliation as at 5 July 2022

Confirmed Bank & Investment Balances

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Detailed Receipts & Payments by Budget Heading 05/07/2022

QUARTER 1 June 2022

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>100 Income</u>							
1076 Precept	29,690	0	(29,690)			0.0%	
1077 Council Tax Grant	10,380	0	(10,380)			0.0%	
1090 Bank Interest	14	100	86			14.3%	
1100 Grants Received	3,000	0	(3,000)			0.0%	3,000
1110 CIL	784	0	(784)			0.0%	784
<u>200 Administration</u>							
4000 Staff Costs (Inc HMRC & Pensio	(7,456)	(29,900)	22,444		22,444	24.9%	
4002 WFH allowance & mileage	(105)	(432)	327		327	24.2%	
4050 Payroll Charges	(56)	(216)	160		160	25.8%	
4055 P.O.Box	0	(300)	300		300	0.0%	
4060 Communications/Mobile	(46)	(240)	194		194	19.3%	
4075 Office Supplies	(8)	(300)	292		292	2.6%	
4080 Subscriptions	(920)	(1,155)	235		235	79.6%	
4085 Insurance	(808)	(880)	72		72	91.8%	
4105 Audit Fees	0	(918)	918		918	0.0%	
4110 Website Maintenance	0	(150)	150		150	0.0%	
4115 Domain Hosting	0	(82)	82		82	0.0%	
4120 ICT/Licenses/IT Support	0	(532)	532		532	0.0%	
4130 Community Grants	0	(668)	668		668	0.0%	
4140 Conferences/Training Courses	(201)	(675)	474		474	29.8%	
4160 Misc (park and misc)	(1,280)	(400)	(880)		(880)	319.9%	1,180
4161 Park Repairs	0	(400)	400		400	0.0%	
4162 Sundry Expenditure	(460)	(100)	(360)		(360)	460.0%	460
4165 Hire Costs (Hall or Zoom)	(90)	(432)	342		342	20.8%	
4170 Tools/Covid Exp	(61)	(200)	139		139	30.7%	
4175 Garage Rent	(158)	(587)	429		429	26.9%	
<u>250 Parish Magazine</u>							
1150 Advertising (Income)	732	573	(159)			127.7%	
4065 Parish Magazine	(875)	(1,950)	1,075		1,075	44.9%	
4070 Delivery of Magazine	(120)	(360)	240		240	33.3%	
<u>300 Projects</u>							
4301 The Denes Project	(1,185)	0	(1,185)		(1,185)	0.0%	1,185
4305 Christmas Lights	0	(1,128)	1,128		1,128	0.0%	
<u>999 VAT Data</u>							
115 VAT on Receipts	365	0	(365)			0.0%	
515 VAT on Payments	(594)	0	(594)		(594)	0.0%	
Grand Totals:- Receipts	44,966	673	(44,293)			6681.4%	
Payments	14,421	42,005	27,584	0	27,584	34.3%	
Net Receipts over Payments	30,545	(41,332)	(71,877)				
plus Transfer from EMR	2,825						
less Transfer to EMR	3,784						
Movement to/(from) Gen Reserve	29,585						



NASH MILLS
PARISH COUNCIL

Clerk Report Towpath Improvement Funding Request from HCC

July 2022

Clerk Recommendation

That NMPC consider a contribution -sum to be determined- from the CIL earmarked reserves (currently £21000) be a prudent use of council funds. CIL is a conditional spend but this project would fulfil all necessary criteria.

Background

NMPC have received a request from Herts County council for funding to enable them to complete works to improve the canal towpath at Red Lion Lane in the direction towards Kings Langley. A small section of this is within our parish but the section is widely used as a 'green route' for recreational purposes by our residents (known as Active Travel). Neighbouring parishes (Kings Langley and Abbots Langley) have also been approached for contributions.

Without contributions HCC may not be able to raise sufficient funding to cover the shortfall thus preventing them from obtaining the other (provisionally awarded) grant funding as this grant funding is awarded with tight deadlines and criteria.

Email Received

"Over the past few years, we have been seeking to improve active travel opportunities on the towpaths alongside the Grand Union Canal. A few years ago, we worked with Three Rivers District Council (TRDC) and others to upgrade the towpath surface with the original intention to improve the length right up to the Red Lion Lane crossing. This was the orange section marked as "completed" on page 3 of the attached document. The funding available then was not sufficient to complete the extent desired and for some years we have been submitting various funding bids to complete the "missing link" running from just to the south of the Hyde Lane Railway bridge to Red Lion Lane. Part of this area lies within TRDC with the balance in Dacorum Borough (DBC)

We have recently been notified that a sum of £100k has been provisionally allocated to this scheme and together with a potential £80k¹ from another source and a s106 contribution

¹ **Email received after report produced** We are still awaiting the finalised costings from the CRT so our current aspiration is to deliver Phase A in this financial year and to further pursue funding to complete Phase B & possibly C in the following financial year. This will improve the section in the most need of upgrading first. This would mean that we would be using the £100k funding already offered, some s106 funding that Dacorum hold and hopefully make up the shortfall from CIL neighbourhood contributions. We would not be using the 80k funding mentioned below as that is linked to Phase B

held by DBC would take us closer to the total sum required to complete the works. However, we are still likely to be short of the total sum required and I am contacting you as Clerk to the Nash Mills Parish Council to see if the Parish Council would consider assisting to plug the funding gap by using the CIL or other funding you control to enable this towpath to be used and enjoyed by those who currently struggle to use the towpath due to its current condition.

I attach the document produced by the Canal & River Trust that covers the proposed works and contains photographs of the challenges currently posed to those walking or cycling on the towpath. We are just looking at completing phase A & B to take us from Red Lion Lane to join with the previously upgraded section."

Nikki Bugden

Clerk to the Council 30th June 2022



Kings Langley Towpath Improvement Proposal 2021

Introduction

Hertfordshire County Council's Transport Plan 2018 – 2031 puts walking and cycling at the heart of new strategic and local developments across the country. There is clearly an ambition in Hertfordshire to increase cycling and walking and to make active travel an easier choice. Improvements to the towpath can help to make this a reality and can have a positive knock-on effect on air quality. By providing a network of safe, accessible, convenient, and pleasant route along our canal towpaths, the Canal & River Trust can help to address several issues across the county including:

- Rail station capacities and car parking access
- Congestion and delays on the approaches to towns
- Accommodating population growth whilst minimising pressure on the road and public transport network

Background

The required Works involve the towpath upgrade for the section from Red Lion Lane Bridge to Lock 70 for a total length of approximately 1.5 km, to be completed in 3 phases. When the proposed towpath sections have been completed, a high-quality towpath will stretch all the way from Apsley south to Croxley Green. This represents an excellent traffic-free route for walkers and cyclists, providing support to local business and wellbeing benefits to the local community.

Plans to create a better environment for walking and cycling at Kings Langley relate directly to the strategic direction outlined in Hertfordshire's Draft Local Transport Plan. Making relatively simple improvements to the canal environment can help the county to meet its objectives around encouraging more sustainable travel behaviour; accommodating growth in travel whilst enhancing features that attract people to the area; increase cycling mode share; and attracting a broader demographic to cycle. Canal & River Trust supports these ambitions and would be delighted to contribute to them through this proposal. These improvements will also have a positive impact on boaters – particularly those using the Nash Mills Winter mooring.

Project scope

The plan comprises of 3 phases:

- **Phase A:** Towpath Upgrade for Dacorum Council between Red Lion Bridge and the District border
- **Phase B:** Towpath Upgrade for Three Rivers Council between the District Border and the extent of previous improvement works
- **Phase C:** Towpath Upgrade for Dacorum Council between Water Lane Bridge and Kings Langley Lock

Phase A and B requires the split of costs between the councils for bidding purposes, ideally looking to combine phase A and B in one project to achieve cost savings from mobilisation and other relevant costs.

[Type here]

The cost estimation report is based on previous towpath upgrade projects in Kings Langley area and other projects in areas nearby. For final costs, we will need to carry out a detailed site study with a contractor.

The cost estimation includes:

- wide tarmac on largely existing base
- timber edging boards
- widening of towpath in some areas to between 1.8 – 2m
- contractor fees
- Wayfinding
- Habitat Mitigation
- Contingency

Associated costs should be considered:

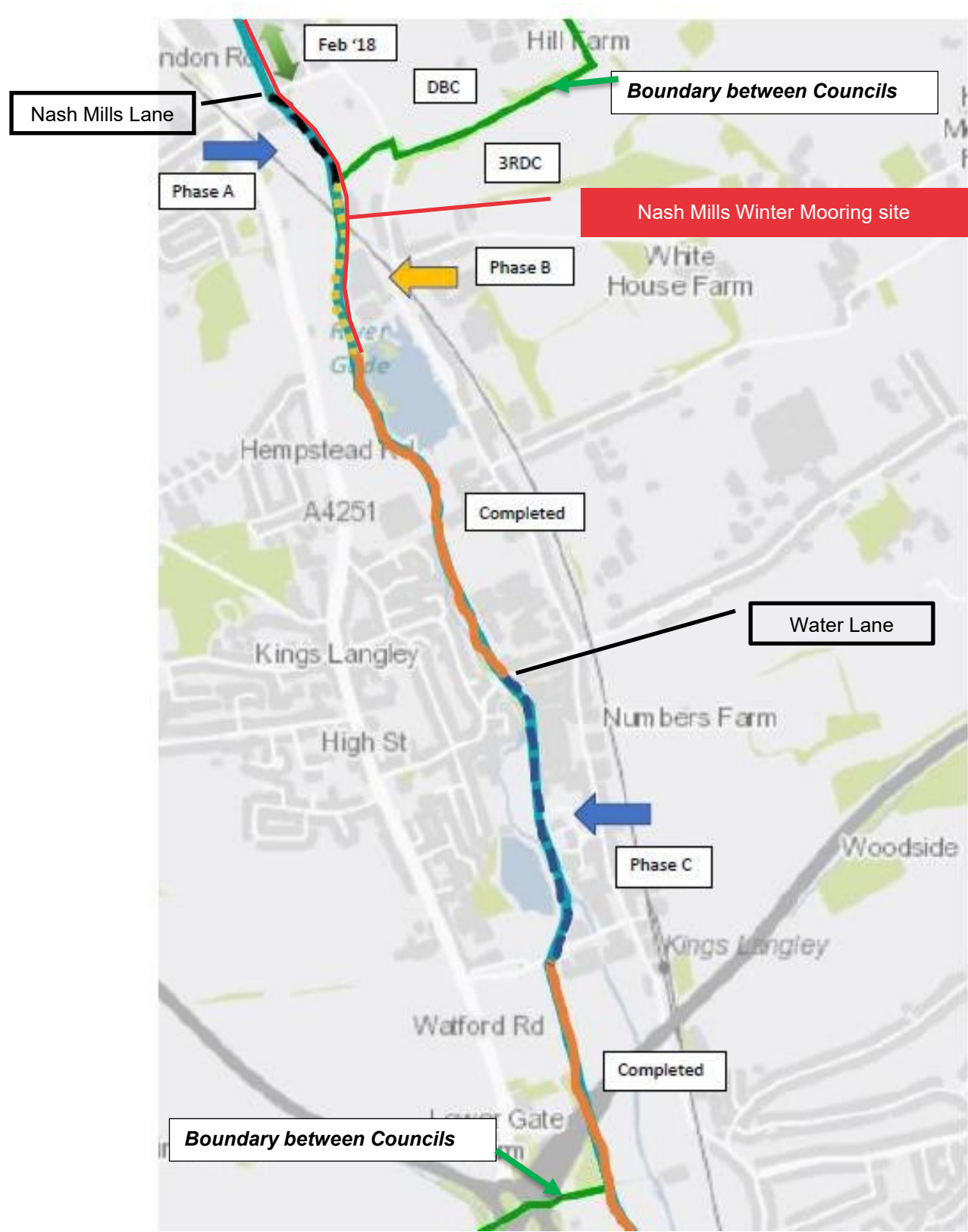
- Sky network is present under the towpath. Any digging may have to be carried manually which will increase the labour associated costs.
- The project involves the collaboration of 2 councils involved.
Benefits for completing the required works at the same time by both councils; savings on mobilisations costs, better price from the contractor, minimal disruption, public engagement.

Materials

The suggested specification for the towpath upgrades is tar spray and chip with a minimum width of 1.8m. We are happy to consider other materials but the agreed design must:

- Be hard-wearing and long-lasting
- Fit in with the character of the canal environment
- Drain water effectively
- Promote civilised cyclist speeds
- Be suitable for all weathers
- Represent value for money

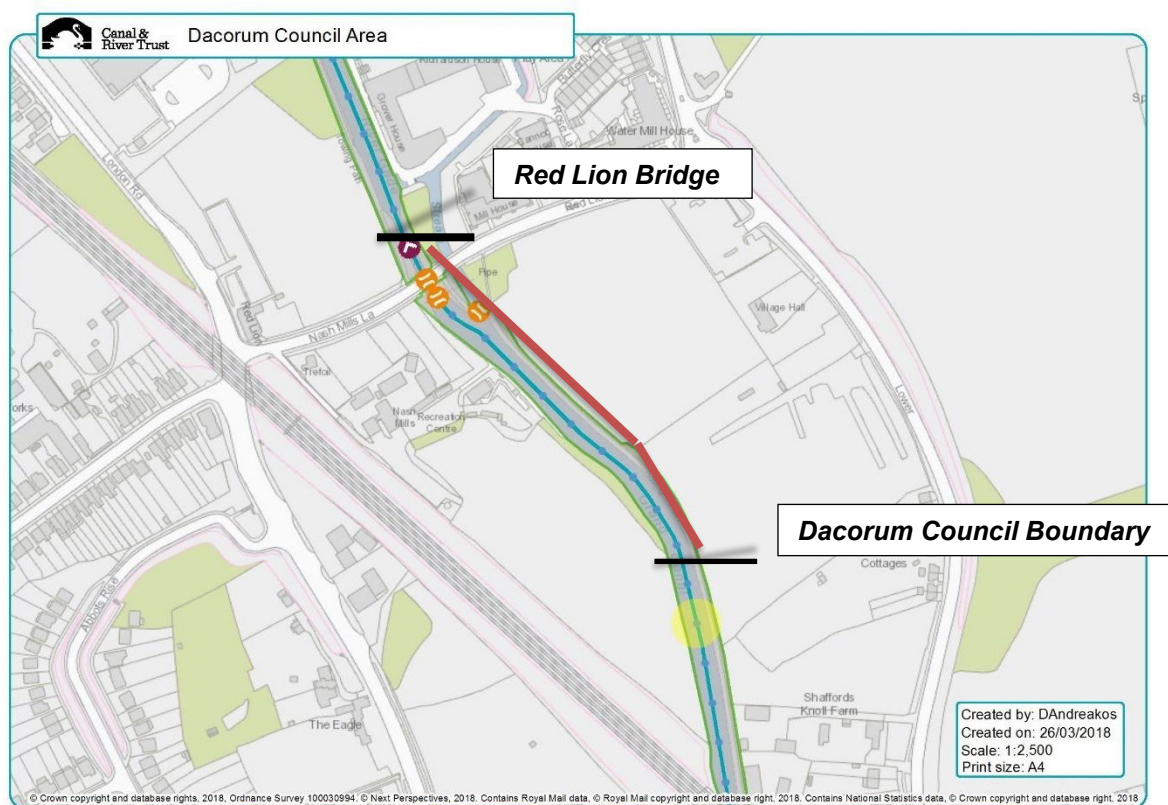
Map of completed and proposed works



[Type here]

PHASE A

Dacorum Council: from Bridge 155, Red Lion Bridge (GU-178-004) to council boundary GU-178-P0550



Towpath width: 2m Approximate Length: 280m

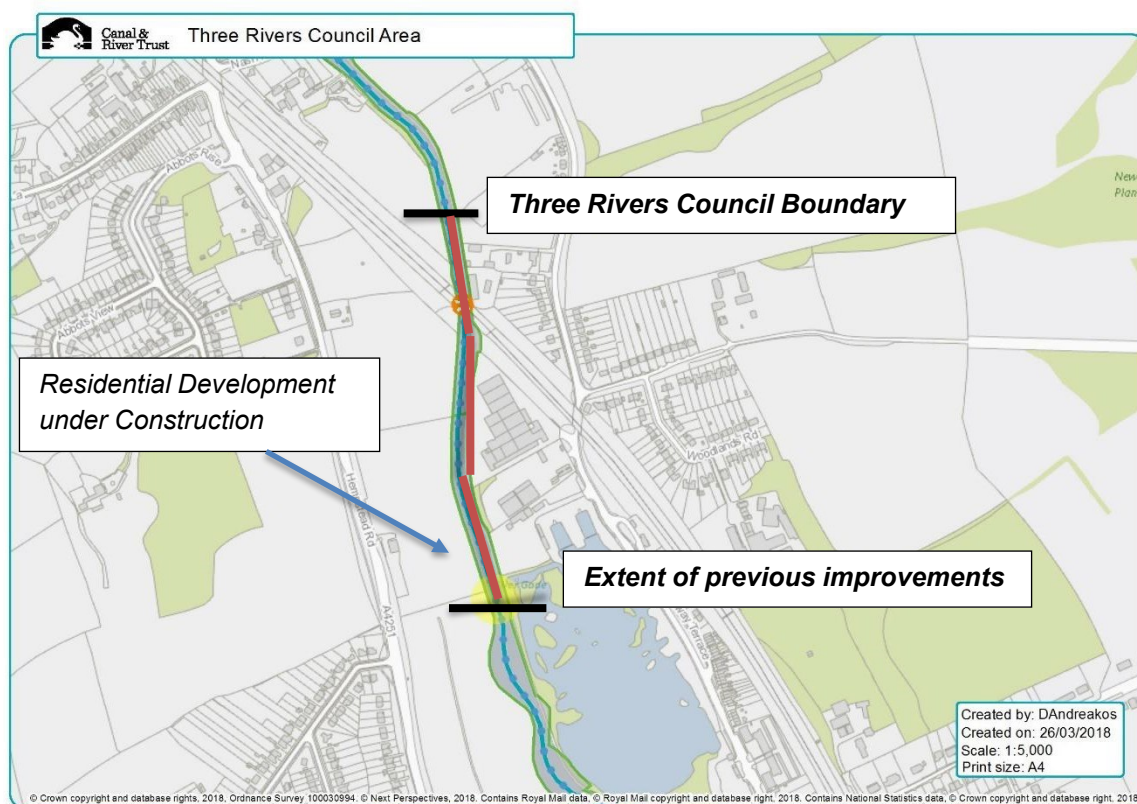
Existing condition

	
<p>GU-178-P0650 Uneven, muddy towpath</p>	<p>GU-178-P0475 Uneven, muddy towpath</p>
	
<p>GU-178-P0450 Uneven, muddy towpath</p>	<p>GU-178-P0325 Uneven, muddy towpath</p>

[Type here]

PHASE B

Three Rivers Council boundary (GU-178-P0550) to extent of previous improvements (GU-179-P0050)



Towpath width: 2m Approximate Length: 480m

Consider liaising with the residential developer in the area for potential community project and funding.

Note: The waterway wall under the railway bridge, that was previously noted in version 1 of this report, has been reconstructed by CRT. The towpath has been reinstated at a good condition as shown in the photos below.

[Type here]

Existing condition



GU-179-P0050
Uneven, muddy towpath



GU-178-P0925
Uneven, muddy towpath



GU-178-P0825
Uneven, muddy towpath

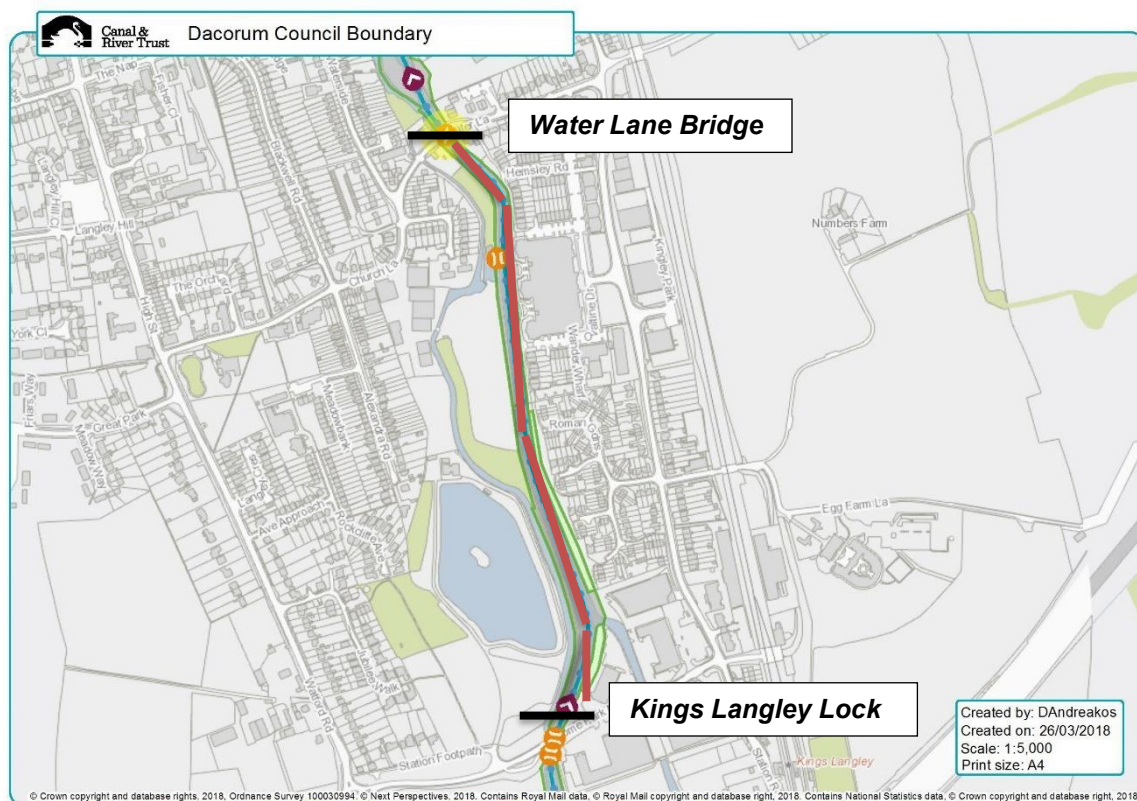


GU-178-007 – Railway Bridge Towpath Wall recently reconstructed. Grass verge to be reinstated

[Type here]

PHASE C

Dacorum Council: from Bridge 158, Water Lane (GU-180-002) to Lock 70 (GU-180-007)



The following section is to be considered for towpath upgrade in the future: Towpath width: 1.8 - 2m
Approximate Length: 760m

[Type here]



GU-180-P0775
Narrow towpath



GU-180-P0675
Narrow towpath



GU-180-P0550
Narrow towpath



GU-180-P0400
Narrow towpath

Grand Union towpath - Kings Langley Towpath Tarmac Upgrade



GU-180-003
Narrow, muddy towpath



GU-180-P0125
Uneven, muddy towpath



Access Point GU-180-017 Broken handrail



Access Point GU-180-017 Broken handrail

Grand Union towpath - Kings Langley Towpath Tarmac Upgrade

Grand Union towpath - Kings Langley Towpath Tarmac Upgrade

Grand Union towpath - Kings Langley Towpath Tarmac Upgrade



AGENDA REQUEST FORM
(FOR ITEMS OUTSIDE OF WORKING GROUP MATTERS)

PLEASE NOTE THAT AGENDA ITEMS MUST BE SUBMITTED IN ADVANCE OF THE MEETING IN LINE WITH THE TIMESCALES SCHEDULE THAT HAS BEEN CIRCULATED

Please note the clerk will endeavour to include your request, however the clerk will decide its suitability in line with statutory guidelines and other agenda items may take precedence.

NAME:	<u>Nicola Cobb</u>	DATE:	<u>29 June 2022</u>
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AGENDA ITEMS - INSERT WORDING TO APPEAR ON THE AGENDA. REMEMBER TO MAKE IT CLEAR WHAT YOU ARE ASKING COUNCILLORS TO DECIDE. PLEASE ALSO NOTE IF YOU ARE LOOKING FOR A SPECIFIC RESOLUTION.

“To consider...” “To note...” “To review...” “To agree....”

- To consider continuation of existing magazine delivery team for the remainder of the financial year

BACKGROUND INFORMATION - INSERT AS MUCH INFORMATION AS POSSIBLE SO THAT COUNCILLORS HAVE THE DETAIL THAT THEY NEED IN ORDER TO MAKE AN INFORMED DECISION.

Spring 2022 delivery

The delivery of the Spring 2022 magazine was successfully completed within a week. There were three people delivering and they were very careful to deliver to the correct homes (i.e. Nash Mills parish only). The team are now familiar with the area and best routes and they are prepared to deliver the next magazine if the parish council wish them to continue.

We had around 125 magazines left over (also indicating accurate delivery) so we may be able to reduce the numbers printed for future editions.

Risk assessments and insurance were covered by District Scouts and council have their own RA in place at the suggestion of their insurer.

Payment was given as a grant, rather than direct payment to an individual / company.

Future options

If we continue with the existing team for the coming year (next two magazines) our budget will not be impacted and there is no additional work required by clerk or council.

If we want to consider inviting other parties to take on the delivery, clerk / council would need to spend time determining the process to select a person, team or company along with any related risk assessments and/or insurance, depending on age.

We previously investigated delivery companies but options were limited due to our specific address list and costs were considerably higher than our current budget.

BACKGROUND DOCUMENTS LIST NAMES OF ANY DOCUMENTS OR SUPPORTING INFORMATION TO BE ATTACHED.
ALL DOCUMENTS MUST BE SUBMITTED WITH THE REQUEST.

none

COSTS - INSERT DETAIL OF COSTS ASSOCIATED WITH THE DECISION THAT YOU ARE ASKING THE COUNCIL TO MAKE (IF KNOWN).

Current budget is £360 per year



AGENDA REQUEST FORM
(FOR ITEMS OUTSIDE OF WORKING GROUP MATTERS)

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AGENDA ITEMS - INSERT WORDING TO APPEAR ON THE AGENDA. REMEMBER TO MAKE IT CLEAR WHAT YOU ARE ASKING COUNCILLORS TO DECIDE. PLEASE ALSO NOTE IF YOU ARE LOOKING FOR A SPECIFIC RESOLUTION.

“To consider...” “To note...” “To review...” “To agree....”

- To consider whether the parish council could create any kind of activity (such as a picnic themed “treasure” hunt) to encourage visits to the Bunkers Lane park

BACKGROUND INFORMATION - INSERT AS MUCH INFORMATION AS POSSIBLE SO THAT COUNCILLORS HAVE THE DETAIL THAT THEY NEED IN ORDER TO MAKE AN INFORMED DECISION.

With the Summer holidays coming up, is there anything that the parish council can do to help promote the Bunkers Lane play park. For example, a very simple treasure hunt on a Teddy Bear’s picnic theme.

- Hide items (could be laminated cards) related to the theme
- No clues, we’d just say there were XX number of items to find and they have to note them down
- All items hidden within the park
- Add a QR code to each card so information can be found via the website

It doesn’t necessarily have to be a competition with a prize, just an activity for fun.

BACKGROUND DOCUMENTS LIST NAMES OF ANY DOCUMENTS OR SUPPORTING INFORMATION TO BE ATTACHED. ALL DOCUMENTS MUST BE SUBMITTED WITH THE REQUEST.

none

COSTS - INSERT DETAIL OF COSTS ASSOCIATED WITH THE DECISION THAT YOU ARE ASKING THE COUNCIL TO MAKE (IF KNOWN).

Small budget may be required for printing (and dependent on whether we wanted to add a prize).



Clerk Report The Denes Makeover July 2022

Clerk Recommendation

Please see appendices which contain photographs to illustrate the points below.

That council agree the following steps to expedite delivery of this project

- 1. Instruction of DBC to complete works in line with DBC Officer's plan in Autumn 2022 with the following specifications as listed below* (prices subject to change).***
- 2. That council consider the DBC officers' recommendation that the top section near Georgewood Road steps/opposite the Denes is furnished with 2 picnic benches, 2 new benches, insect houses, Parish/DBC branded information board to encourage a community 'Jubilee' garden (this would be classed as part of the Rewilding 'Green Grant' Scheme) (and bins if deemed necessary)***
- 3. That Council instruct the Open Spaces Working Group to work with the Clerk to investigate the remaining items under the 'Green Grant/rewilding initiatives to bring back to council by September 2022.***
- 4. That council earmark £12000 for the project by moving***
£1000- left in CCTV earmarked reserve and no longer required as project finished
£2000 from rewilding grant (£1000 left for playpark)
£2500 bench & plaque EMR
£500 Community support EMR
- 5. That council defer the following items***
 - Telephone Box-deferred until those wishing to champion this purchase can produce a costed project plan detailing planned use/ongoing costs for consideration by council.
 - New Post Box- Defer until B/Cllr has obtained further information from Royal Mail.

Background

The Denes project has been under consideration since November 2019 and council have completed many phases of the original project. (Defibrillator installation, Jubilee tree, Jubilee bench, new noticeboard purchase, cycle racks agreement).

To finish the project during this current council term (expires May 2023) there needs to be a final agreement in place by August/Sept 2022 to instruct the next phase.

Council have also been awarded a 'Green Grant' by DBC which must be completed by Spring 2023 therefore the area on Georgewood Road would be a cross over with this project. Dacorum Borough Council have permission to work under licence on the HCC land and the Clerk and Cllr Cobb have met with the DBC Officer to discuss potential options. His experience in implementing these schemes across the borough means that he is aware of the local needs and the aims of the original project.

The Clerk has also recently met with the Officer to look at examples in Gadebridge Park to better understand his suggestions for the space. It is anticipated that this area will improve the aesthetics when approaching The Denes and assist with the biodiversity of the local area whilst also providing information via lectern style boards as to what Biodiversity improvements the parish council is hoping to achieve.

Whilst council originally wanted to centre all of the improvements in the small area available at the Denes the DBC Officer has suggested that incorporating the land opposite and developing there would be much more beneficial and considerably safer. In his experience people prefer to sit with their children away from cars/exhaust fumes and away from the main road.

Due to the lack of remaining time available I would urge council to engage the borough officer to deliver this project on their behalf and for the open spaces working group to work with the Clerk to deliver the options for the 'Green Grant/Rewilding' project to council by September 2022. Instructing DBC to undertake the project in collaboration with us would enable the DBC Officer to source the street furniture, planting, and contractor to undertake the project.

Nikki Bugden

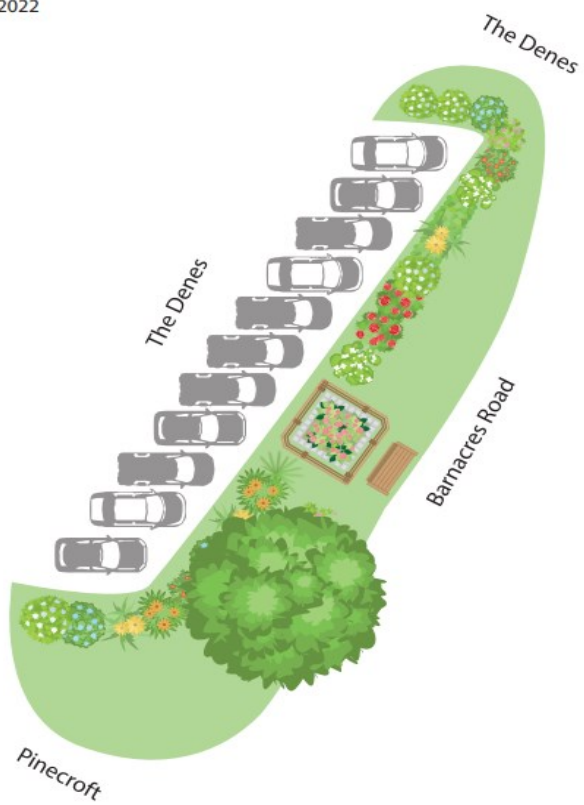
Clerk to the Council 28th June 2022

****Specifications to be included in request to DBC Officer***

- Wildflower turf (underplanted with bulbs to extend season)
- Border planting-bee and insect friendly perennials and bark covering to keep edges neat and tidy
- Bee houses & Insect houses (quantity, type, and placement to be determined by DBC Officer)
- Signage for bee houses/wildflower planting (quantity, type, and placement to be determined by DBC Officer)
- Information Board detailing wildlife/biodiversity information points (Parish Council/Green Grant branded final design to come back to council once received from DBC Officer)

- 3x New bench – design to be determined by Council. (1 @ The Denes, 2 @ Georgewood).
DBC Officer designs recommended for Georgewood Road and perhaps council would like to match the bench at the Denes with the new Jubilee Bench.
- New bin x 2 (The Denes & Georgewood area) design as suggested by DBC Officer
- 2 x new picnic benches - design as suggested by DBC Officer
- New planter -design as suggested by DBC Officer
- Planting for planter (perennials/shrubs-low maintenance to be determined by DBC Officer)
- Adoption of site within the DBC watering schedule

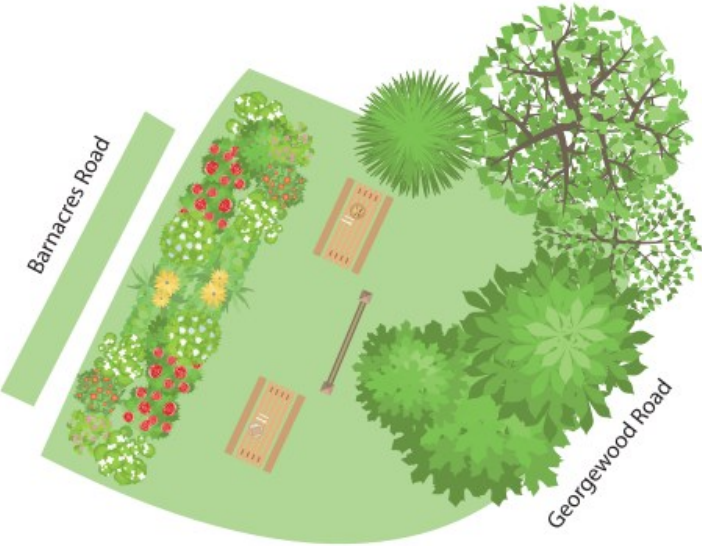
BARNACRES - carpark design
Plan view
June 2022



BARNACRES - carpark design
Ground view
June 2022



BARNACRES - picnic tables
Plan view
June 2022



BARNACRES - picnic tables
Ground view
June 2022



Wildflower turf (Season June-Sept) can be underplanted with bulbs 45m²-£597.25 (bulbs additional cost)



Perennial, bee friendly planting with neatened edges example £300



Picnic Bench Example £900 x2



Bench Seat example for The Denes & Georgewood Road £500

(NB do we order a bench from the same supplier of the Jubilee bench for The Denes replacement bench but use DBC benches for the Georgewood Road section)

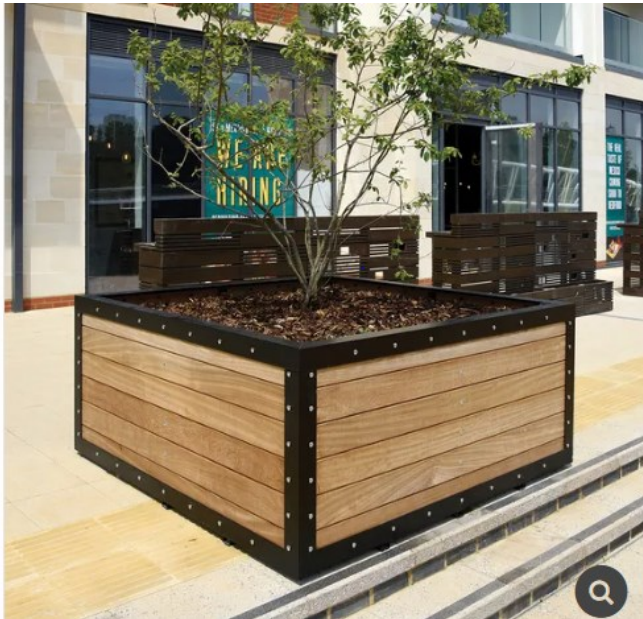


Jubilee Bench matching £749 for 5 ft [Teak Memorial Bench 5ft Kenilworth with central panel FSC certified hardwood – Memorial Benches](#)



Officer's Suggested planter style £1425 approx plus installation

<https://www.broxap.com/bedlington-planter.html>



Bee House & signage examples £150 each-exact type tbc by officer



Current views from land at Georgewood Road



Summary of potential Costs- outline only and subject to change

Wildflower turf (underplanted with bulbs to extend season)	45m2 £597.25 Bulbs extra
Perennials and bark covering to keep edges neat and tidy	£300
Bee houses (type and placement to be determined by DBC Officer)	£150 each x 2
Insect Houses (type and placement to be determined by DBC Officer)	£100 x 2 each
Signage for bee houses/wildflower planting	£150 each x2
Information Board detailing wildlife/biodiversity information points (Parish Council/Green Grant branded)	£500-£1000 depending on design
New bench x3 – design to be determined by Council	£500 each (DBC example) (or £749 to match Jubilee bench)
Picnic benches	£900 each x 2
New Planter -design to be determined by Council	£1425 plus installation
Planting for planter (perennials/shrubs-low maintenance)	£200
Adoption of site within the DBC watering schedule	FREE
Total estimated costs	£ 7622
Installation costs bench estimate	£340 x 3 £1020
Installation costs picnic bench estimate	£500x 2 £1000
Subtotal	£9642
Suggested contingency 15%	£1446
Funds needed to be earmarked Please note some items may be funded by DBC.	£12000

We currently have a grant of £3000 which we said we will match fund, however we also said that we would rewild the playpark in our grant application and this would be an additional cost.

The Denes project earmarked reserves have £6134 left.

The shortfall could come from the following funds which would be vired across to The Denes project EMR code 330

£1020- left in CCTV earmarked reserve and no longer required as project finished

£2085 bench & plaque EMR

£1000 Community support EMR

£2000 from rewilding grant (£1000 left for playpark)

Earmarked Reserves

Account	Opening Balance	Net Transfers	Closing Balance
320 EMR - Business Expenses	17,000.00		17,000.00
321 EMR - Playpark	5,500.00		5,500.00
322 EMR - Bench and plaque	2,500.00	-415.00	2,085.00
323 EMR - Election Costs 2023	3,000.00		3,000.00
324 EMR - Election Costs 2027	3,000.00		3,000.00
325 EMR - Election Costs 2030	3,000.00		3,000.00
326 EMR - Community Support	9,700.00	-40.00	9,660.00
327 EMR - Village Hall Support	21.60		21.60
328 EMR - Verges	10,000.00		10,000.00
329 EMR - Community Events	767.75	-618.03	149.72
330 EMR - Projects, Denes Defib Jub	7,086.53	-951.62	6,134.91
331 EMR - CIL (Conditional spend)	20,717.44	783.90	21,501.34
332 EMR - Groundworks/ DBC Grant R	1,600.00	-800.00	800.00
333 EMR - Elections 2019 owed	0.00		0.00
336 EMR - The Denes CCTV	1,020.90		1,020.90
337 EMR - Rewilding grant	0.00	3,000.00	3,000.00
	84,914.22	959.25	85,873.47

Report to Nash Mills Parish Council

All reports to be circulated in advance of NMPC Meeting.

Working Group Name	The Denes
Meeting Held (Date)	n/a
Present at Meeting	n/a
Apologies	n/a
Agenda Items for Resolution/Decisions Needed in March <i>Please list each point requiring a decision separately for inclusion on the agenda.</i> <i>Please note items not included on the agenda cannot be approved.</i>	To determine the following: Whether council wish to agree to proposals offered by Dacorum Parks & Open Spaces Officer, based on the information contained within this report and the clerk report on this topic.

There has not been a working group meeting since the last report. However, the working group lead and parish clerk met with Dacorum's Parks & Open Spaces Officer to discuss options and recommendations based on his experience and previous projects. This report summarises the progress so far and the potential solutions for a way forward. The clerk has also written a report with some recommendations to be read alongside the working group report. The clerk report also shows the proposals received as a result of our meeting.

COMPLETED ITEMS

- **Post box** – picked up by our borough councillor – Jan has discussed this with the appropriate party at Royal Mail who will look into options. It is now left with them to determine whether a post box can be added to the Denes. No further action for the parish council.
- **Jubilee bench** – Jubilee bench installed prior to Jubilee weekend. The bench is being well used.
- **Queen's Green Canopy Tree** – Planted prior to the Jubilee weekend. Initial watering kindly arranged by clerk and warden.

IN PROGRESS ITEMS

- **Cycle racks and noticeboard** - Nikki working with Highways Officer to arrange installation.
- **QGC tree plaque** – plaque itself received, awaiting stand and stake in order to display.
- **Design illustrations** – See section below for recommendations.
- **Old Jubilee bench** – will be removed as part of the new design.
- **Street signs** – Clerk will request new street signs to replace old broken ones.

OUTSTANDING ITEMS FOR FUTURE CONSIDERATION

- **Bin** – selection to include general litter, recycling and cigarette disposal
- **Red telephone box** – defer and bring back with options for use
- **Bug hotel or similar** – potential to incorporate into Dacorum officer's design
- **Drug link** – are there volunteering opportunities for drug link programme?
- **School art projects** – ideas / locations for school art work to be publicly displayed

DESIGN PROPOSAL FROM PARKS & OPEN SPACES OFFICER

The Denes working group lead and parish council clerk met with Dacorum Parks & Open Spaces Officer to discuss options and his recommendations for the area around The Denes. He suggested some changes to our original plans to include the green space at the corner of Georgewood Road and Barnacres Road. Below are some notes taken during that meeting, together with proposals from the Dacorum officer.

General comments

The officer's recommendation is not to concentrate on the area between the car park and the road as a 'social' space but to simply tidy that area and, instead, make better use of the green space on the corner of Georgewood / Barnacres.

This means the parish council do not need to be concerned with:

- safety concerns of the space being too near the road
- which way the benches should face and how to ensure they're still accessible
- the amount of concrete slabs required to create an area into the green space (and, as a result, losing green space)
- how to manage the design on a slope

Other advantages

- Improvements can be made much quicker
- Officer and team already manage the green spaces and know what's possible so we don't need to wait for HCC permissions
- The two existing benches (including the new Platinum Jubilee one) will continue to provide accessible seating from the highway

Officer's proposal for the original Denes green space area - the more formal neat and tidy space

- Keep to one additional bench (in addition to Jubilee bench). Replace old Golden Jubilee bench with new - parish can choose the style - officer will share options.
- Keep the bench in the same place so that it's easy to install and remains easily accessible from the path.
- Install section of wildflower turf
- Install planter(s) on the mowed area to add seasonal planting, bulbs, etc.
- Consider whether a contractor (need to investigate options) could mow the remaining grass to keep it neat and tidy during the spring / summer

Barnacres / Georgewood corner - a space for taking lunch / coffee and for biodiversity

Make better use of this space as the 'social' area by:

- Replacing existing benches with new / replacing with picnic benches / combination
- Making sure there is an area mowed to access seating
- Installing information board(s) relating to the biodiversity elements and, potentially, parish history

Make better use of this space for biodiversity by:

- Using the area as a study area, to let it grow and keep an eye on it to see what grows / lives there
- Install insect houses / bee houses
- Information board to explain details
- Possibly one or two fruit trees (officer did mention that these take a lot of work to be successful)

Note, the edges of the space would be mowed and access to the seating, etc.

Other things noted

- Although officer is keen to work together with us, he has the influence and authority to do the biodiversity side of things without our inclusion
- Officer knows well what has been done in other areas and what HCC will generally not be concerned about
- Bins - we can ask for recycling bins to be included but it won't actually be recycled due to the high volume of cross contamination (people not putting things in the right bins) so not sure if it's worth it
- Telephone box - Officer will work on the initial design without a telephone box. This can be brought to council as its own item for discussion.
- Street sign - the Barnacres Road street sign is not readable and needs replacing. Nikki has reported but officer pointed out that it's important for emergencies so Nikki will follow up.

Funding

- Funding would be a combination of DBC and parish as a collaborative approach
- Officer's approach is likely to be less expensive for the parish as DBC can fund certain items as part of their overall project

14:47

Detailed Receipts & Payments by Budget Heading 05/07/2022

QUARTER 1 June 2022

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>100 Income</u>							
1076 Precept	29,690	0	(29,690)			0.0%	
1077 Council Tax Grant	10,380	0	(10,380)			0.0%	
1090 Bank Interest	14	100	86			14.3%	
1100 Grants Received	3,000	0	(3,000)			0.0%	3,000
1110 CIL	784	0	(784)			0.0%	784
<u>200 Administration</u>							
4000 Staff Costs (Inc HMRC & Pensio	(7,456)	(29,900)	22,444		22,444	24.9%	
4002 WFH allowance & mileage	(105)	(432)	327		327	24.2%	
4050 Payroll Charges	(56)	(216)	160		160	25.8%	
4055 P.O.Box	0	(300)	300		300	0.0%	
4060 Communications/Mobile	(46)	(240)	194		194	19.3%	
4075 Office Supplies	(8)	(300)	292		292	2.6%	
4080 Subscriptions	(920)	(1,155)	235		235	79.6%	
4085 Insurance	(808)	(880)	72		72	91.8%	
4105 Audit Fees	0	(918)	918		918	0.0%	
4110 Website Maintenance	0	(150)	150		150	0.0%	
4115 Domain Hosting	0	(82)	82		82	0.0%	
4120 ICT/Licenses/IT Support	0	(532)	532		532	0.0%	
4130 Community Grants	0	(668)	668		668	0.0%	
4140 Conferences/Training Courses	(201)	(675)	474		474	29.8%	
4160 Misc (park and misc)	(1,280)	(400)	(880)		(880)	319.9%	1,180
4161 Park Repairs	0	(400)	400		400	0.0%	
4162 Sundry Expenditure	(460)	(100)	(360)		(360)	460.0%	460
4165 Hire Costs (Hall or Zoom)	(90)	(432)	342		342	20.8%	
4170 Tools/Covid Exp	(61)	(200)	139		139	30.7%	
4175 Garage Rent	(158)	(587)	429		429	26.9%	
<u>250 Parish Magazine</u>							
1150 Advertising (Income)	732	573	(159)			127.7%	
4065 Parish Magazine	(875)	(1,950)	1,075		1,075	44.9%	
4070 Delivery of Magazine	(120)	(360)	240		240	33.3%	
<u>300 Projects</u>							
4301 The Denes Project	(1,185)	0	(1,185)		(1,185)	0.0%	1,185
4305 Christmas Lights	0	(1,128)	1,128		1,128	0.0%	
<u>999 VAT Data</u>							
115 VAT on Receipts	365	0	(365)			0.0%	
515 VAT on Payments	(594)	0	(594)		(594)	0.0%	

Detailed Receipts & Payments by Budget Heading 05/07/2022

QUARTER 1 June 2022

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Receipts	44,966	673	(44,293)			6681.4%	
Payments	14,421	42,005	27,584	0	27,584	34.3%	
Net Receipts over Payments	30,545	(41,332)	(71,877)				
plus Transfer from EMR	2,825						
less Transfer to EMR	3,784						
Movement to/(from) Gen Reserve	29,585						