Full Council Action List

June 2022 (post Meeting)

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| **Cllr Actions from Most Recent Meeting**  | **Comment** |
| **Awaiting Further Updates**  |  |
| Cllr Cobb obtaining feedback re advertisements | NC |
| Jubilee WG debrief to be arranged | AB |
| ACV WG meeting to be arranged, Clerk to be notified of information required (if applicable) | JM |
| Parish event WG meeting to be arranged. | SR |
| **Clerk Actions (Most Recent Meeting Information Only)**  | **In addition to standard duties** |
| Draft June Minutes & upload to web | Actioned |
| Draft and submit planning/consultation comments for June | Actioned |
| Update action list | Actioned |
| Minutes to website for May | Actioned |
| Arrange for monthly payments to be made | Actioned |
| Key pension return | Actioned |
| Update agreed polices x4 , master sheet and upload to website | Actioned |
| Clerk to order noticeboard  | Actioned |
| Clerk to email B/Cllr Maddern re verges responses | Actioned |
| Instruct HCC re noticeboard installation  | Actioned |
| Order backing board for Jubilee plaque now payment sent | Actioned |
| Upload insurance schedule to website once received. |  |
| Personalise certificates for art entrants | Actioned |
| Contact all participants to let them know re prizes | Actioned |
| Seed list to Alan/Emily for collection of prizes. | Actioned |
| Email DBC re Two Waters consultation. | Actioned |
| Email to Longdean re consultation | Actioned |
| Arrange with Warden for Tommies to be placed at memorial  | Actioned |
| Upload all invoices to accounting software |  |
| Report to Hall re concerns | Outstanding |
| Local Council Award Scheme | Outstanding |
| Monitor appeal for Nash House | Outstanding |
| **Clerk ongoing actions (longer term)** |  |
| NatWest online banking | In progress |
| Add Cllr Berkeley as bank signatory at NatWest | Once online banking finalised |
| Investigate web accessibility report/EU reference  | Ongoing working through plan |
| Clerk order debit card |  |
| Clerk add Cllr Roberts to NWB and Lloyds Accounts |  |
| **Long Term Actions No Immediate Resolution (Reminders)** |  |
| Projector screen  | JM |
| War Memorial (status review before handover) |  |
| **Borough Councillor Actions/ County Councillor Actions** |  |
| JM to contact Steve Barnes re: ticket meter. (ongoing) | JM (Borough) ongoing |
| Gulleys@ The Denes | JM (Borough) ongoing |
| Road markings at Red Lion Lane/London Road fading | JM (County) |
| Surface water run off at Bunkers Lane | JM (Borough) |