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##### PO Box 1602 Hemel Hempstead Herts HP1 9ST E: **clerk@nashmillsparishcouncil.gov.uk**W:[**www.nashmillsparishcouncil.gov.uk**](http://www.nashmillsparishcouncil.gov.uk)

##### **Councillors** Lisa Bayley, Jan Maddern, Michele Berkeley, Alan Briggs, Nicola Cobb, Mandy Lester, Steve Roberts, Emily Tout

###### are hereby summoned to attend.

###### **Nash Mills Parish Council Meeting Monday 13th June 2022 8.00pm**

**Nash Mills Village Hall, Lower Road, Hemel Hempstead.**

To transact the business on the following agenda

###### **PLEASE NOTE- SAFETY ADVICE AND IMPORTANT INFORMATION BELOW****Members of the public and press are allowed by legislation to attend a parish council meeting, however during the current Covid-19 pandemic NMPC would advise any members of the public that they do so at their own risk. Face coverings should be worn whilst within the village hall.**

######  **All supporting information and any decisions made will be available on our website.**

###### *Nikki Bugden*

###### Mrs N Bugden

###### Clerk to Nash Mills Parish Council – 06/06/2022

###### To assist in the speedy and efficient despatch of business, members requiring further information or clarification on items included on the agenda are requested to enquire prior to the meeting. Please see our website or contact the clerk for accompanying reports.­­­­­­­­­­­­­­­­­­­

###### **AGENDA**

### **22/075/FPC Apologies**

To receive apologies.

### **22/076/FPC Interests**

To receive any declarations of interest for items on the agenda or requests for dispensation.

### **22/077/FPC Minutes**

To confirm the minutes of the following Meeting(s) as a true and accurate record of proceedings.

**9th May 2022** (Annual Council Meeting)

### **22/078/FPC Reports to Council (information only no actions arising unless separately detailed below)**

Crime Report (PCSO Keir Simpson) **Appendix 1**

Clerk Report- circulated. **Appendix 2**

### **PUBLIC PARTICIPATION 15 MINUTES TOTAL (MAX 3 MINS PER PERSON)**

### **22/079/FPC Public Issues/Participation**

Members of the public can raise matters of concern or items for discussion pertinent to the agenda. Should you wish to speak during public participation regarding an item on this agenda **please pre-register with the clerk by 9am on the Thursday before the meeting** to reserve your 3-minute slot. Please note that there are 15 minutes maximum overall in this section and slots are allocated on a first come first serve basis. Comments relating to items not on the agenda may be circulated to council by alternate means upon request to the clerk.

### **PLANNING & CONSULTATIONS- Cllr Briggs**

### **22/080/FPC Planning Applications**

To consider and approve any Parish Council responses to the following planning applications received since last meeting up to 6th June 2022.

[22/01596/FHA | Proposed two storey and single storey front extension | 264 Belswains Lane Hemel Hempstead Hertfordshire HP3 9XB (dacorum.gov.uk)](https://planning.dacorum.gov.uk/publicaccess/simpleSearchResults.do?action=firstPage)

To consider and approve any Parish Council responses to any planning applications received during the period after which the agenda was published.

6th June 2022- 13th June 2022 (Clerk to advise). Link to Dacorum Borough Council planning portal can be found here [Planning Search (dacorum.gov.uk)](https://planning.dacorum.gov.uk/publicaccess/)

### **22/081/FPC Consultations. (Clerk to advise)**

To consider and decide actions (if any) to be taken by NMPC in relation to any consultations received.

* Commonplace Consultation [Two Waters Opportunity Area (dacorum.gov.uk)](https://www.dacorum.gov.uk/home/planning-development/planning-strategic-planning/new-single-local-plan/two-waters-opportunity-area) (inc Belswains Lane/Bunkers Lane/Red Lion lane)

### **22/082/FPC DBC Development Management Committee Meeting (DMC)**

To consider any actions arising from DMC cases (as required)

### **22/083/FPC Planning Information/Updates from Clerk. (Clerk to advise)**

### **FINANCE**

### **22/084/FPC Monthly Financial Matters Appendices 3 a-f**

1. To authorise payments to be made. (Monthly schedule attached)-independent Cllr to be additional signatory. (Please note that agreement of payment to Gallagher for the insurance premium is conditional on the outcome of agenda point 22/086 below)
2. To receive and approve the income and expenditure up to 31st May 2022
3. To receive and approve the bank reconciliation up to 31st May 2022
4. To note that the LGPS annual pension return has now been submitted. (Deferred from last meeting)
5. To receive the internal auditors report, the clerk responses and note the corrective actions to be taken following internal audit May 2022.
6. To permit the clerk to investigate obtaining a debit or charge card for purchases on either the Lloyds or NatWest Bank Account.
7. To nominate an additional Councillor to be added to the Lloyds and NatWest Bank Accounts

**STATUTORY MATTERS**

### **22/085/FPC To receive and consider for adoption the reviewed policies and procedures as listed below,** (clerks suggested amendments advised when circulated).

1. Magazine Delivery Risk Assessment.
2. NMPC Financial & Management Risk Assessment v7
3. Financial Regulations v4
4. Reserves Policy v3
5. Ratification and adoption of the Jubilee Bench Installation Risk Assessment.

### **22/086/FPC Insurance Renewal Appendix 4**

To consider the quote circulated under the 3-year agreement with Gallagher, to agree that cover is sufficient for all risks and council needs for the next year, and to agree payment of premium.

### **AGENDA REQUESTS FROM COUNCILLORS/WORKING GROUPS/COMMITTEES**

### **22/087/FPC Parish Event Working Group Appendix 5**

* To receive the report from the May working group meeting
* To receive full council comments on the event and proposals for consideration
* To consider any requests for budgetary allowances (if applicable)
* To confirm that the WG may progress conversations with other parties on the basis outlined in this document and any discussion in Full Council.

### **22/088/FPC Asset of Community Value Working Group Appendix 6**

* To receive the written report of the recent working group meetings and to take any full council questions arising.
* To determine the next steps of the working group and expiry date of the working group (if applicable).

### **22/089/FPC Vision Working Group Appendix 7**

* To consider whether the updates from the working group lead in the copy circulated are acceptable (in readiness for the council community event and in preparation for budget setting to commence in September 2022).

### **22/090/FPC Jubilee Working Group Appendix 8**

* To consider whether there is a benefit to council for a post project W/G meeting/debrief.
* Council to note outcome of Jubilee competitions.
* Clerk to confirm any additional expenditure incurred (under delegated authority) for council to ratify.

### **22/091/FPC Armed Forced Day 25th June 2022**

* To consider whether the ‘Tommies’ should be brought out and any other parish actions in relation to this event.

### **22/092/FPC Action list Appendix 9 (for information only)**

***Our next meeting will be held Monday 11th July 2022, 8.00pm, agenda items to clerk no later than Thursday 30th June 2022 please. Late items will not be accepted.***