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Nash Mills Crime Figures 2022

[illegible]

Nash Mills Crime Figures 2022

DWELLING BURGLARY	
BURGLARY OTHER	Garage broken into, tools stolen
THEFT FROM MOTOR VEHICLE	Numberplates stolen
THEFT OF MOTOR VEHICLE	Motor Bike stolen
DAMAGE OR DESTROY	
THEFT FROM SHOP	
THEFT OTHER	
DRUG RELATED	Possession of illegal substance in a property
OTHER	5 x domestic related, 1 x fraud (Rogue Trader)



Clerk Report March 2022

Dates to note

Please note that the clerk will be preparing for the financial year end and audit over the next few weeks so the responses to emails may be delayed.

Verges Phase 2

Coming back to agenda in April.

Lease

Email has been sent to Solicitor acting on behalf of AHS with queries raised at last meeting. Response still outstanding.

Noticeboard

Waiting for installation quote from HCC then a site visit will be arranged pre ordering.

Jubilee

Separate agenda point.

Use of Noticeboard on High Barns

Permission given by Nash Residents Assoc for us to use their board should we need to.

Georgewood Steps

Not included on agenda this month as works have now commenced.

Licenses

Updates from last meeting queries

Jubilee

Events licence and performing licence not deemed necessary by Dacorum Borough Council (DBC) for Jubilee if music will only be 'background' music rather than a large event/performance.

Food safety regulations and constraints re biscuits etc forwarded to working group.

Clerk has attended the DBC Jubilee training and is working closely with the risk team who will require our risk assessment once all details of activities are finalised.

Magazine delivery/ages/contracts

Separate agenda item.

An HCC permit will be required if deliverer is under 16

[Child employment: Local council rules for child employment permits - GOV.UK \(www.gov.uk\)](https://www.gov.uk/government/publications/child-employment-local-council-rules-for-child-employment-permits)

[Young people and work | Hertfordshire County Council](https://www.hertfordshire.gov.uk/young-people-and-work)

NMPC will also need a safeguarding policy and appropriate risk assessment.
Response from insurer below.

There are no policy restrictions in relation to employing under 16s so as long as they are working on behalf of the Parish Council and the Parish Council agrees to accept responsibility for their duties, they will be insured automatically as a volunteer of the Parish Council under the following sections of the policy:

Employers' Liability

This cover will protect the Parish Council should they sustain an injury during the course of their duties and can successfully prove that the Parish Council has failed to provide an adequate duty of care towards them.

The Parish Council should ensure they are competent to carry out the tasks expected and that they have access to the correct tools as well as suitable clothing/protective equipment.

Public Liability

This section of the policy will operate should the Parish Council be found legally liable for any work undertaken by volunteers that leads to loss, injury or damage being sustained by a member of the public.

As they are under the age of 16, the Personal Accident cover, which applies to volunteers aged between 16 and 90, will not be in force.

There are no insurance requirements that state an adult must supervise the work but if they are under the age of 16, the Council will need to carry out appropriate checks in relation to Child Protection laws and guidance. To assist with this, it is recommended that your County/District Council Education department are consulted and either NALC or your local Association may be able to provide some guidance also.

We would expect the Council to carry out a risk assessment with any issues identified, rectified accordingly. We do not need to see a copy of this but ask that a copy of this is kept on file by the Council. The attached document should assist.

If any individual is using any equipment not belonging to the Council, our policy will not extend to cover this for any loss or damage.

The same will apply to any adults working on behalf of the Council but with the Personal Accident in force, as follows:

Personal Accident

If aged between 16 and 90, they will be automatically covered under this section. There is a sum payable of £100,000 in the event of an accident-causing death, loss of limbs or sight or permanent total disablement. A £500 weekly benefit is payable for a maximum period of 2 years should the accident prevent them from pursuing their usual occupation.

We would expect any self-employed individuals to have their own public liability insurance as presumably they carry out work for other parties so our policy will not and cannot extend to cover such individuals as we would not expect the Council to insure them for when they are working for other parties. A copy of their insurance should be sought and kept on file by the Council.

Allotments

UPDATE

Following on from query raised at last meeting, these are owned and managed by DBC but DBC unable to clarify why they manage them and receive the income rather than NMPC, apparently it is a historic arrangement.

Crime Reports

Query from last meeting-all domestic related incidents were linked so inflation was in figures being reported rather than a rise in criminal incidents committed separately.

Financial Software

Rialtas license updated

Warden Updates

Tree damage at Chambersbury Lane

Tree damaged in the storms but supported by a neighbouring tree. DBC advised and have visited site.

Tree stumps on verge at Chambersbury Lane

A large number of additional tree stumps have now been placed on the highway verge. This now means that DBC will be unable to tend any of these verges. DBC have been informed and would like to know if NMPC can identify who has done this as it is classed as illegal fly-tipping. Council to advise clerk if they wish clerk to contact the Residents Association asking for help in identifying the culprits or whether the clerk should just report to DBC and request removal as they are fly tipped and could be a safety liability. Photographs with Verges working group lead.

Fly-tipping at garages

Increasing amounts of rubbish being left at a number of garage locations within the parish. Rubbish had identifying details of the same culprit so these have been advised to Clean, Safe and Green team at DBC who will forward to the enforcement team.

Bunkers Play Park trees

Checked and made safe (where appropriate) by warden, post storms.

Parking at The Denes

Warden has received more complaints that cars are being left there all day, some of which are employees of the shops not using the rear car parks, some are contractors parking multiple cars at the Denes and then all going off in one work van. Warden reports that at 6.30am this week 17 cars were left at The Denes from overnight parking.

Training Attended/Attending

Practitioners Conference attended 15/16/17 Feb Agenda can be found [by clicking here](#) should anyone be interested in the content.

[The Greening Campaign - Home \(greening-campaign.org\)](#) – interesting session re hedgerow planting being more ecologically beneficial and suitable for more locations than just planting planting trees.

LGPS Pension portal Training (4/3 7/3 8/3)

DBC Jubilee event training March 2022

Freedom of Information Request

Received but as this was relating to County Council matters it was directed to the appropriate webpage at HCC. Not an NMPC query.

Correspondence received (please note that this may not include all items)

- Belswains Lane parked vehicles on footpath- request for assistance by resident who due to his visual impairment is struggling to pass along Belswains Lane due to the number of vehicles blocking the footpath. Clerk spoke to resident. Information sent across to Verges group to include in their report. Resident will also be working with the clerk to investigate the accessibility of our website.
- Complaint re repairs and maintenance and contractor services at DBC, clerk spoke to resident's daughter, taken forward by Borough Cllr.
- Grant enquiry received from Willows Residents Association. Awaiting completed application and supporting documents which will then be brought to council for deliberation in line with our grant awarding policy.

Nash Mills Parish Council
FINANCIAL SCHEDULE

Mar-22

Payee	Method	Description	code	Amount	Vat	Amount	Minutes ref	Inv No
SALARIES/HMRC/PENSION	SO	Mar Salaries, HMRC,Pension	Various	£ 2,716.64	£	2,716.64		
Vodaphone	DD	Clerk's Mobile	4060	£ 14.06	£ 2.82	£ 16.88		496917853
NMVHA	SO	Hall Hire	4165	£ 36.00	£	36.00		
DBC	DD	Garage Rental	4175	£ 52.60	£ 10.52	£ 63.12		
Paybureau	SO	Monthly Wages Fee	4050	£ 18.00	£ 3.60	£ 21.60		
L&T	Online	Jubilee bunting	329 EMR	£ 94.95	£ 18.99	£ 113.94	22032FPC	70542
Viking Direct	Online	Stationery	4075	£ 73.93	£ 14.79	£ 88.72		8490187
				£ 3,006.18	£ 50.72	£ 3,056.90		

NIKKI NOTES

PAY HMRC
PAY PENSION
VAT RECEIPT GARAGE
Change Dave DD
Change NW DD

Date	Chairman
	Second signatory
	RFO

Nash Mills Parish Council

Bank - Cash and Investment Reconciliation as at 8 March 2022

Confirmed Bank & Investment Balances

Bank Statement Balances

28/02/2022	Lloyds Current A/C	22,585.56
31/12/2021	';	80,847.64
30/07/2021	NatWest Current A/C	6,519.75
31/01/2022	Lloyds 32 Day	22,052.75
25/11/2021	Lloyds Holding Account	0.00

132,005.70

Other Cash & Bank Balances

0.00

132,005.70

Unpresented Payments

20,000.00

112,005.70

All Cash & Bank Accounts

1	Lloyds Current A/C	22,585.56
2	NatWest BR	60,847.64
3	NatWest Current A/C	6,519.75
4	Lloyds 32 Day	22,052.75
5	Lloyds Holding TF Account	0.00
	Other Cash & Bank Balances	0.00
	Total Cash & Bank Balances	112,005.70

NASH MILLS PARISH COUNCIL –WORKING GROUP (WG) MEETING REPORT
The Queen’s Platinum Jubilee Commemoration

Meeting held via Teams 02/03/2022

Councillor Attendees:

Alan Briggs, Michele Berkeley, Nicola Cobb, Steve Roberts, Jan Maddern

Apologies Lisa Bayley, Mandy Lester

The WG discussed the following items and provides its recommendations for consideration by full Council:

1. The WG discussed the provision of music and whether it should be pre-recorded or local performers.
 - The Clerk has advised that a licence is not required for background music.
 - Councillor Tout has kindly offered to provide music via her shop doorway. The WG considered this option but suggests that it is not the ideal solution.
 - Councillor Maddern kindly offered her portable amplifier for use at the event.
 - i. The WG recommends this as the preferred option.
 - ii. Further investigations about power supply need to be undertaken.
 - iii. A “Temporary Event Licence” from DBC may be worth investigation if there is any doubt about licensing requirements.
 - iv. Further investigation to be undertaken to find a “Jubilee Playlist” (featuring music from 1952)
2. The WG recommends that NMPC provides a Jubilee themed “treasure hunt” / “scavenger hunt” activity for residents and families to search around the parish for letters to make a word.
 - Councillor Maddern kindly offered to design the hunt.
 - Potential to use What3Words to help to find the locations.
 - Bonus clue to be available at the Saturday June 4th event.
 - A box on the NMPC event stall to collect entries.
 - Ask shopkeepers to host the handout sheets and submission boxes.
 - Make the handouts available in time for the start of half term school holidays.
 - Publish a QR code in the magazine to download entry sheets.
 - Ask the shops to display a publicity poster (with the QR code).
3. The WG recommends that NMPC provides a Jubilee related art competition
 - Since Nash Mills Primary School has not responded to Clerk contact attempts to arrange a meeting to discuss options, given the short time available, the WG recommends to set this option aside.
 - Instead, an open competition is recommended for any children to enter, not limited to Parish residents.
 - The proposed format is any Jubilee related art on an A4 sheet.
 - i. These will then be mounted by Councillors into a larger Jubilee frame using the official logo and colour scheme. Mock up design(s) will be made available to the March full council meeting by WG members.
 - ii. The Denes shopkeepers to be asked to display the entries in their windows.

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The Queen’s Platinum Jubilee Commemoration

- iii. Entries should also be published in an online gallery and the NMPC Facebook.
 - The WG proposes to ask the Denes shopkeepers to form a panel to judge the best entry / entries, and to provide one or more prizes.
4. The WG recommends that NMPC encourages the Denes shopkeepers to decorate their windows, to display event and competition publicity poster(s) and to display the competition entries.
 - Councillors Berkeley and Briggs offered to visit the shopkeepers during week commencing 7th March to discuss the proposals. Other WG member Councillors were invited to advise if they would also like to attend. The feedback can then be given to full council’s March meeting.
5. The WG recommends that NMPC promotes a best decorated house competition.
 - Householders to register entries with the Clerk.
 - The WG discussed potential judges. Alan will ask the Clerk to contact their shortlist of suggested people.
6. The WG noted the timing of when the bunting would be installed (3rd May) and removed (as soon as possible after the Jubilee). The Clerk has advised that this will be the subject of a separate approval vote by full Council.
7. The WG discussed options for the full council’s preference for biscuits to hand out at the 4th June event, and in particular artwork for the biscuit packaging.
 - Official artwork guidelines were noted.
 - https://www.royal.uk/sites/default/files/queens_platinum_jubilee_guidelines_2022.pdf
 - The WG recommends that, subject to the cost being approved by full council, there should be two labels – the official Jubilee logo on one side, and an ingredients / NMPC details on the other.
 - The Clerk is asked to check the food labelling regulations applicable to the proposed biscuits.
 - Councillor Cobb agreed to get label cost estimates from printers, and to liaise with the Clerk in relation to the proposed biscuits.
8. The WG confirms its understanding that the likely timing of and the parish magazine is late April. It recommends that the magazine be used to promote:
 - the 4th June event
 - any Residents Association events
 - the treasure / scavenger hunt
 - the children’s art competition
 - the best decorated house competition
9. The WG recommends the following other promotion for the activities:
 - poster frames as above for the art entries and publicity posters
 - an entry on the official web site: <https://platinumjubilee.gov.uk/events/>
 - refer to the Platinum Jubilee story on social media using [#HM70](#) and [#PlatinumJubilee](#)
10. AOB
 - The full council meeting is asked to discuss and agree
 - i. the timing of the event on 4th June.

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- ii. whether the three proposed competition results should be announced at the event on 4th June, or at a later date. This could be all at the same time, or subject to different timings.

Report to Nash Mills Parish Council

All reports to be circulated in advance of NMPC Meeting.

Working Group Name	The Denes
Meeting Held (Date)	19 Jan 2022 – next set of decisions for agenda
Present at Meeting	Nicola Cobb, Alan Briggs, Michele Berkeley, Steve Roberts, Emily Tout, Lisa Bayley, Mandy Lester
Apologies	Jan Maddern
Agenda Items for Resolution/Decisions Needed in March <i>Please list each point requiring a decision separately for inclusion on the agenda.</i> <i>Please note items not included on the agenda cannot be approved.</i>	To determine options for the following items: <ul style="list-style-type: none">▪ Use of space – flat area only or incorporating slope▪ Benches – traditional or other▪ Memorial plaques – Yes / No▪ How to choose nominations for memorials▪ Memorial policy – adopt from DBC – Yes / No / options▪ Planting – formal, wild or combination?▪ Bin – yes, no and if yes, which type in general▪ Street signs – agree for clerk to request replacements

UPDATE ON 'IN PROGRESS' ITEMS

The following items related to this working group have already been actioned and are in progress:

- **Cycle racks and installation** – style agreed and clerk in contact for installation options
- **Noticeboard** – style, size and vendor agreed – Nikki working with Highways Officer to arrange installation
- **Post box** – picked up by our borough councillor – Jan has discussed this with the appropriate party at Royal Mail who will look into options. It is now left with them to determine whether a post box can be added to the Denes. No further action for the parish council.
- **Design illustrations** - Our parish clerk initially asked the Dacorum Parks & Open Spaces Officer to provide two drawings, to include wildflower and formal planting and different proposed bench options. However, given his busy schedule, it has been agreed that council will first choose preferences during February and March meetings, then share with him for drawing completion before 3rd June. Planting, etc. should then be able to commence in Autumn 2022.
- **Bench** – Jubilee bench agreed to stand near to Queen's Green Canopy tree – Nikki working with recommended installer

OUTSTANDING ITEMS FOR CONSIDERATION

PRIORITY ITEMS FOR MARCH – detailed information from page 2 onwards

- **Use of space** – How do council wish to have the additional seating arranged?
- **Benches** – Preferred style options
- **Memorial plaques for benches** – Yes/No and, if yes, names for memorial benches
- **Memorial policy** – can we adopt DBC memorial policy as we don't own the land?
- **Planting** – formal, wildflower or combination and possible sponsorship / school involvement
- **Bin** – options, how many, replace existing bins?
- **Red telephone box** – yes / no / defer and bring back with options for use
- **Bug hotel or similar** – yes / no, location
- **Street signs** – clerk can request replacements while requesting permissions garden space

FUTURE CONSIDERATIONS – subject to priority and agenda space

- **Jubilee plaque** – there is already a generic plaque for the Queen's Green Canopy. Do council want to consider a plaque for the garden overall and/or something for the bench?
- **Bin** – specific options to be determined at working group and brought back to council
- **Red telephone box** – Defer for future discussion and consider costs and options for use (could be a standalone item)
- **Earmarked reserves** – use of funds / requests for change to categorisation if needed?
- **Double height kerb** – options to protect and manage parking (link to Verges group)
- **Drug link** – are there volunteering opportunities for drug link programme?
- **School art projects** – ideas / locations for school art work to be publicly displayed

BACKGROUND INFORMATION FOR MARCH AGENDA

INFORMATION PROVIDED BY DBC RECOMMENDED INSTALLER

Nikki and Nicola spoke to Paul Burns (DBC recommended installer) about the installation of the Jubilee bench but also asked some additional questions that we will need to consider / know when thinking about the other area. All answers are also subject to services that may run under the space and permissions from HCC.

Managing the slope – we would not be allowed to create a step. However, seating and planters could be positioned in such a way that the planters form the back of any seating area if there was a need to raise the level slightly.

Surface for benches – any benches or planters would be installed on a hard surface (e.g. concrete slabs). If we want to install multiple benches and planters, it would make sense for the entire section to be a hard surface for ease of maintenance.

PLATINUM JUBILEE GARDEN – USE OF SPACE

How much of the space do council wish to request to use for seating?

OPTION 1 – Front section only (flat area)

The first 1.8 metres from the footpath is relatively flat ground and is the area where the bench, noticeboard and bins have been positioned previously.

OPTION 2 – Front section and part of the sloped area

Part of the slope could, potentially, be built up to a flat surface to make a larger seating area. Planting / planters to the rear of the seating could manage the change in levels and avoid safety concerns of residents using the rear section as a step.



BENCH STYLES

Preferred style of bench for the rest of the area. Note that, in our engagement survey, 'traditional' style bench was the most popular at 87% (rather than concrete) and no other suggestions were made.

OPTION 1 – Standard bench (a and b)

Option 1a Dacorum benches or bench of similar style to Jubilee

This is likely to be the least expensive option and may possibly mean that one or more benches could be provided FOC.

<https://wybone.co.uk/product/dacorum-bench/>

Option 1b Benches to match jubilee bench style - £420 inc. VAT

The one below is the same type as the Jubilee bench but without the wording

<https://www.cyan-teak-furniture.com/balmoral-6ft-traditional-chunky-garden-bench-teak-park-bench>

OPTION 2 – Curved bench - £1,220 inc. VAT

Option suggested by DBC Parks and Open Space officer, Rob Cassidy. This option is a similar style to the Jubilee bench agreed for the opposite side of the garden. The link below was provided by Rob Cassidy.

<https://www.cyan-teak-furniture.com/henley-semi-circle-bench-curved-teak-bench>

OPTION 3 – Combined seating and planter – price not known as several styles available

Suggestions shared by Cllr Briggs

Combined seating and planter (exact style to be determined if selected) – link to large example from Hemel Hempstead

<https://www.externalworksindex.co.uk/entry/137214/Street-Design/Planters-with-integrated-benches-Hemel-Hempstead/>



Other examples of seating / planter combinations: <https://www.street-design.com/48pseating.html>

MEMORIAL PLAQUES AND POLICY

Does council wish to offer memorial plaques on benches?

OPTIONS – Yes / No

If yes, does council wish to adopt the DBC memorial policy to manage any future requests?

https://www.dacorum.gov.uk/docs/default-source/environment-street-care/policy-on-memorials.pdf?sfvrsn=2cbc0e9f_0

OPTIONS – Yes / No

Note that the policy states that it will ensure that “*memorials are erected only following a request by the next of kin or Executor and that memorials have a common appearance, style and size that will not cause offence to others*”

BINS

What type of bin would council like to add to the new section?

OPTIONS – Yes / no – if yes what type

Once agreed on type in general, we can request examples from Dacorum and other recommended suppliers for a final decision at a future council meeting.

PLANTING OPTIONS

The Denes has been suggested as an option for wildflower meadow planting and the working group has discussed planters options.

OPTION 1 – Formal planting only

This would be raised beds / planters as digging down to plant would probably not be allowed.

OPTION 2 – Informal wildflower only

Option suggested by DBC Parks and Open Space officer. The Denes has been suggested as an area for wildflower planting.

OPTION 3 – Combination of formal and informal

Possibly a wildflower section next to the car park and, potentially, around the jubilee tree area with formal planters around the bench / paved area.

Note that there may be a grant available towards rewilding and we can look at sponsorship options for planters.



EARMARKED RESERVES – INFORMATION ONLY

Earmarked reserves, some of which might be available for the Denes:

- Groundworks grant (noticeboard) - £1,600
- Bench and plaque - £2,500
- Projects, Denes, Defib - £7,086.53
- Community Support - £9,700
- CIL (Conditional Spend) - £20,642

EXAMPLE MOCKS UPS FOR REFERENCE ONLY

The examples below are to help visualise only. Official drawings will be done once items have been agreed.





Jubilee Bench Installation, Suppliers & Quotes

Installation by DBC approved contract with appropriate DBC licences

£340.00 plus VAT

Bench

Supplier one

Corido [Balmoral 6ft Queen's Platinum Jubilee Commemorative Bench \(corido.co.uk\)](https://corido.co.uk/Balmoral-6ft-Queen's-Platinum-Jubilee-Commemorative-Bench)

£620 plus vat

£40 delivery

£27.50 plus vat ground anchors

Only two suppliers available online

Delivery approx 24/5

Additional ground anchor pins will be required. [Ground Anchor, Garden Furniture Bench Anchor for Concrete Fitting \(corido.co.uk\)](https://corido.co.uk/Ground-Anchor-Garden-Furniture-Bench-Anchor-for-Concrete-Fitting)

Supplier two

[Balmoral Teak Queen's Platinum Jubilee Commemorative Bench - 1.8m \(cyan-teak-furniture.com\)](https://cyan-teak-furniture.com/Balmoral-Teak-Queen's-Platinum-Jubilee-Commemorative-Bench-1.8m)

Appears to be the same company as above but under another name.

No other examples online.

Full Council Action List

Feb 2022 (post Meeting)

CLlr Actions from Most Recent Meeting	Comment
Asset of Community Value WG meeting to be arranged.	JM
CCTV visit -request	JM
Prices for teas/coffees negotiations	ET
Awaiting Further Updates	
Photo Authorisation form required (to accompany RA)	LB
CLlr Cobb obtaining feedback re advertisements	NC
Clerk Actions (Most Recent Meeting Information Only)	In addition to standard duties
Draft Feb Minutes & upload to web	
Draft and submit planning comments for Feb x 2	
Update action list	
Minutes to website for Jan	
Arrange for monthly payments to be made	
Key pension return	
Update agreed policies and upload to website	
Send letter to PM re remote meetings	
Check insurance re magazine delivery/ages	
Obtain contract re mag deliveries	
Check council responsibilities re contracting someone	
Ask PCSO for clarity re crimes last month-are they linked?	
Ask C/CLlr re road closures/lack of notice & information	
Send letter to DBC planning re DMC Report	
Personnel Items-add to policy schedule etc	
Notify payroll re increments	
Jubilee	
Bunting-license/instruct contractor/check dates	
Music-W/G to investigate	
Vouchers-clerk to investigate cost	
Stickers for biscuits- clerk to investigate options	
Hot Drinks-ET to liaise with clerk/Amy's	
Biscuits-clerk to obtain 3 quotes	
Clerk chase school re art project	
Clerk to liaise with residents assoc to publicise any events being held on NMPC website	
Bench-clerk to order once installation date has been confirmed with RC	
Clerk to liaise with CLlr Cobb re order of tree plaque	
Clerk to order noticeboard once HCC have confirmed installation costs	
Council to consider annual 'forum' type presentation.	
Add items to March agenda (Bunkers/Verges/BAM/Road Closures/Georgewood Steps)	
CLlr Berkeley and CLlr Bayley/CLlr Maddern to sign fin docs where applicable	Outstanding
Arrange for CLlr Bayley to sign off all remote meeting documents	Outstanding
Report to Hall re concerns	Outstanding

Local Council Award Scheme	Outstanding
Monitor appeal for Nash House	Outstanding
The Denes parking-send letter to businesses re staff parking	Outstanding
Continue to investigate Defib out of hrs messaging/storage of pads	Outstanding
Update policies and procedures for March meeting.	Actioned
Upload approved budget to accounting software	Outstanding
Arrange bank Tf	Outstanding
Clerk ongoing actions (longer term)	
NatWest online banking	In progress
Add Cllr Berkeley as bank signatory	Once online banking finalised
Investigate web accessibility report/EU reference	Ongoing working through plan
Long Term Actions No Immediate Resolution (Reminders)	
Projector screen	JM
War Memorial (status review before handover)	
Borough Councillor Actions/ County Councillor Actions	
JM to contact Steve Barnes re: ticket meter. (ongoing)	JM (Borough) ongoing
Gulleys@ The Denes	JM (Borough) ongoing
Georgewood Steps (repairs)	JM
Road markings at Red Lion Lane/London Road fading	JM (County)
Surface water run off at Bunkers Lane	JM (Borough)