



NASH MILLS

PARISH COUNCIL

PO Box 1602 Hemel Hempstead Herts HP1 9ST E: clerk@nashmillsparishcouncil.gov.uk W: www.nashmillsparishcouncil.gov.uk

Councillors Lisa Bayley, Jan Maddern, Michele Berkeley, Alan Briggs, Nicola Cobb, Mandy Lester, Steve Roberts, Emily Tout

are hereby summoned to attend.

Nash Mills Parish Council Meeting Monday 11TH April 2022 8.00pm

Nash Mills Village Hall, Lower Road, Hemel Hempstead.

To transact the business on the following agenda

PLEASE NOTE- SAFETY ADVICE AND IMPORTANT INFORMATION BELOW

Members of the public and press are allowed by legislation to attend a parish council meeting, however during the current Covid-19 pandemic NMPC would advise any members of the public that they do so at their own risk. Face coverings should be worn whilst within the village hall.

All supporting information and any decisions made will be available on our website.

Nikki Bugden

Mrs N Bugden

Clerk to Nash Mills Parish Council – 04/04/2022

To assist in the speedy and efficient despatch of business, members requiring further information or clarification on items included on the agenda are requested to enquire prior to the meeting. Please see our website or contact the clerk for accompanying reports.

AGENDA

22/056/FPC Apologies

To receive apologies.

22/057/FPC Interests

To receive any declarations of interest for items on the agenda or requests for dispensation.

22/058/FPC Minutes

To confirm the minutes of the following Meeting(s) as a true and accurate record of proceedings.

14th March 2022

22/059/FPC Reports to Council (information only no actions arising unless separately detailed below)

Crime Report (PCSO Keir Simpson) **Appendix 1**

Clerk Report- circulated. **Appendix 2**

PUBLIC PARTICIPATION 15 MINUTES TOTAL (MAX 3 MINS PER PERSON)

22/060/FPC Public Issues/Participation

Members of the public can raise matters of concern or items for discussion pertinent to the agenda. Should you wish to speak during public participation regarding an item on this agenda **please pre-register with the clerk by 9am on the Thursday before the meeting** to reserve your 3-minute slot. Please note that there are 15 minutes maximum overall in this section and slots are allocated on a first come first serve basis. Comments relating to items not on the agenda may be circulated to council by alternate means upon request to the clerk.

Council will receive a public consultation presentation re the proposed development at Network House Apsley- slides can be found here (WeTransfer link) <https://we.tl/t-l949XkSIUw>

PLANNING & CONSULTATIONS- Cllr Briggs

22/061/FPC Planning Applications

To consider and approve any Parish Council responses to the following planning applications received since last meeting up to 4th April 2022.

[22/00514/HPA | 13 Highbarns Hemel Hempstead](#)

To consider and approve any Parish Council responses to any planning applications received during the period after which the agenda was published.

4th April 2022- 11th April 2022 (Clerk to advise).

22/062/FPC Consultations. (Clerk to advise)

To consider and decide actions (if any) to be taken by NMPC in relation to consultations received.

22/063/FPC DBC Development Management Committee Meeting (DMC)

To appoint representatives to deliver parish view to DMC (if applicable) from May 2022-Dec 2022

22/064/FPC Planning Information/Updates from Clerk. (Clerk to advise)

FINANCE

22/065/FPC Monthly Financial Matters Appendices 4 a-h

- a. To consider, and if agreed, approve the continued cover under the Ill Health Liability Insurance Policy.
- b. To note and approve the payments to be paid by direct debit or standing order for the year
- c. To authorise payments to be made. (Monthly schedule attached)
- d. To receive and approve month end reconciliation
- e. To note the budget position (in draft form)
- f. To note that the final VAT return for 2021/22 has been submitted.
- g. To note the precept and grant remittance advice has been received for the sum of £40,070.02
- h. To receive and note the Responsible Financial Officers report for 2021/22

STATUTORY MATTERS

22/066/FPC To receive and consider for adoption the reviewed policies and procedures as listed below, (clerks suggested amendments advised when circulated).

- a) Code of Conduct
- b) Jubilee risk Assessment
- c) Standing Orders

22/067/FPC Lease Negotiations Appendix 5

To consider the quotes circulated and to agree the appointment of legal representation to undertake the negotiations on behalf of NMPC.

AGENDA REQUESTS FROM COUNCILLORS/WORKING GROUPS/COMMITTEES

22/068/FPC Jubilee Event Working Group Appendix 6

- To receive the report from the March Working Group meeting
- To consider and if approved agree the following items;

Item	Comments and then proposal of resolution
<ul style="list-style-type: none"> • A poster / art entry template is proposed for approval. 	
<ul style="list-style-type: none"> • Refreshment hot drinks. The agreed offer to be confirmed: <ul style="list-style-type: none"> ○ Vouchers to be handed out by Councillors on the stall on 4th June. ○ Fully free to a maximum of 100 consumers at Amy's Café ○ NMPC pays half price based on vouchers to be submitted to the Clerk by Amy's 	
<ul style="list-style-type: none"> • The WG proposes that the Clerk purchases Cloak Room Tickets for use as the Vouchers 	
<ul style="list-style-type: none"> • Terms and conditions to be publicised in the magazine and a laminated copy to be displayed on the day : <ul style="list-style-type: none"> ○ Voucher must be used on 4th June ○ Voucher only redeemable at Amy's Café ○ Maximum 2 vouchers per group ○ One voucher per drink. Drinks subject to availability ○ Maximum drink value £2.30 ○ No Cash alternative. Offer can't be exchanged, refunded, transferred, or used in conjunction with any other offer ○ Must be redeemed in a single transaction 	
<ul style="list-style-type: none"> • Music: The WG proposes to use a Spotify playlist. <ul style="list-style-type: none"> ○ There is currently a Diamond Jubilee Playlist which would suffice. If a Platinum list is published before 4th June, then that should be used. ○ If a Councillor who will be present already has Spotify and is prepared to make it available, then that would be used, otherwise another Councillor will subscribe to the 30-day free trial. 	
<ul style="list-style-type: none"> • Jubilee themed "treasure hunt" / "scavenger hunt". <ul style="list-style-type: none"> ○ Councillor Maddern to confirm that she will be able to design the hunt. A deadline is requested. 	
<ul style="list-style-type: none"> ○ A Word Search of street names (where treasure items will be on display) will be produced. ○ The magazine will direct people to the NMPC web site to download the Word Search from a certain date. A QR code to be included for a direct link ○ The Word Search will also be available from Councillors on 4th June and copies made available in advance in The Denes shops (subject to shopkeeper agreement) ○ Signs to be put on display at their locations around the Parish by 27th May. 	
<ul style="list-style-type: none"> • Entry deadlines / Result Announcements: 	

<ul style="list-style-type: none"> ○ Best dressed residence – Ian Martin to be asked to judge on the day and announce the result at the 4th June event. Entry deadline 3rd June. ○ Treasure Hunt - deadline for entries: End of 6th June. The result to be announced at the Council Meetings on 13th June. ○ Art Competition – deadline for entries: End of 6th June. They can be delivered to Amy's or handed to Councillors on 4th June. Shopkeepers to be asked to judge by 10th June with the result announced at the Council Meetings on 13th June. 	
<ul style="list-style-type: none"> ● How to enter the competitions ● Art competition entry request ● via the NMPC web site. Max age 16 (age to be specified when applying). ● An entry number will be given, this must be written on the entry. ● Best dressed house – via the web site. ● Treasure Hunt – drop boxes in The Denes shops or the NMPC stall on 4th June. ● Contact the Clerk alternative to the Web Site needed for all competitions for accessibility compliance? ● A data protection statement will be instated related to all competition entries. Data will only be used for the purpose of the competitions and then deleted. ● Councillors Briggs and Cobb to assist the Clerk in generating web site content. ● Facebook teasers to be approved by Council – to start as soon as possible after approval, to include references to the Platinum Jubilee story on social media using #HM70 and #PlatinumJubilee 	
<ul style="list-style-type: none"> ● An entry or entries should be created on the official Platinum Jubilee web site to publish details of the NMPC events. https://platinumjubilee.gov.uk/events/ 	

22/069/FPC The Denes Appendix 7

- To receive the report
- To determine the following:
 - Tree plaque for Queen's Green Canopy – determine preferred material for decision or further research of alternative suppliers
 - Cycle racks – installation with or without protective bollards

22/070/FPC Verges Working Group Appendix 8

- To receive the report
- To consider any actions arising from the report, prioritise next steps and associated funding.

22/071/FPC Annual Council Forum

To consider if NMPC wish to set up a working group to plan a forum for Autumn 2022.

To determine lead, membership, and scope of that group.

22/072/FPC Items raised at last meeting to be raised with Borough Councillor/ County Councillor

- Bunkers Lane Width Restrictions
- Road Closures (absence of notice) (Cllr Briggs)
- Georgewood Road Steps
- To ratify the decision for the clerk to write to BAM (letter circulated)

22/073/FPC Apsley Paper Trail

To consider whether NMPC wishes to make a donation to assist with the fire damage repairs. Details can be found on the following link <https://www.facebook.com/127345257295478/posts/5575538359142780/>

22/074/FPC Action list Appendix 9 (for information only)

Our next meeting will be held Monday 9th May 2022, 8.00pm, agenda items to clerk no later than Thursday 28th April please. Late items will not be accepted.

Please note that this meeting will be preceded by our Annual Parish Meeting at 7.30pm