

Full Council Action List

Feb 2022 (post Meeting)

CLlr Actions from Most Recent Meeting	Comment
Asset of Community Value WG meeting to be arranged.	JM
CCTV visit -request	JM
Prices for teas/coffees negotiations	ET
Awaiting Further Updates	
Photo Authorisation form required (to accompany RA)	LB
CLlr Cobb obtaining feedback re advertisements	NC
Clerk Actions (Most Recent Meeting Information Only)	In addition to standard duties
Draft Feb Minutes & upload to web	
Draft and submit planning comments for Feb x 2	
Update action list	
Minutes to website for Jan	
Arrange for monthly payments to be made	
Key pension return	
Update agreed polices and upload to website	
Send letter to PM re remote meetings	
Check insurance re magazine delivery/ages	
Obtain contract me mag deliveries	
Check council responsibilities re contracting someone	
Ask PCSO for clarity re crimes last month-are they linked?	
Ask C/CLlr re road closures/lack on notice & information	
Send letter to DBC planning re DMC Report	
Personnel Items-add to policy schedule etc	
Notify payroll re increments	
Jubilee	
Bunting-license/instruct contractor/check dates	
Music-W/G to investigate	
Vouchers-clerk to investigate cost	
Stickers for biscuits- clerk to investigate options	
Hot Drinks-ET to liaise with clerk/Amy's	
Biscuits-clerk to obtain 3 quotes	
Clerk chase school re art project	
Clerk to liaise with residents assoc to publicise any events being held on NMPC website	
Bench-clerk to order once installation date has been confirmed with RC	
Clerk to liaise with CLlr Cobb re order of tree plaque	
Clerk to order noticeboard once HCC have confirmed installation costs	
Council to consider annual 'forum' type presentation.	
Add items to March agenda (Bunkers/Verges/BAM/Road Closures/Georgewood Steps)	
CLlr Berkeley and CLlr Bayley/CLlr Maddern to sign fin docs where applicable	Outstanding
Arrange for CLlr Bayley to sign off all remote meeting documents	Outstanding
Report to Hall re concerns	Outstanding

Local Council Award Scheme	Outstanding
Monitor appeal for Nash House	Outstanding
The Denes parking-send letter to businesses re staff parking	Outstanding
Continue to investigate Defib out of hrs messaging/storage of pads	Outstanding
Update policies and procedures for March meeting.	Actioned
Upload approved budget to accounting software	Outstanding
Arrange bank Tf	Outstanding
Clerk ongoing actions (longer term)	
NatWest online banking	In progress
Add Cllr Berkeley as bank signatory	Once online banking finalised
Investigate web accessibility report/EU reference	Ongoing working through plan
Long Term Actions No Immediate Resolution (Reminders)	
Projector screen	JM
War Memorial (status review before handover)	
Borough Councillor Actions/ County Councillor Actions	
JM to contact Steve Barnes re: ticket meter. (ongoing)	JM (Borough) ongoing
Gulleys@ The Denes	JM (Borough) ongoing
Georgewood Steps (repairs)	JM
Road markings at Red Lion Lane/London Road fading	JM (County)
Surface water run off at Bunkers Lane	JM (Borough)