

Nash Mills Crime Figures 2021

	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	YTD.
BURGLARY (DWELLING)													
BURGLARY (Other)						1							
THEFT FROM MOTOR VEHICLE	1				1								
THEFT OF MOTOR VEHICLE													
DAMAGE OR DESTROY <£5,000			1	2					1	1			
THEFT FROM SHOP	2	1		1	2	1					1		
THEFT, OTHER		2	4		1		1			1			
DRUG RELATED	1	1		1									
OTHER CRIMES				1		1	2	3	3	3	4		
TOTALS	4	4	5	5	4	3	3	3	4	5	5		

Nash Mills Crime Figures 2021

DWELLING BURGLARY													
BURGLARY OTHER													
THEFT FROM MOTOR VEHICLE													
THEFT OF MOTOR VEHICLE													
DAMAGE OR DESTROY													
THEFT FROM SHOP	From Thwaites												
THEFT OTHER													
DRUG RELATED													
OTHER	4 x assault – domestic related, 2 from same property												



Clerk Report December 2021

Queens Canopy/ Jubilee

Tree Grant being paid directly from HCC across to DBC for new tree @ The Denes.

Verges

13/1/2021 Email to County Officer outlining all resolutions from the last meeting. Response received 18/11 with approximate pricing which has been forwarded to the working group lead to discuss and bring back to council in due course. Details at foot of report.

Grant funding for DBC Biodiversity

Application process for funding closes 16th January. Details were circulated to Cllrs whilst I was on leave. Initially the verges will be left 'un-cut' for a year therefore there appears to be no cost implication until potentially Autumn 2022. Council will need to decide whether they wish this to be on the January agenda. or do we wait and apply when the next round of 'green funding' is released. There is some risk with this delayed option as we don't know the planned duration of this initiative.

I have looked at the application and whilst we meet most criteria, we would have to ensure that we can confirm that we will be educating and engaging with the local community re this project. Please use this link to see more detail of the criteria [Grants \(dacorum.gov.uk\)](https://www.dacorum.gov.uk/grants). I'm hoping that the DBC Officer and the DBC teams will facilitate this through communication regarding the projects and Cllrs may be able to find some local groups happy to work with us on the projects i.e., the school and nursery near to the Bunkers Lane play park may be willing to participate. I have emailed the grant awarding team to ask for more clarity, but my recommendation would be that I complete and submit the application. Cllrs to discuss under the 'rewilding' agenda item.

Speed Indicator Device (Barnacres Road)

A discussion was held with the HCC Highways Officer as his initial suggested area was not quite where council had requested it be (his suggestion on the opposite side of the road). We have now resolved it and the suggested location is closer to NMPC's preferred location.

Defibrillator update

Network system worked perfectly whilst I was on leave (thanks to all involved).

2 reported ambulance service incidents but all checked and all ok.

External signage ordered, awaiting delivery.

Spare case offered formally to the Nash Mills Village Hall Association.

Works to Bunkers Lane Playpark (Benches/Bins Etc.)

Signage on order. School have given permission for new bin and bench. Inspection reports/timber test results circulated to all. Warden has completed minor works and summary report notes works outstanding. Working Group to liaise with clerk re new outstanding items- choice of bin/benches etc.

Rewilding

Dacorum officer has been reminded re the Georgewood Road verge. He has the registration of the car that is often parked in the way of the potential 'rewilding' site and will write to the owner. He will provide signage for this verge. Other areas to be determined. Project communication to residents via Parish Magazine. Agenda item December meeting.

Permission granted (and welcomed) by our landlord for rewilding at Bunkers Lane Play Park. Clause to be included in the new lease when it is drawn up (Spring 2022).

Budget Setting

Draft 2 has now been circulated and is on the December agenda. I have chased the finance team at Dacorum Borough Council (DBC) to request grant allocation notices and relevant tax base at the earliest opportunity. Last year it was received 10/12 so I am hopeful that it will arrive pre-meeting.

The Denes Project

Working Group report on December agenda. Permissions obtained from HCC, require C/Cllr approval and design approval once council have chosen exact models. HCC to arrange for installation of both items under their scheme of works- NMPC to fund.

CCTV & Council visit

Possible change of staffing at DBC therefore update to be requested via Borough Cllr.

Invoice Debtors

All previously outstanding invoices for the Autumn edition have now been paid (only 2). I have sent one new invoice out today for a new advertiser which remains outstanding. All other advertisers are now fully paid up to our financial year end.

Personnel Meeting

It has not been possible for the Personnel Committee to meet to discuss the items outstanding from the deferred October meeting. The annual review of salaries forms part of our financial regulations section 4.4. Having consulted with the Chairman Personnel I have made allowances for this in the budget proposals and have provided all Cllrs with full salary calculations, projections, and explanations therefore there is no risk that the budget is being determined without the appropriate degree of knowledge or an appropriate degree of contingency planning.

Civility & Respect in the Sector.

I would like council to consider adding a statement to the website to promote the work of the new Civility & Respect Cross Sector Project. Please see link with suggested content and I would like to include a discussion point on the January agenda [Layout 1 \(nalc.gov.uk\)](https://www.nalc.gov.uk). This project is to protect all Councillors, Officers, and staff.

Covid-19 Developments

I will be watching developments closely. If the budget is signed off in December, the only other urgent item will be the precept demand which DBC requires to be signed off in January 2023. We cannot do this in advance as DBC do not have the required forms and calculations ready. Whilst we can approve our expenditure and approve NMPC paying 50% of any shortfall from reserves as part of our budget setting, we cannot ascertain the correct level of income without the DBC grant figures. This reflects directly on how much we request as a precept. Should we enter into any restrictions I will make a decision, in line with legislation and Govt guidance as appropriate to facilitate the completion of this. It is something that cannot

be dealt with under delegated powers. Please note that neighbouring clerks have received visits from the HSE to ensure that meetings are being conducted in line with the relevant risk assessments and guidance (windows open/cleaning down/masks etc)

Late Agenda items

Following consultation with the Chairman and Chairman Personnel from January I will not be accepting items that are received late for agendas unless exceptional items arise, and prior authorisation is granted by me in advance. This is to ensure that I can accurately schedule my workflow within my working hours, whilst enabling me to ensure that items are ready for you all with enough time for you to receive them and read them prior to the meeting. Thank you for your assistance and understanding with this.

Correspondence received (please note that this may not include all items)

- Cllr Berkeley has copied me into correspondence with DBC re Nash Green and the BAM. The parish haven't received any updates from the contractor/DBC or any communication from them directly.
- Overhanging roof parapet at Nash House, reported by warden so I liaised with the site agent. Contractor is aware and will address, it is polystyrene and not stone therefore risk of harm in their opinion is minimal.
- Spare wooden benches (used for Remembrance service) I have asked B/Cllr Maddern to liaise with Vistry re this as the warden has been approached by the groundsman as they need repositioning or storing.

Training Attended

- Clerk attended 'Cloudy IT' Council Tech Forum (virtually)
- Clerk attended HAPTC monthly clerk 'drop in' networking session (zoom meeting)
- Clerk attending SLCC Practitioners Conference Feb 2022 (virtually).

Nikki Bugden

1/12/2021



NMPC Verges Project Phase 2 October 2021

Verges Schedule (V6) dated 20.08.2021 was used for the purpose of this meeting.

AREA	Site Visit Outcome	Action to be taken	County Officer Response
GEORGEWOOD ROAD - Junction of Barnacres	A suggestion was made by DBC Officer that this Verge could be adopted for 'Rewilding with Wildflowers' which he advised is currently being planted along roadside verges in Hertfordshire.	Clerk sent separate email to DBC 12/10 to commence this process.	I believe DBC Officer stated its not highway. No visibility/highway issues. Ok for the rewilding.
GEORGEWOOD ROAD – Junction of Highbarns	It was recommended that as the verges are not heavily damaged, which shows occasional parking, then we should leave this for the time being and monitor over the coming months	No action at the moment	Agreed.
EAST GREEN – Grasscrete recommended for both areas.	PW advised that there did not appear to be any serious safety issues and that he recommended Grasscrete to both these areas. A price for these works is to be obtained for further discussion. It was agreed that it would be sensible to allow the works to be carried out on the exposed 'Hole' in this area before any Highways works could be done.	Obtain quotes for grasscrete as an indicator for future works please	Approximate desk top cost for both areas 53m x 1.4m = 74m ² = £11,000
CHAMBERSBURY LANE -Junction Market Oak Lane	The verges are growing back so it was agreed to Monitor this area over the coming months.	No action at the moment	Agreed
CHAFFINCHES GREEN	PW agreed that the tarmac should be repaired and replaced at the corner and Highways would review.	Highways to report back.	A TRO is required for all new or amended yellow lines including junction

	PW agreed that a TRO would not be required for the standard junction protection (white lines) to be installed. PW advised that they look into options and costs for this area as there are already Double Yellow Lines installed so an extension could be considered. It was agreed that it would still be difficult to stop residents parking on some of the verges. JM advised that she thought that some of the land belonged to Housing. Highways to report back.		protection. Junction protection requires less consultation as HCC consider junction protection is endorsing what's in the highway code. Approx. desk top cost for 30m2 bitmac, 9m kerb and 7m pcc edging = £3,000.
CHAMBERSBURY LANE (above 120 past the small park)	The verges are growing back so it was agreed to Monitor this area over the coming months.	No action at the moment	Agreed
CHAMBERSBURY LANE (87-89)	The verges are growing back so it was agreed to Monitor this area over the coming months.	No action at the moment	Agreed
CHAMBERSBURY LANE (42 Highbarns next to 27 Chambersbury)	PW advised that there was no serious safety aspect at this junction as the views were not obstructed so he suggested that we could extend the Tarmac Apron to create a further 2 parking spaces or Grasscrete. However, having reviewed Joe Guiton (DBC) email 7.12.20 he advised that Tarmac would be installed and in keeping with what is already there. PW also suggested that the Kerb should be dropped to match the opposite side for the safety of Pedestrians crossing with pushchairs or for residents with disabilities. This should also be extended on the corner to Highbarns Road. PW also suggested that the concrete bollards should be installed to match what is currently installed to stop parking on the corner pavement. To be discussed with Councillors.	Costings and funding options to be investigated for tarmac, dropped kerb, bollards.	Approx. desk top cost for 41m2 bitmac + 1 pair ped. dropped kerb + 6 bollards. = £6,900
BARNACRES ROAD #A (514-518)	It was felt that the developers of these new houses had not provided sufficient parking which has now created over parking and the verges have been destroyed. It was agreed that the only solution would be to be either Tarmac or Grasscrete both areas. JM advised that she would speak for Joe at DBC for further advice. To be discussed by Councillors.	Response outstanding from JM JM advised that she would speak for Joe at DBC for further advice.	
BARNACRES ROAD #B (387-425 / 423)	PW advised that works to this area have already been approved and programmed to be carried out by Highways. Double Height Kerbs will be installed and Grasscrete accordingly.	Update please on approved and programmed works	Was due 29.9.21. Update requested.
PARKING at JUNCTION CHAMBERSBURY LANE/BUNKERS ROAD	We looked at the problems that are being caused at this junction due to cars being parked on the pavement heading up the hill. This has become dangerous with cars having to regularly drive on the opposite side of the road as it is blocked by parked cars. It is a matter of time before an accident. PW advised that Double Yellow Lines could be considered but would have to be initiated by Borough Councillor. Costs implication for TRO. To be discussed by Councillors.	PW advised that Double Yellow Lines could be considered but would have to be initiated by Borough Councillor Costings required please.	See note on Chaffinches Green re junction protection.
NEW CROSSING AT BUNKERS PARK ENTRANCE	PW confirmed that there is a new crossing being planned for this road and he would advise further once the design is available. JM will look into this	NMPC awaiting design and update re this	I need to discuss the crossing with Jan. Following that I can provide an update.

Nash Mills Parish Council
FINANCIAL SCHEDULE

Dec-21

Dec-21												
Payee	Method	Description	code	Amount		Vat		Amount	Minutes ref	Inv No		
SALARIES/HMRC/PENSION	SO	DEC Salaries, HMRC,Pension	Various			£		2,284.66				
Vodaphone	DD	Clerk's Mobile	4060	£	14.06	£	2.82	£	16.88		479956243	
NMVHA	SO	Hall Hire	4165	£	36.00	0		£	36.00			
DBC	DD	Garage Rental	4175	£	52.60	£	10.52	£	63.12			
Paybureau	SO	Monthly Wages Fee	4050	£	18.00	£	3.60	£	21.60		NM1221	
Play Inspection Company	Online	Quarterly Inspection (Dec)	4160	£	100.00	£	20.00	£	120.00		51208	
SLCC	Online	Annual Membership	4080	£	241.00			£	241.00	21/017/acm	MEM237925-1	
Nikki Bugden (expenses)	Online	PO Box	4055	£	300.00	£	60.00	£	360.00		1802434163	
Total				£	761.66	£	96.94	£	3,143.26			

Nash Mills Parish Council

Bank - Cash and Investment Reconciliation as at 2 December 2021

Confirmed Bank & Investment Balances

Bank Statement Balances

30/11/2021	Lloyds Current A/C	12,161.09
31/08/2021	';	80,845.55
30/07/2021	NatWest Current A/C	6,007.43
30/11/2021	Lloyds 32 Day	22,051.08
25/11/2021	Lloyds Holding Account	0.00

121,065.15

Other Cash & Bank Balances

0.00

121,065.15

All Cash & Bank Accounts

1	Lloyds Current A/C	12,161.09
2	NatWest BR	80,845.55
3	NatWest Current A/C	6,007.43
4	Lloyds 32 Day	22,051.08
5	Lloyds Holding TF Account	0.00
	Other Cash & Bank Balances	0.00
	Total Cash & Bank Balances	121,065.15

	A	B	C	D	E	F	G	H	I	J
1	Draft 2022/23 V1	2021/22	2022/23	2022/23	Impact example	Comments	AC Code			
2		Budget	Option 1	Option 2	3% & amends					
3	Income		3% increase	3% & reductions	no warden grant					
4	Precept	£ 28,428.00	£ 28,428.00	£ 28,428.00	£ 28,428.00					
5	Bank Interest	£ 100.00	£ 100.00	£ 100.00	£ 100.00		1076			
6	Grants Received/CIL	£ 10,379.00	£ 9,853.00	£ 9,853.00	£ 9,853.00		1090			
7	Advertising Income	£ -	£ 573.00	£ 573.00	£ 573.00	Assuming all advertisers pay rather than offering free advertising for residents (using 2021/22 income figures)	1100			
8		£ 38,907.00	£ 38,954.00	£ 38,954.00	£ 29,101.00					
9	CIL	£ -				E2621 RECEIVED 2021/22 not budgeted for as conditional spend.				
10										
11										
12	Expenditure									
13	Staff Costs HMRC Pension	£ 29,900.00	£ 29,900.00	£ 29,900.00	£ 29,900.00	over budgeted in previous years. 3% on actual monthly expenditure, Includes IHLI - worked out on actual costs inc o/t (50% claimed, 2.5 hr pm) and IHLI/ Pension please see attached workings (28412) still allows for 1 SCP increment				
14	WPH Allowance & Mileage	£ -	£ 234.84	£ 432.00	£ 432.00	currently 18 x 12 £216 option 2 maybe £26 pm x 12 plus mileage approx £10 pm additional	4002	15.6		
15	Payroll charges	£ 228.00	£ 309.00	£ 216.00	£ 216.00	no 3% 18x12	4050			
16	PO Box	£ 300.00	£ 309.00	£ 300.00	£ 300.00		4055			
17	Mobile	£ 360.00	£ 370.80	£ 240.00	£ 240.00	15X12 ACTUAL BUDGET 20X12 so some leeway for increments or to top up warden PAYG credit	4060			
18	Office Supplies	£ 300.00	£ 309.00	£ 300.00	£ 300.00		4075			
19	Subscriptions (HAPTC SLCC ICO)	£ 1,100.00	£ 1,155.00	£ 1,155.00	£ 1,155.00	Actual figures now received E884 haptc&nalc E30 ICO SLCC E241 2022/23	4080			
20	Insurance	£ 854.00	£ 879.62	£ 879.62	£ 879.62		4085			
21	Audit Fees	£ 650.00	£ 669.50	£ 918.00	£ 918.00	updated Nov 2021 as letter received from IA	4105			
22	Website Maintenance	£ 150.00	£ 154.50	£ 150.00	£ 150.00		4110			
23	Domain Hosting	£ 80.00	£ 82.40	£ 82.40	£ 82.40	Domain & Web Hosting Biannual E96 plus E36 leave as is.	4115			
24	ICT Licences & Support	£ 595.00	£ 612.85	£ 532.00	£ 532.00	Rialtas software and Office 365 see heading 4065- removed Adobe licence and added E168 to community grants	4120			
25	Resident Association Initiative	£ 1,000.00	£ 1,030.00	£ 668.00	£ 668.00	reduce, add E168 Adobe saving Change title to Community Grant Awards? Could we pay from reserves	4130			
26	Training/Conferences	£ 975.00	£ 1,004.25	£ 675.00	£ 675.00	reduce by £400 nationals/E75 Practitioners Conference Webinars 5 @ £40 any additional training from reserves to maintain CPD	4140			
27	Misc (park inspections and misc)	£ 900.00	£ 427.00	£ 400.00	£ 400.00	change heading to park inspections 4x£100	4160			
28	*New heading * Park Repairs	£ -	£ 400.00	£ 400.00	£ 400.00	new heading				
29	*New heading* Sundry Expenditure	£ -	£ 100.00	£ 100.00	£ 100.00	E40 wreath				
30	*New heading *Defib Sundries					to be taken from EMR as and when required				
31	*New heading * The Denes Project/Maintenance					to be taken from EMR as and when required				
32	*New heading * Rewilding Projects									
33	s137					Zero as we have GPC				
34	Adobe Licence					heading not to be used unless licence required for magazine post elections.				
35	Election costs					heading not required yet due to earmarked reserves				
36	Hire Costs (Hall or Zoom)	£ 404.00	£ 416.12	£ 432.00	£ 432.00	36x12 previously based on x11 we don't always miss August now	4165			
37	Tools/Covid Exp	£ 200.00	£ 206.00	£ 200.00	£ 200.00	leave as is	4170			
38	Garage Rent	£ 663.00	£ 682.89	£ 587.10	£ 587.10	57x10 plus 3%	4175			
39	Parish Magazine	£ 1,950.00	£ 2,008.50	£ 1,950.00	£ 1,950.00	drive up income to cover/reduce pages/ £725 per edition x3	4065			
40	Delivery of Magazine	£ 360.00	£ 370.80	£ 360.00	£ 360.00	E120x3	4070			
41	Repairs/Signs/Park/Xmas lights	£ 635.00	£ 1,128.00	£ 1,128.00	£ 1,128.00	E493 plus E385 plus E250- I misread summary on last years budgetting hence diff	4305			
42		£ 41,604.00	£ 42,451.07	£ 42,005.12	£ 42,005.12					
43										
44	Budgeted overspend/ increase to precept	-£ 2,697.00	-£ 3,497.07	-£ 3,051.12	-£ 12,904.12					
45	Anticipated required precept (shortfall plus E28428) if not using reserves		£ 35,317.07	£ 31,479.12	£ 41,310.12					
46	Anticipated precept if 50% of shortfall funded from reserves			£ 29,953.56		* 3% increase used for most as RPI projected at 4% & Inflation projected 3%				
47						Tax Base 1236.70 2021/22				
48										
49	For Clerk Info		-£ 1,525.56							
50										
51		42,005.12		Option 2	£ 42,005.12	Total Expenditure with suggested reductions (column D)				
52		41,604.00			£ 38,954.00	Most income unchanged but ultimately there is inc'r to precept see below				
53		401.12			-£ 1,525.56	50% shortfall from reserves				
54					-£ 1,525.56	Increase to precept therefore Precept Demand = E28428+E1525.56=E 29953.56				
55			£ 28,428.00		£ 1.23	Approx increase per band D property if tax base remains the same as last year				
56			£ 1,525.56		£ 24.22	Precept per Band D				
57		£ 28,428.00	£ 29,953.56		5.4%	Increase per band D property				
58		29,953.56								
59		1,525.56								
60										
61		401.12								
62										
63		38,954.00								
64		1,525.56								
65		1,525.56								
66		42,005.12								
67										
68										
69										
70										
71										
72										
73										
74										
75										
76										
77										

Budget Year 2022/23

- The budget version 2 has now been amended with all suggestions raised at the meeting 8th November.
- Actual expenditure has only risen by £401 overall with the cost cutting measures that have been implemented. 2021/22 £41604 2022/23 £42005 suggested.
- NMPC can agree an expenditure budget of £42005.12. This will result in an increase to the precept however exact figures for the increase cannot be ascertained until DBC advise NMPC of the tax base and grant figures for the new financial year. (chased 29/11/2021)
- NMPC will resolve to pay 50% of any budget shortfall from reserves and the clerk will advise council of this sum when the final precept demand paperwork is received from DBC and prepared for council (usually early January).
- Previously NMPC paid the full shortfall from reserves.
- Should any significant expenditure changes be advised prior to the precept demand being raised then the clerk will bring the budget back to council for approval.
- Please note that the Personnel Committee has not been able to meet to review salary budgets in line with our financial regulations (section 4.4) prior to finalisation of this budget, however contingencies for salary awards have been built into this budget in consultation with the Chairman Personnel. Full calculation have been supplied to all councillors in preparation for this final budget version. (4.4. The salary budgets are to be reviewed at least annually in October or November for the following financial year).



Clerk Report Rewilding Areas for Determination (Dec 2021) v2

Clerk Recommendations

- That council review the areas below and determine which ones will be suggested to the Open Spaces Officer at Dacorum Borough Council (DBC).
- That council agree for the DBC Officer to select the exact area once he has surveyed the location determined above.
- That council raise any further areas/matters for consideration specific to this project.

Suggested Areas

Area	Approx What3words location	Notes
Bunkers Play Park	what3words /// money.hooked.tooth	Area to be specified by DBC Officer Permission granted by landowner subject to clause in new lease.
Opposite The Denes	what3words /// assume.museum.zebra	Area to be specified by DBC Officer Not the whole area but a section.
Hill on Georgewood leading down to Barnacles	what3words /// intent.stole.lakes	
Area 2 opposite Pond Road (Near the existing community noticeboard)	what3words /// lift.moved.cloud	Wait for BAM/hole works to be completed.
Small section at The Denes near the seating area.	what3words /// quiz.neon.truth	Area to be specified by DBC Officer Not the whole section. Wait for designs to arrive.

Background

Council resolved (November 2021) that they wished to support the DBC Bio-Diversity Initiative by 're-wilding' some areas within the parish as a commitment to promoting biodiversity and environmental measures within the parish. The areas would be left 'un-cut' for up to a year to enable an assessment to be made as to the flora and fauna attracted by utilising this method. After this period the DBC Officer would then advise council which of these areas could be suitable for further enhancement with seeding or plug plants. DBC will provide signage. Cllrs were tasked to make suggestions for areas that council could then deliberate in the December meeting.

Statutory Requirements

As a DBC led initiative, NMPC have no statutory obligations. There should be some consideration of any budget implications for future years should NMPC decide to use seeding/plug plants and grant funding not be available.

Nikki Bugden Clerk to the Council 23rd November 2021

Report to Nash Mills Parish Council – Denes working group

All reports to be circulated in advance of NMPC Meeting.

Agenda Items for Resolution/Decisions Needed

Please list each point requiring a decision separately for inclusion on the agenda.

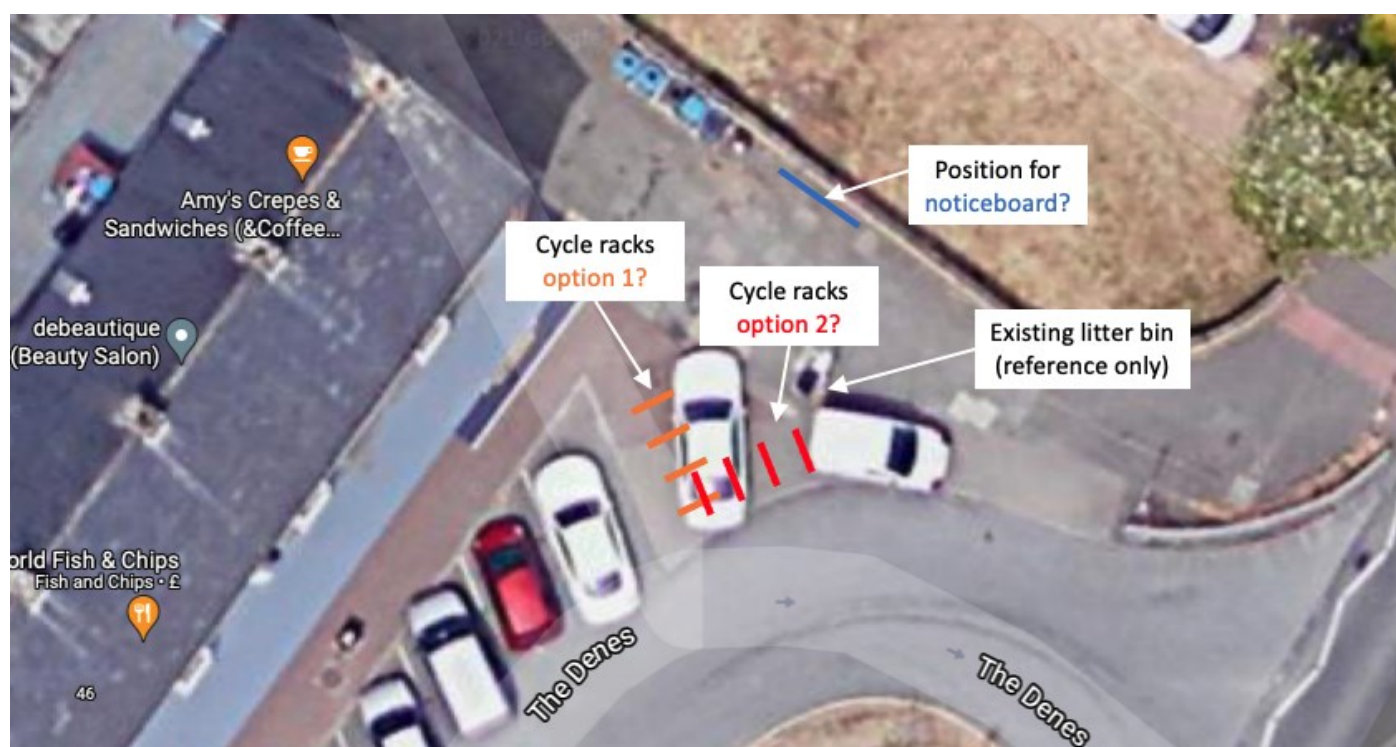
Please note items not included on the agenda cannot be approved.

- To receive the report
- To determine the final size/design/colour of the noticeboard to enable the clerk to obtain 3 precise quotes
- To determine the size/style of the suggested cycle racks and positioning

Noticeboards and cycle racks – position

The preferred position for the **noticeboard**, based on public engagement, is on the pathway where residents will pass it. Suggested position – along the wall near to the bins at the ‘Amys’ end of the shops.

Suggested options for **cycle racks** – there is an existing litter bin set back from the road but a good space between the last car parking space and the bin where the cycle racks could be installed in either direction. As well as providing useful cycle parking, this will also stop cars from driving up onto pavement in that area, sometimes ending up well into the pedestrian area. Another option might be further towards the railings. We can request our preferred location. Final location will, however, be decided by Highways.



Noticeboards

Information from HCC Locality Officer

As the parish council are funding, the easiest, quickest and cheapest way for the work to happen is for the parish to buy and store the notice board prior to installation but Highways will need to see a drawing to see how it's to be secured to the ground. Although the parish are funding the work you will need the ok from Jan.

To be determined

Options to determine (note that final decision may be based on the specific supplier)

Already discussed as preferences at last meeting

- **Leg shape** – Decorative (balls) first choice (**Other options** - straight or gothic)
- **Top** – bow top with logo as previously discussed
- **Windows** – 2 windows with side hinges
- **Size** – as large as possible

Other options for agreement

- **Colour** – Black, green, blue
- **Backing colour** – light or dark – preference only as it may depend on chosen supplier
- **Shape of logo** – rectangle or oval
- **Colour of lettering** – white, black or gold
- **Size** – large (e.g. 18 x A4) or smaller (e.g. 2 x A1)

Examples

18 x A4 straight legs

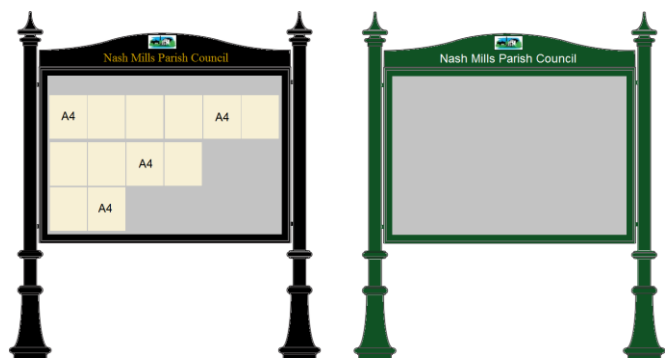
Approx cost: **£2,800 inc VAT**



18 x A4 decorative legs (gothic style)

Approx cost: **£3,200 inc VAT**

A-Max AX18 Noticeboard with Decorative Posts



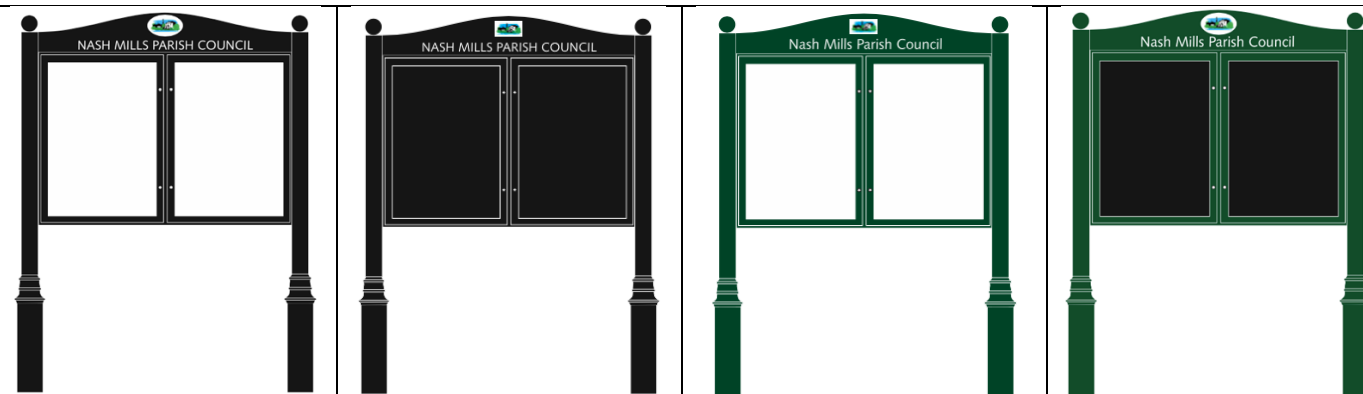
A-Max AX18 Noticeboard with:
Bow-pattern header panel
Gold, cut-vinyl text in Times font
Full colour logo printed on white vinyl
Decorative posts

2 x A1 decorative legs (gothic style)

1200mm(h) x 1420mm(w) overall

visual areas of 841mm(h) x 594mm (w) (A1 size / 8 x A4 landscape, 4 visible if portrait)

Approx cost: **£1,620 plus VAT (£1,944)**, plus up to £100 delivery if not installed



Additional quote (without images)

2 x A1 windows



Approximately £4,500 to £5,000



Cycle racks

Information from HCC Locality Officer

There are two preferred styles of cycle rack. If the parish are set against the two styles there are other types available and I will make some recommendations if need be. Ringway will order the cycle racks and take delivery of them to their depot. Technical drawing for both these designs are in the appendix at the end of the document.

	
St Albans – type 036	Adeyfield – type 037 (galvanised)
row of 4 installed - £2240	row of 4 installed - £1073

Additional notes: Hopefully, if notice board and cycle racks are delivered at roughly the same time installation of both can be done together. Although the parish are funding the work you will need the ok from Jan.

Green space – benches, planters, wildflowers (information only – no decision required)

Nikki has requested help from the DBC Officer for Parks and Open Spaces to produce illustrations to show options for the green space including different shapes of bench, formal planters and the option for wildflower meadow in part of the area. He has also shared the links below to suppliers he usually uses:

- Standard park bench wybone.co.uk/product/dacorum-bench/
- A few nice curved benches www.cyan-teak-furniture.com/curved-garden-benches-curved-outdoor-benches-curved-teak-benches?page=2
- This is the website of our supplier www.wildflowerturf.co.uk/

Steve shared photos of recently installed planters at Hemel Hempstead station, created and managed by Sunnyside Trust.

- www.facebook.com/441473342555414/posts/4555653284470712/?d=n

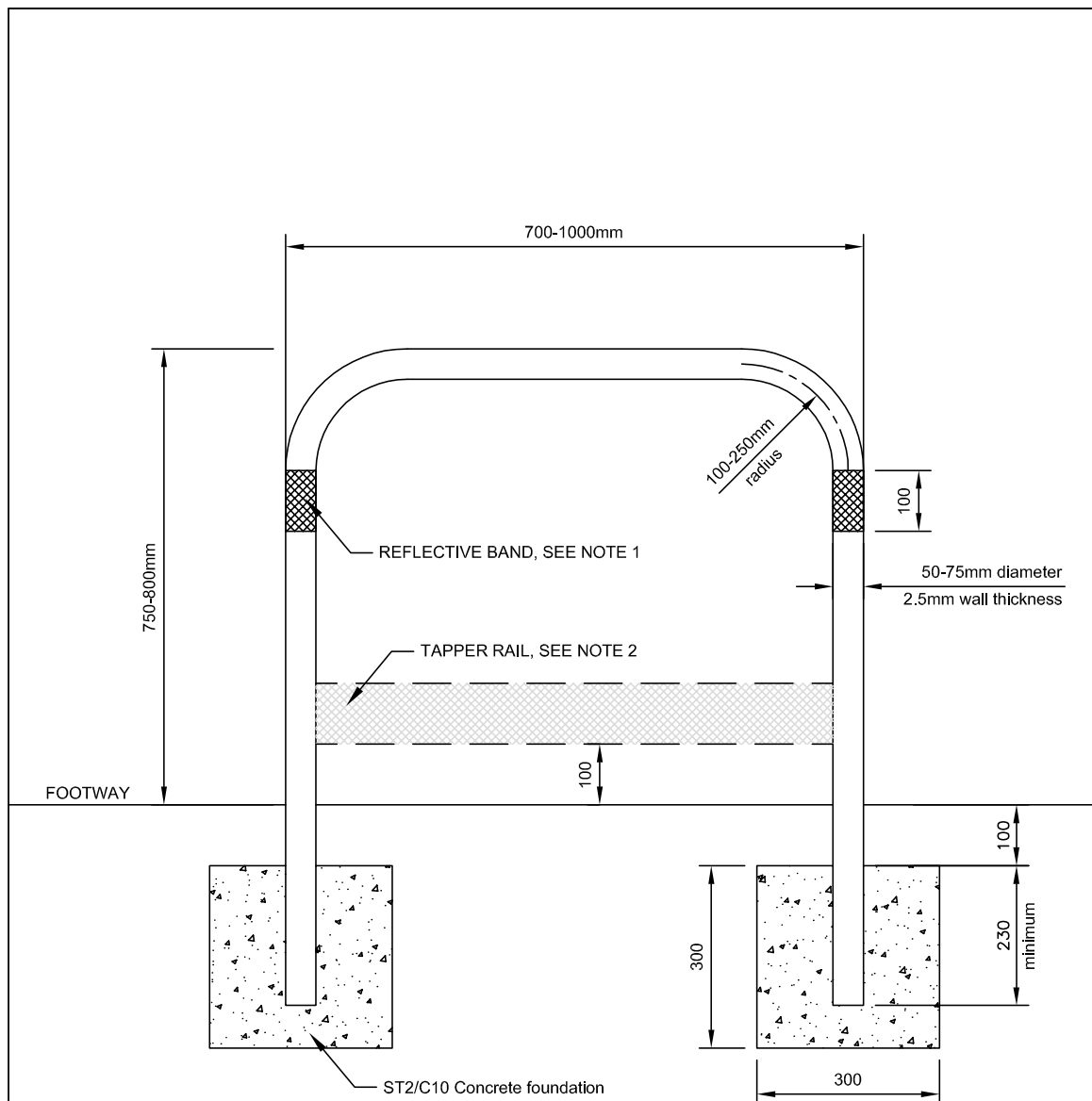
Alan shared links to some alternative options for integrated benches and planters that could be considered (including some being installed in Hemel Hempstead)

- www.externalworksindex.co.uk/entry/137214/Street-Design/Planters-with-integrated-benches-Hemel-Hempstead/
- www.externalworksindex.co.uk/entry/138941/Street-Design/Outdoor-planters-and-seating-for-retirement-village/
- www.externalworksindex.co.uk/entry/146347/Cassidy-Brothers/Somerset-concrete-planter-with-hardwood-bench-seating/
- www.externalworksindex.co.uk/entry/152525/STREETPARK-GreenBlue-Urban/CIMI-square-planter-with-optional-integrated-seating/
- www.externalworksindex.co.uk/entry/140996/Streetlife/Solid-Edge-Green-Benches/

Nikki shared a recommended supplier from Hatfield TC clerk (possibility for benches)

[Seats & Benches · David Ogilvie Engineering · Street, Park & Memorial Furniture](#)

Appendix - Cycle rack drawings



NOTES:

1. All dimensions are in millimetres unless stated otherwise.
2. Reflective bands are to be white class 1 retro-reflective material which should be provided here appropriate (e.g. on the end of a set of stands).
3. A taper rail should be provided where appropriate (e.g. at the end of a set of stands).
4. For more information, including setting out details consult the Hertfordshire Cycle Parking Guide (2007).



Revisions

A -
B -
C -

Drawn
PAS
Checked
STM

Approved
JE
Date
JULY '11

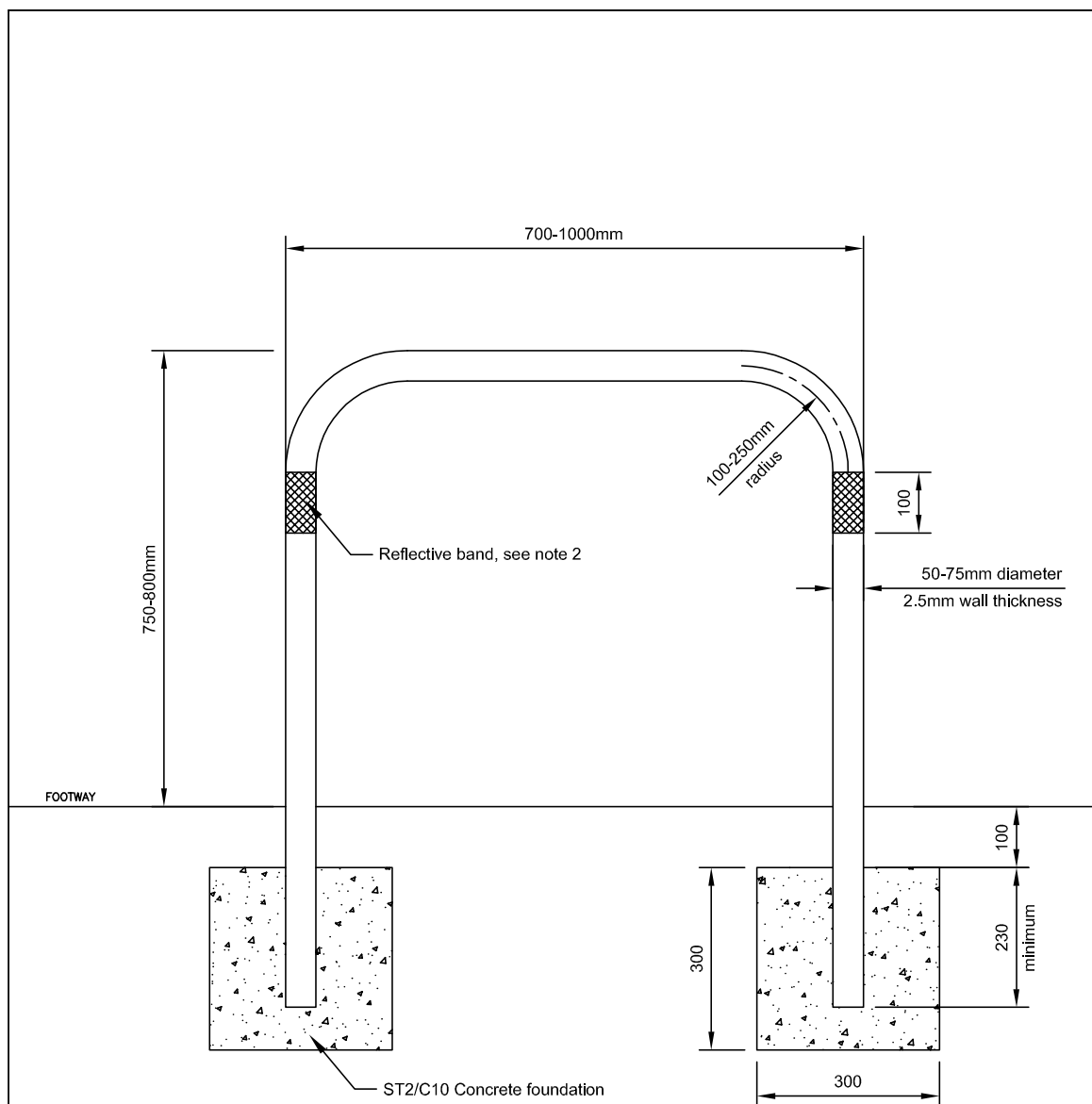
Revised
Date

Drawing Title

**DURACAST POLYURETHANE
CYCLE STAND**

Dwg No: HST/1100/036

Scale at A4 : N.T.S.



NOTES:

1. All dimensions are in millimetres unless stated otherwise.
2. Reflective bands are to be white class 1 retro-reflective material which should be provided where appropriate (e.g. on the end of a set of stands).
3. For more information, including setting out details consult the Hertfordshire Cycle Parking Guide (2007).
4. Either galvanised or galvanised and polyester powder coated finish.



Revisions

A -
B -
C -

Drawn PAS

Approved JE

Revised

Checked STM

Date JULY '11

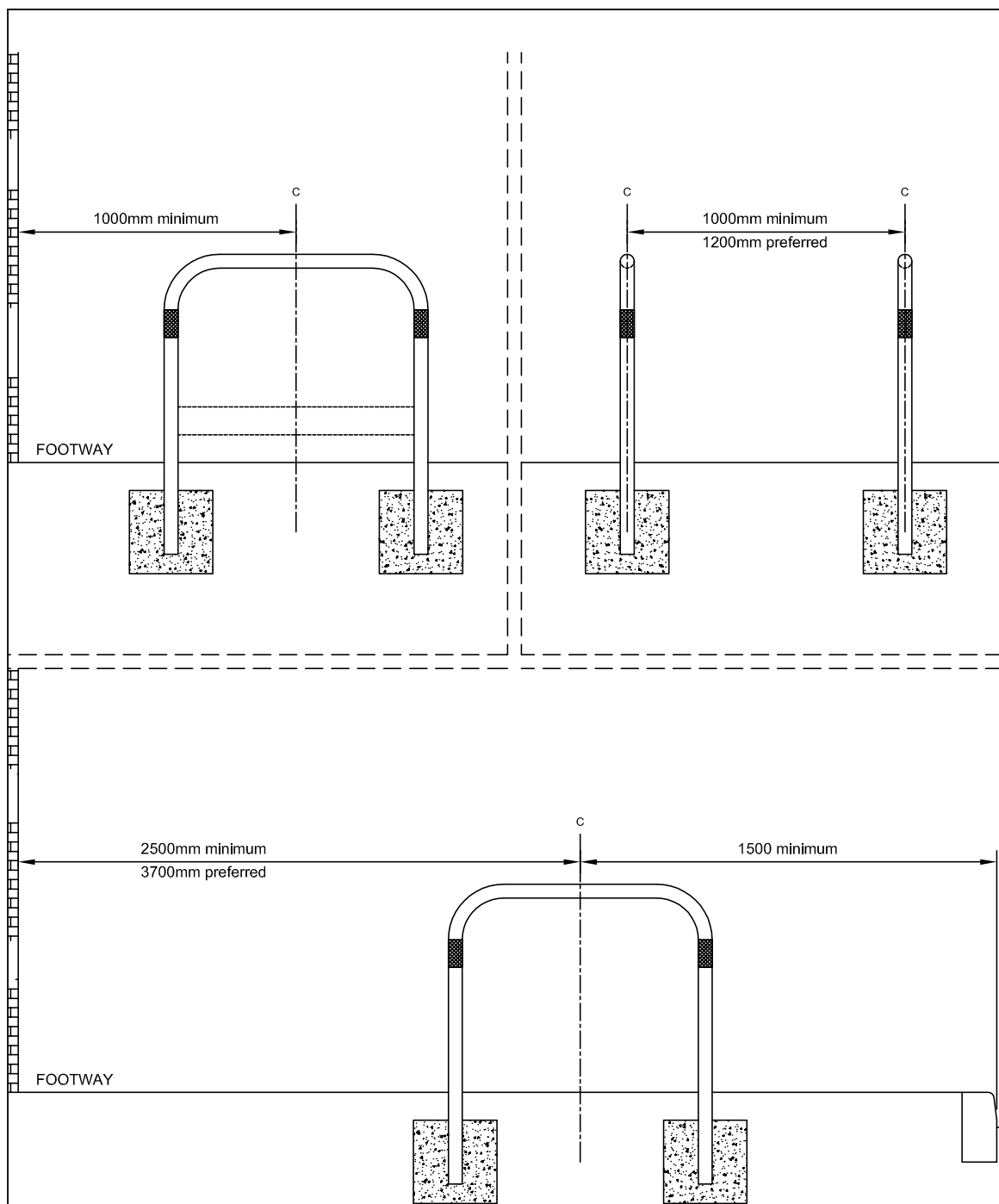
Date

Drawing Title

**GALVANISED OR GALVANISED
AND POLYESTER POWDER
COATED CYCLE STAND**

Dwg No: HST/1100/037

Scale at A4 : N.T.S.



NOTES:

1. All dimensions are in millimetres unless stated otherwise.
2. For cycle stand finish types and installation details see drawings HST/1100/036 and HST/1100/037.
3. Reflective band or taper rail should be provided if appropriate (e.g. at the end of a set of stands).
4. For more detail consult the Hertfordshire Cycle Parking Guide(2007).



Revisions

A -
B -
C -

Drawn
PAS
Checked
STM

Approved
JE
Date
JULY '11

Revised
Date

Drawing Title

**CYCLE STAND
SETTING OUT DETAILS**

Dwg No: HST/1100/038

Scale at A4 : N.T.S.

Full Council Action List

Nov 2021 (post Meeting)

Cllr Actions from Most Recent Meeting	Comment
Asset of Community Value WG meeting to be arranged.	JM
Awaiting Further Updates	
Photo Authorisation form required (to accompany RA)	LB
Cllr Cobb obtaining feedback re advertisements	NC
Clerk Actions (Most Recent Meeting Information Only)	In addition to standard duties
Draft Nov Minutes & upload to web	Actioned
Draft and submit planning comments for Nov x 2	Actioned
Update action list	Actioned
Minutes to website for Oct	Actioned
Arrange for monthly payments to be made	Actioned
Key pension return	actioned
Cllr Berkeley and Cllr Bayley/Cllr Maddern to sign fin docs where applicable	Outstanding
Arrange for Cllr Bayley to sign off all remote meeting documents	Outstanding
CCTV visit -request	Outstanding Email sent 10/8
Report to Hall re concerns	Outstanding
Liaise with WG to get 3x quotes re Benches/Bins Play park	ongoing
Signage	In progress Emailed 12/8
Local Council Award Scheme	
Monitor appeal for Nash House	
The Denes parking-send letter to businesses re staff parking	
Upload Risk Assess (Remembrance/Defib) <i>care amend pads with Cllr!!</i>	Actioned
Continue to investigate Defib out of hrs messaging/storage of pads	
Collate list of rewilding areas	Actioned
Investigate grant funding for rewilding	Actioned
Permission from landlord re Play Park rewilding	Actioned
Chase R Cassidy re Georgewood rewilding	Actioned 8/11/2021
Rework budgets ready for December meeting	Actioned
Ensure Adobe licence/future defib costs etc are loaded into 5 yr budget.	Actioned
Offer defib case to NMVHA (update asset register if necessary)	Actioned
Clerk ongoing actions (longer term)	
NatWest online banking	In progress
Add Cllr Berkeley as bank signatory	Once online banking finalised
Investigate web accessibility report/EU reference	Ongoing working through plan
Long Term Actions No Immediate Resolution (Reminders)	
Projector screen	JM
War Memorial (status review before handover)	
Borough Councillor Actions/ County Councillor Actions	
JM to contact Steve Barnes re: ticket meter. (ongoing)	JM (Borough) ongoing

Gulleys @ The Denes	JM (Borough) ongoing
Georgewood Steps (repairs)	JM
Road markings at Red Lion Lane/London Road fading	JM (County)
Surface water run off at Bunkers Lane	JM (Borough)