

Full Council Action List

Dec 2021 (post Meeting)

Cllr Actions from Most Recent Meeting	Comment
Asset of Community Value WG meeting to be arranged.	JM
CCTV visit -request	JM
Awaiting Further Updates	
Photo Authorisation form required (to accompany RA)	LB
Cllr Cobb obtaining feedback re advertisements	NC
Clerk Actions (Most Recent Meeting Information Only)	In addition to standard duties
Draft Dec Minutes & upload to web	Actioned
Draft and submit planning comments for Dec x 2	Actioned
Update action list	Actioned
Minutes to website for Nov	Actioned
Arrange for monthly payments to be made	Actioned
Key pension return	actioned
Cllr Berkeley and Cllr Bayley/Cllr Maddern to sign fin docs where applicable	Outstanding
Arrange for Cllr Bayley to sign off all remote meeting documents	Outstanding
Report to Hall re concerns	Outstanding
Liaise with WG to get 3x quotes re Benches/Bins Play Park	ongoing
Signage	With warden
Local Council Award Scheme	Outstanding
Monitor appeal for Nash House	Outstanding
The Denes parking-send letter to businesses re staff parking	Outstanding
Continue to investigate Defib out of hrs messaging/storage of pads	Outstanding
Communicate rewinding sites with RC	Actioned
Amend play park RA now approved	Actioned
Query crime report with PCSO	Actioned
Contact 3 suppliers to arrange final quotes for noticeboards for January meeting.	Actioned
Query new quotes with auditor	Actioned
Book hall for personnel meeting	Actioned
Apply for green grant	In Progress
Update working group list with new WG (consultations)	Actioned
Query bike racks and whether bollards are included with HCC	Actioned
Collect defib pads for Christmas	Actioned
Deliver food bank parcel	Actioned
Check expiry of phone contract	Outstanding
Advise council of leave dates and office hours over Christmas	Actioned
Update website re new covid guidance/mask wearing	Actioned
Update policies and procedures for January meeting.	Actioned
Clerk ongoing actions (longer term)	
NatWest online banking	In progress
Add Cllr Berkeley as bank signatory	Once online banking finalised
Investigate web accessibility report/EU reference	Ongoing working through plan
Long Term Actions No Immediate Resolution (Reminders)	

