



Clerk Report November 2021

Queens Canopy/ Jubilee

Tree Grant approved by HCC. Permissions for tree given by DBC as they have delegated authority and order in progress for a flowering cherry to be planted Winter 2021 at the Denes.

Verges

13/1/02021 Email to County Officer outlining all resolutions from the last meeting. Awaiting responses.

Defibrillator update

All installed. Letter hand delivered to all shopkeepers. Signage received and ready to be installed. Risk assessment on this agenda for adoption and monitoring procedures taking place. Contingency plans for out of hours/holiday cover for inspections and replacement parts being investigated. Cllrs have all been sent training video.

Remembrance Day

Attendees invited (including both schools)

Risk assessment on this agenda.

Insurer has confirmed cover.

Wreaths received.

Warden requested to get Tommies out.

CCTV

Waiting for confirmation from DBC whether it is now operational. DBC to arrange the statutory notices and ongoing monitoring. DBC chased for Cllr visit to control room. 5/10 still no response from DBC 21/10 still no response. Further email sent advising that defibrillator now installed.

Works to Bunkers Lane Playpark (Benches/Bins Etc.)

Clerk to progress outstanding matters including signage. Resi-D timber test showed no faults of major concern. Report to follow. This project will be progressed now that the defibrillator project is finished.

Budget Setting

Draft 1 has now been circulated. The analysis has taken some time and the detail is contained within the full report.

The Denes Project

I have sent the details across to Rob Cassidy to arrange for the plans to be drawn up. Query raised 26/10/2021 therefore handed back to W/G lead. w/c 1/11/2021 DBC arranging drawings.

Code Of Conduct

The monitoring officer at Dacorum Borough Council (DBC) is still waiting for the cabinet at DBC to agree the new Code of Conduct in line with the LGA recommendations, once approved it will be brought to NMPC for adoption. In the meantime, NMPC Cllrs are governed by the existing COC.

Apsley Paper Trail

Clerk still liaising to provide copies of historic minutes before they are sent to county archives.

Conference Highlights/Information

2 very long and busy days full of seminars from sector professionals, including The LGA and a large section on the 'levelling up' agenda and the part that P&TC can play. Sir David Blunkett was one of the keynote speakers.

There was an informative section on civility and the aims of a new cross sector approach to address bullying. NALC and SLCC are working together on this initiative.

There was an interesting discussion about the important historic role of the clerk and the need for improved recognition both within and outside of the sector for this role due to its levels of responsibility.

I've highlighted some areas below that may be of interest to Councillors. I am hoping to attend in person next year as some seminars were not available on the virtual seminar.

FOI requests

Full legal presentation given with some important guidance. Advisable to have process details on the website (NB I have actioned this and created a new page)

[Landmark case gives councils more power against vexatious FOI requests | Public Leaders Network | The Guardian](#)

Community Assets

[HOME | Coalvillecancbs.org.uk](#)

[Coalville C.A.N. - TH! NKFC \(thinkfc.org.uk\)](#)

Platinum Jubilee

Big Jubilee Lunch 5 June

[How you can get involved – The Queen's Platinum Jubilee 2022](#)

Correspondence received (please note that this may not include all items)

- Complaint received re parking at Nash Green. Circulated to Cllrs and also B/Cllr/C/Cllr Maddern. Local MP also taking forward.
- Request for help from a student writing a dissertation on Assets of Community Value. Clerk liaising.

Training Attended

- Cllr Briggs booked in as Council representative for the monthly planning 'drop-in' sessions
- Clerk attended HAPTC monthly clerk 'drop in' networking session (zoom meeting)
- Clerk attended SLCC Annual Conference (virtually).

Nikki Bugden

1/11/2021