

Full Council Action List

Aug 2021 (post Meeting)

Actions from Most Recent Meeting (To Be Discussed)	Comment
Awaiting Further Updates	
Photo Authorisation form required (to accompany RA)	LB
Cllr Cobb obtaining feedback re advertisements	NC
Clerk Actions (Most Recent Meeting Information Only)	In addition to standard duties
Contact DBC/HCC for Defib sign permissions	In progress emailed 13/8
Order Case/supplies/Signs once RC checked defib	Outstanding Case en-route
Complete DBC Licence process for defib	Outstanding Officer on leave
Draft Aug Minutes & upload to web	Actioned
Draft and submit planning comments for Aug x 1	Actioned
Update action list	Actioned
Minutes to website for July	Actioned
Arrange for monthly payments to be made	Actioned
Key pension return	Actioned
Cllr Berkeley and Cllr Bayley/Cllr Maddern to sign fin docs where applicable	Outstanding
Arrange for Cllr Bayley to sign off all remote meeting documents	Outstanding
Update W/G register (Jubilee Event/Vision)	Actioned
Update Covid RA accordingly/add to website	Actioned
Fence @ Milbor (report damage)	Actioned Email sent 10/8 JM and Enforcement/Building control
CCTV visit -request	Email sent 10/8
Domain providers/costings for budgets	Circulated
Report to Hall re concerns	Outstanding
20 mph zones/parish road safety for Sept agenda/notify B/Cllr	Actioned email JM 10/8
Verges- chase remaining phase 1 and request site visit	Actioned site visit booked 27/9
Order scroll	Actioned delivery w/c 6/9
Arrange invitation etc for Oct (covid permitting)	
Bunkers benches/bins/permissions/lease	In progress. School emailed 13/8 waiting for Bursar to return
Signage	In progress Emailed 12/8
Resi-d test	Booked date TBC
Planning appeal response	Sent 30/8

Tree permissions/liaise with The Denes W/G lead	Emailed Site visit being arranged with DBC Officer coordinating Jubilee
Local Council Award Scheme	
Liaise with B/Cllr re refuse lorry schedule.	Emailed JM 10/8
Clerk ongoing actions (longer term)	
NatWest online banking	In progress
Add Cllr Berkeley as bank signatory	Once online banking finalised
Investigate web accessibility report/EU reference	Ongoing working through plan
Long Term Actions No Immediate Resolution (Reminders)	
Garage Clear out/archiving	Actioned -see agenda point re archiving.
Projector screen	JM
War Memorial (status review before handover)	
Borough Councillor Actions/ County Councillor Actions	
JM to contact Steve Barnes re: ticket meter. (ongoing)	JM (Borough) ongoing
Gulleys @ The Denes	JM (Borough) ongoing
Georgewood Steps (repairs)	JM
Road markings at Red Lion Lane/London Road fading	JM (County)
Surface water run off at Bunkers Lane	JM (Borough)