



Clerk Report September 2021

Archiving

I have now removed all paperwork from the garage. Website updated to reflect date of our first meeting (1973).

There are some missing sections of minutes, and a summary has been circulated.

- April 2008- March 2012 (full Council)
- April 2006-March 2011 (Finance)

All planning minutes seem to be present.

I have been in touch with the Apsley Paper Trail and their archive team would like to see the books before they get sent off so I will be liaising with them to facilitate this.

I have been liaising with a historian interested in boundaries and Local Govt. He provided further information. Our boundary was amended by the Dacorum and Three Rivers (Areas) Order of 1985. 117 electors were transferred from Bedmond ward to Nash Mills ward on 1 April 1985.

Play Inspections

Resi-D test being chased.

Playpark Inspection undertaken 7/9/2021, Warden present. As they were late (this was the June inspection that the clerk had been chasing) the clerk will communicate with them to change the next one to December. They have effectively missed a quarter due to Covid delays.

Queens Canopy/ Jubilee

Site visit being booked with DBC Officer responsible for the Dacorum Jubilee events and the tree officer.

Budget 'Wish Lists'

Budget setting process due to start for 2022/23 therefore any items for consideration for 'wish list' to be sent to clerk before the October meeting for inclusion in calculations please.

Invoices for Parish Magazine Advertisers

All invoices have now been sent. Projected total income value for 2021/22 **£328**.

Planning Appeal Nash House

Response sent to HM Planning Inspectorate although DBC and planning inspectorate have not yet provided us with a copy of the appellant's full statement. Response reiterated NMPC's objections to the proposals.

Honorary Scroll

Received and currently being framed, we also have a second copy for the archives. Recipient has confirmed availability for October meeting. ***Council to decide format -separate agenda item.***

Verges

The Denes - now with the contractor Ringway

Meadow Road works delayed due to issue with drawings received by HCC from DBC. (Slight amendment needed), this has been chased with DBC but still no response at the time of writing this report.

Site visit booked with HCC Officer and C/Clr Maddern 27th Sept 2021 to discuss phase 2

Auditor

Awaiting further queries or final sign off. More queries received 6/9/2021 and responses sent (relating to SID ownership).

CCTV

Installation complete. Waiting for confirmation from DBC whether it is now operational. DBC to arrange the statutory notices and ongoing monitoring. DBC chased for Clr visit to control room.

Works to Bunkers Lane Playpark (Benches/Bins Etc.)

Email sent to school. Waiting for Bursar to confirm permissions and to discuss lease renewal. Response delayed due to school holidays.

Contractor (recommended by neighbouring parishes and used by DBC) has provided quotes as 'ballpark' figure for possible installation.

Equipment quotes to come back to council once outcome is known re permissions.

Quotes obtained for signage. Not yet ordered.

Christmas Lights Licence

Licence finalised; contractor booked. Council to decide switch on date/times. **Separate agenda item.**

Defibrillator update

Case has been dispatched and once received contractor can commence installation.

Defib has been checked by RC and additional parts (pads) have been ordered.

Licence agreed just waiting final sign off from DBC. Annual electricity costs are expected to be no more than £10 per annum should we be required to pay.

Awaiting permissions for signage from DBC, email sent and chased twice.

Warden Update

- Vandalism to basket swing seat discovered 7/9/2021. Someone has attempted to set it alight. Inspection has confirmed that repairs will be needed but it is still fit for use. Clerk has advised PCSO and requested that he patrol the area when possible.
- Inspection will likely mention the shrinkage of the wooden frames; however, the Resi-D test will offer council more detail to discuss remedial actions. Unfortunately, the clerk has checked and the Kompan guarantees do not cover 'natural shrinkage'.

Depending on the report details repairs to the basket seat will be deferred until the Resi-d test is in to ensure that repairs complement each other.

Winter Grit Supplies

Following consultation with the warden I have ordered the usual 30 bags from the free HCC Winter Self-Help scheme.

GDPR Audit

Waiting for revised literature re Brexit changes but GDPR policies and procedures will need reviewing in 2022 and I will be asking for Clr volunteers to assist.

Correspondence received (please note that this may not include all items)

- Complaint re building works damaging verge at Chaffinches Green. Information sent to DBC.
- Response sent to enquiry first received in 2019 relating to Local Govt Act 1972 and content of the first NMPC minutes.
- Correspondence received from Apsley Paper Trail which has been shared on our Facebook page.

Training Attended

- Cllr Briggs booked in as Council representative for the monthly planning 'drop-in' sessions where he can feed back any issues that we have encountered. Issues with Nash House appeal documents to be mentioned.
- Clerk attended HAPTC monthly clerk 'drop in' networking session.

Up and Coming Training

- Clerk 13th October attending Local Council Award Scheme Training.

Leave

Clerk & Warden leave for next quarter to be circulated separately

Nikki Bugden

Clerk to the Council 7th Sept 2021