



NASH MILLS

PARISH COUNCIL

Full Parish Council Meeting Minutes

12th July 2021 8.00pm

held at Bennetts End Community Centre

Present

Councillor Jan Maddern (Chairman)
Councillor Michele Berkeley
Councillor Alan Briggs
Councillor Nicola Cobb
Councillor Steve Roberts

In Attendance

Nikki Bugden (Clerk)
PCSO Ian Martin
PCSO Keir Simpson

21/075/FPC Apologies

Councillor Bayley, Councillor Lester, Councillor Tout

Resolved, proposed Cllr Briggs, seconded Cllr Cobb that NMPC accept and approve the reasons for absence provided to the clerk. Unanimous decision.

21/076/FPC Interests

No declarations made.

21/077/FPC Minutes

14th June 2021

4th May 2021 (annual council meeting)

Resolved, proposed Cllr Berkeley, seconded Cllr Roberts that the minutes as listed above be approved as a true and accurate record of proceedings and they were duly signed. Unanimous decision.

21/078/FPC Reports to Council (information only no actions arising unless separately detailed below)

Prior to reports being received PCSO Ian Martin introduced his successor PCSO Simpson, and Nash Mills Parish Council offered its sincere thanks to Ian, along with their very best wishes for his imminent retirement. Ian has been a much valued and extremely hard-working member of our community for over 10 years. NMPC are very grateful for all of the hard work that he has put in to supporting our community.

Crime Report (PCSO Keir Simpson) Appendix 1 Verbal update given.

Borough Cllr Report –B/Cllr Jan Maddern Verbal update given

C/Cllr Report – C/Cllr Jan Maddern Verbal update given

Clerk Report- circulated. Appendix 4

All reports were received. Council asked for thanks to be forwarded to our warden who cleared the extensive fly-tipping and debris on Bunkers Lane whilst the road closure was in place.

21/079/FPC Public Issues/Participation

No members of the public were present.

PLANNING & CONSULTATIONS

21/080/FPC Planning

To consider and approve the Parish Council's response to the following planning applications received since last meeting up to 6th July 2021.

[21/02547/FHA 3 Woodfield Drive](#)

[21/02482/FUL 22 Longdean Park](#)

[21/02387/FHA 25 Highclere Drive](#)

[21/02369/FHA 191 Belswains Lane](#)

[21/02557/FHA 7 Silverthorn Drive](#)

Cllr Briggs presented the applications and explained that the clerk had sought clarity regarding the parking provision relating to application 21/02369/FHA.

Resolved, proposed Cllr Briggs, seconded Cllr Roberts that NMPC raise no objection to the proposals listed above. Unanimous decision.

To consider any planning applications received during the period after which the agenda was published.

6th July 2021- 12th July 2021.

Council had received the details of the following application prior to the meeting.

[21/02671/FUL 18 Nash Green Hemel Hempstead](#)

Resolved, proposed Cllr Briggs, seconded Cllr Roberts that NMPC object to the proposed development and request that the matter be called in to the Dacorum Borough Council (DBC) Development Management Committee for determination. Unanimous decision. Grounds for objection were lack of parking provision in line with DBC parking standards, CS11 and CS12 of the core strategy (street scene, lack of parking provision, loss of locally historical façade)

[21/02146/TEL | Proposed 5G telecoms installation. 18m high 'slim line' Phase 8 H3G street pole c/w wrap around cabinet and 3no. cabinets with ancillary works. | Barnacres Road Hemel Hempstead Hertfordshire \(dacorum.gov.uk\)](#)

Cllr Briggs made council aware that the above application was just outside the parish boundary but that the planning signage had been placed much further down on Barnacres Road which had caused some confusion. Following discussions with the clerk it highlighted the lack of clarity and consistency with regards the types of applications that NMPC are consulted on and the absence of clear protocols from DBC.

Resolved, proposed Cllr Briggs, seconded Cllr Roberts that the clerk requests the signage relating to the proposed installation be correctly located and that the clerk works with the Borough Cllr to seek the Parish/Borough Council planning protocol. Unanimous decision.

21/081/FPC Consultations. (Clerk to advise)

To consider and decide actions (if any) to be taken by NMPC in relation to the following.

<https://affinitywater.uk.engagementhq.com/drought-consultation> (expiry 30th July 2021)

www.threerivers.gov.uk/egcl-page/new-local-plan (expiry 23rd July 2021)

[Kings Langley Neighbourhood Plan \(klnp.co.uk\)](http://klnp.co.uk) (expiry 8th August 2021)

Resolved, proposed Cllr Maddern, seconded Cllr Cobb that NMPC offer no comment but publicise the consultations to our community via Facebook to enable residents to comment should they wish to. Unanimous decision.

21/082/FPC Development Management Committee

No actions required

21/083/FPC Planning Information/Updates from Clerk.

No updates or actions required.

FINANCE

21/084/FPC Monthly Financial Matters Appendix 5(a-d)

a. To authorise payments made in accordance with the budget.

Resolved, proposed Cllr Maddern, seconded Cllr Berkeley that the payments list presented (copy below) be approved and paid. Schedule duly signed. Unanimous decision.

Jul-21				
Payee	Description	Amount	Minute's ref	Invoice No
NET STAFF SALARIES/HMRC	July Salaries, HMRC, Pension	£ 2,244.16		
Vodafone	Clerk's Mobile	£ 17.43		b2450346394
NMVHA	Hall Hire	£ -		
DBC	Garage Rental	£ 63.12		
Paybureau	Monthly Wages Fee	£ 21.60		nm0721
clerk expenses	Zoom July	£ 11.99		94069999
Rialtas	Annual licence and support	£ 148.80		sm23855
Legal & General	IHLI renewal	£ 242.87	21066FPC	g74283-103
clerk expenses	Amazon-sanitiser wipes	£ 39.72		2.88299E+13
Total		£ 2,789.69		

b. To receive month end reconciliation.

c. To receive and note the quarter end figures (Q1)

d. To receive and note the VAT return (Q1)

Resolved, proposed Cllr Maddern, seconded Cllr Berkeley that the information and values provided in the documents supporting b, c, d above be noted and approved. Unanimous decision.

AGENDA REQUESTS FROM COUNCILLORS/WORKING GROUPS/COMMITTEES

21/085/FPC Queens Platinum Jubilee Appendix 6 Cllr Briggs

To consider actions that NMPC may wish to take in relation to the above occasion.

Resolved, proposed Cllr Briggs, seconded Cllr Maddern that a new working group be formed with Cllr Briggs as lead. Unanimous decision.

Scope to include the discussion and short listing of events and actions to commemorate and celebrate the Platinum Jubilee. All Cllrs to be included (should they wish) in the initial working group discussions as there were a number of absences at the meeting and views re membership could not be obtained from those

absent. The matter to be brought back to council by Cllr Briggs to reduce the membership down as and when deemed appropriate to aid the efficacy of the working group.

21/086/FPC Magazine Working Group Appendix 7 Cllr Cobb

- To consider whether NMPC wish to recommence charging for non-parish-based businesses.
- To note the budget impact of the above decision.

Resolved, proposed Cllr Cobb, seconded Cllr Roberts that NMPC resume charging for non-parish based businesses with effect from the next issue (Summer 2021). Unanimous decision. Budgetary impact noted and Cllr Cobb to investigate benefits and impact of advertising with our current advertisers.

21/087/FPC Defibrillator Working Group Appendix 8 Cllr Briggs

- To receive the W/G report. Report received.
- To consider and if agreed resolve the following actions, in line with the working group recommendations to progress the installation of the Defibrillator at The Denes
 - to consider whether the 'heads of terms' for the licence from Dacorum Borough Council are a) acceptable b) NMPC are happy to proceed without independent legal advice.

Resolved, proposed Cllr Briggs, seconded Cllr Cobb that NMPC accept the 'heads of terms' and proceed without independent legal advice. Unanimous decision.

- to approve any expenditure in respect of the case required and any sundry supplies for activation of the device

Resolved, proposed Cllr Briggs, seconded Cllr Berkeley that the clerk be authorised to purchase the necessary case as detailed in the report and to purchase installation sundries up to £250. Unanimous decision.

- to approve which quote NMPC wish to accept for installation

Resolved, proposed Cllr Briggs, seconded Cllr Berkeley that quote 3 (£395.00 plus vat) be approved. Unanimous decision. For the purposes of deliberation all quotes were anonymised and for the minutes it should be noted that KG Electrical Contractors were the contractor awarded the contract.

- To determine whether any further actions are needed to finalise the installation

Resolved, proposed Cllr Briggs, seconded Cllr Cobb that the clerk works through the working group report and amends the risk assessment accordingly. Clerk to obtain permissions for signage in line with W/G recommendations. Clerk to bring relevant matters back for council deliberation as and when deemed necessary if they are outside of delegated powers or require further clarity.

21/089/FPC Vision/Aims for NMPC Cllr Cobb (Appendix 9)

- To consider whether NMPC create a new working group to
 - revisit the original council aims
 - update the achievements so far to create a council 'vision'
 - to formulate a business plan with the clerk in line with the above to assist with budget setting and strategic planning.
- To consider whether council wish the clerk to register the council for the [LOCAL COUNCIL AWARD SCHEME \(nalc.gov.uk\)](https://www.nalc.gov.uk)

Resolved, proposed Cllr Cobb, seconded Cllr Maddern that agenda point 21/089/FPC be deferred to the next meeting (due to time constraints at the meeting venue).

STATUTORY MATTERS

21/089/FPC Ratification of any decisions made under delegated powers. Appendix 10

Resolved, proposed Cllr Berkeley, seconded Cllr Cobb that the items listed in appendix 10 be ratified. Unanimous decision.

21/090/FPC Policy Updates

To note the updates as specified in the document and if agreed, consider adoption.

- a. Review of the effectiveness of the internal audit and auditor (amended-last adopted Dec 2020)
- b. Internal control review (amended-last adopted Dec 2020)
- c. Financial Regulations (amended-last adopted Dec 2020)
- d. Financial & Management Risk assessment v5 (amended- last adopted Dec 2020)
- e. Reserves Policy (adopted January 2021, reserves figures updated)

Resolved, proposed Cllr Briggs, seconded Cllr Roberts that the above documents be adopted with the amendments as suggested by the clerk. Unanimous decision.

21/091/FPC August meeting

To determine if NMPC wish to hold a meeting in August and to discuss the venue.

Resolved, proposed Cllr Briggs, seconded Cllr Cobb that a meeting is held on 9th August and that NMPC return to their usual location at Nash Mills Village Hall. Unanimous decision.

Meeting closed 9.20pm

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Chairman .../.../....

Please note that all minutes and supporting documents can be found on our website
[Nash Mills Parish Council](#)