



Clerk Report August 2021

CCTV

Installation complete. Waiting for confirmation from DBC whether it is now operational. DBC to arrange the statutory notices and ongoing monitoring.

HCC Update

Verges

The Denes - now with the contractor Ringway

Bunkers Lane- now completed

Meadow Road works delayed due to issue with drawings received by HCC from DBC. (Slight amendment needed), this has been chased but no response at the time of writing this report.

Auditor

Queries raised by external auditor; clarity required regarding breakdown of variations of income and expenditure from 2019/20 versus 2020/21 as they had increased significantly (mainly down to CIL and our extra ordinary expenditure (see footnoteⁱ) and the explanation that I sent (which had been approved by our auditor) has required further clarity as it is outside of their standard matrix. Council responses sent to simplify and will be circulated to council in due course.

Christmas Lights Licence

Process in progress with contractor and forms returned to HCC.

Defibrillator update

Contractor hopes to commence works w/c 6/9/2021

Defib with RC to check it over

Once checked case to be ordered (4-week lead time)

Clarity obtained from DBC re adoption of socket for annual PAT testing/cost of electric/repositioning of bins

Awaiting permissions for signage.

Warden Update

Nothing to report.

Correspondence received (please note that this may not include all items)

- Allotment enquiry- signposted to KLAGA and DBC
- Parking complaint at The Denes-untaxed vehicle referred to PCSO
- Parking complaint referred to DBC (skip blocking parking bays) (new)
- Fence works completed at the Willows following NMPC grant.
- Correspondence received from a resident requesting council assistance following incident at Bunkers Lane/Nash Mills Primary School. This item was taken forward by the Borough Cllr.

Training Attended

- Cllr Briggs booked in as Council representative for the planning 'drop-in' session *11 August 2021 09:30-10:30*
- Cllr Briggs booked in as Council representative for the Hemel Garden Community sessions. *Wednesday 18th August 18.30-20.30*

Nikki Bugden

Clerk to the Council August 2021

¹ Thank you for submitting your AGAR Part 3 and supporting documentation for our review. I have started reviewing the information and have the following query:

Section 2, Box 3 & 6: please provide a more detailed explanation (both narrative and numerical) for the significant variances.

Box 3: Box 3 for 2019/20 was £21,051 and Box 3 for 2020/21 was £31,989 and this represents a variance of more than 15%. The explanation provided for Box 3 only states how much CIL income was received this year but in order to explain the variance, we will need to know how much CIL income was received last year. If this does not explain the variance to within 15%, please could you provide other additional numerical differences in 'Total Other Receipts' so that we can account for the difference in figures.

Box 6: the explanation provided over explains the variance. The variance is £31,833 and you have explained £34,359 which leaves a variance of £2,526 unexplained, which is above 15%. Please could you provide some other additional numerical differences in 'All Other Payments' such that the unexplained variance is below 15%.