

Full Council Action List

July 2021 (post Meeting)

| Actions from Most Recent Meeting (To Be Discussed) | Comment |
|--|---------------------------------------|
| | |
| Awaiting Further Updates (ONGOING to Be Discussed) | |
| Photo Authorisation form required (to accompany RA) | LB |
| CLlr Cobb obtaining feedback re advertisements | NC |
| Clerk Actions (Most Recent Meeting Information Only) | |
| | In addition to standard duties |
| Contact DBC/HCC for Defib sign permissions | In progress |
| Update Defib RA | Actioned |
| Drop defib to RC | Actioned |
| Order Case/supplies/Signs once RC checked defib | Outstanding |
| Complete DBC Licence process for defib | Outstanding |
| Draft July Minutes | Actioned |
| Instruct contractor, obtain RA, ins, certification | Actioned |
| Notify unsuccessful contractors | Actioned |
| Draft and submit planning comments for July x 6 | Actioned |
| Update action list | Actioned |
| Minutes to website for May/June | Actioned |
| Arrange for monthly payments to be made | Actioned |
| Key pension return | Actioned |
| CLlr Berkeley and CLlr Bayley/CLlr Maddern to sign fin docs where applicable | Outstanding |
| Arrange for CLlr Bayley to sign off all remote meeting documents | Outstanding |
| Query 5G planning signage and location of mast | Actioned |
| Update W/G register (Jubilee) | Actioned |
| Communicate thanks to warden re rubbish clearance | Actioned |
| Liaise with B/CLlr & DBC for clarity re planning consultations | Actioned |
| Update policies x 5 and add to website, and update summary | Actioned |
| Notify hall re return and update RA accordingly | Actioned |
| Clerk ongoing actions (longer term) | |
| NatWest online banking | In progress |
| Add CLlr Berkeley as bank signatory | Once online banking finalised |
| Investigate web accessibility report/EU reference | Ongoing working through plan |
| Long Term Actions No Immediate Resolution (Reminders) | |
| Costed plan from Sunnyside to be obtained once permissions re land recd. | SR, on hold |
| Garage Clear out/archiving | Clerk |
| Projector screen | JM |
| War Memorial (status review before handover) | |
| Borough Councillor Actions/ County Councillor Actions | |
| JM to contact Steve Barnes re: ticket meter. (ongoing) | JM (Borough) ongoing |
| Gulleys @ The Denes | JM (Borough) ongoing |
| Georgewood Steps (repairs) | JM |
| Road markings at Red Lion Lane/London Road fading | JM (County) |
| Surface water run off at Bunkers Lane | JM (Borough) |