



## Full Parish Council Meeting Minutes

held on

**14<sup>th</sup> June 2021**

Nash Mills Village Hall Car Park.

### **Present**

Councillor Lisa Bayley (Chairman)

Councillor Jan Maddern

Councillor Steve Roberts

### **In Attendance**

Nikki Bugden (Clerk)

### **Meeting Commenced at 8.02pm**

#### **21/072/FPC Apologies**

Apologies received from Cllrs Cobb, Berkeley, Briggs, Lester, Tout to enable a Covid secure meeting to take place.

#### **21/073/FPC Interests**

None declared.

#### **21/074/FPC Audit Actions**

1) To receive and approve the revised asset register up to 31st March 2020. (*Appendix 1*)

**Resolved**, proposed Cllr Maddern, seconded Cllr Roberts that the revised asset register be approved at £16407. Unanimous decision.

2) To receive and note recommendations in the Internal Auditors Report for 2020/21  
(*Appendix 2*)

**Resolved**, proposed Cllr Maddern, seconded Cllr Roberts that the internal audit report be received, and the recommendations noted. Unanimous decision

3) To review and, if agreed sign the Annual Governance Statement 2020/21 (Section 1)  
(*Appendix 3*)

Typo in published agenda noted (it should be 2020/21)

**Resolved**, proposed Cllr Maddern, seconded Cllr Roberts that the AGAR section 1 for 2020/21 be agreed and duly signed by the Chairman. Unanimous decision.

4) To review and, if agreed sign the Accounting Statement (Section 2) 2020/21 (*Appendix 4*)

**Resolved**, proposed Cllr Maddern, seconded Cllr Roberts that the AGAR section 2 for 2020/21 be approved and duly signed by the Chairman. Unanimous decision.

5) To review and, if agreed set the Notice of Public Rights Publication Dates 2020/21  
(Appendix 5)

**Resolved**, proposed Cllr Maddern, seconded Cllr Roberts that the Public Rights dates for 2020/21 be set as Tuesday 15<sup>th</sup> June 2021- Monday 26<sup>th</sup> July 2021. Unanimous decision.

6) To approve the payment schedule for June 2021 (Appendix 6)

**Resolved**, proposed Cllr Maddern, seconded Cllr Roberts that the payment schedule (listed below) be approved, and the payments made. Unanimous decision.

<b>Jun-21</b>				
<b>Payee</b>	<b>Description</b>	<b>Amount</b>	<b>Vat</b>	<b>Amount</b>
NET STAFF SALARIES/HMRC	June Salaries and HMRC	£ 2,039.30		£ 2,039.30
LGPA	pension	£ 400.90		£400.90
Vodafone	Clerk's Mobile	£ 14.06	£ 2.82	£ 16.88
NMVHA	Hall Hire	0	0	£ -
DBC	Garage Rental	£ 52.60	£ 10.52	£ 63.12
Paybureau	Monthly Wages Fee	£ 18.00	£ 3.60	£ 21.60
clerk expenses	Zoom June	£ 11.99		£ 11.99
API	Inspection & training	£ 350.00	£ 70.00	£ 420.00
Chess ICT	Annual Microsoft 365	£ 113.16	£ 22.63	£ 135.79
<b>Total</b>		<b>£ 3,000.01</b>	<b>£ 109.57</b>	<b>£ 3,109.58</b>

Meeting closed 8.09pm

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Chairman .../.../....