



NASH MILLS

PARISH COUNCIL

PO Box 1602 Hemel Hempstead Herts HP1 9ST E: clerk@nashmillsparishcouncil.gov.uk W: www.nashmillsparishcouncil.gov.uk

Councillors Lisa Bayley, Jan Maddern, Michele Berkeley, Alan Briggs, Nicola Cobb, Mandy Lester, Steve Roberts, Emily Tout

are hereby summoned to attend.

Nash Mills Parish Council Meeting Monday 12th July 2021 8.00pm
Bennetts End Community Centre, Gatecroft Hemel Hempstead HP3 9LZ

To transact the business on the following agenda

PLEASE NOTE- SAFETY ADVICE AND IMPORTANT INFORMATION BELOW

Members of the public and press are allowed by legislation to attend a parish council meeting, however during current Covid-19 restrictions NMPC would advise any members of the public that they do so at their own risk. Face coverings must be worn. All supporting information and any decisions made will be available on our website.

Nikki Bugden

Mrs N Bugden

Clerk to Nash Mills Parish Council – 05/07/2021

To assist in the speedy and efficient despatch of business, members requiring further information or clarification on items included on the agenda are requested to enquire prior to the meeting. Please see our website or contact the clerk for accompanying reports.

AGENDA

21/075/FPC Apologies

21/076/FPC Interests

To receive any declarations of interest for items on the agenda or requests for dispensation.

21/077/FPC Minutes

To confirm the minutes of the following as a true and accurate record of proceedings.

14th June 2021

4th May 2021 (annual council meeting)

21/078/FPC Reports to Council (information only no actions arising unless separately detailed below)

Crime Report (PCSO Keir Simpson) Appendix 1

Borough Cllr Report –B/Cllr Jan Maddern Appendix 2

C/Cllr Report – C/Cllr Jan Maddern Appendix 3

Clerk Report- circulated. Appendix 4

PUBLIC PARTICIPATION 15 MINUTES TOTAL (MAX 3 MINS PER PERSON)

21/079/FPC Public Issues/Participation

Members of the public can raise matters of concern or items for discussion pertinent to the agenda Should you wish to speak during public participation regarding an item on this agenda **please pre-register with the clerk by 9am on the Thursday before the meeting** to reserve your 3-minute slot. Please note that there is 15 minutes maximum overall in this section and slots are allocated on a first come first serve basis. Please follow the joining instructions issued by the clerk as failure to be able to identify you will mean that you will be unable to speak. Latecomers will not be admitted. Comments relating to items not on the agenda may be circulated to council by alternate means upon request to the clerk.

PLANNING & CONSULTATIONS

21/080/FPC Planning

To consider and approve the Parish Council's response to the following planning applications received since last meeting up to 6th July 2021.

[21/02547/FHA | Integral garage conversion. | 3 Woodfield Drive Hemel Hempstead Hertfordshire HP3 8LN \(dacorum.gov.uk\)](#)

[21/02482/FUL | Demolition of existing house and replacement with a new two storey house with accommodation arranged over 4 floors including basement and roof space. Including all external associated ancillary works | 22 Longdean Park Hemel Hempstead Hertfordshire HP3 8BZ \(dacorum.gov.uk\)](#)

[21/02387/FHA | Construction of single storey rear extensions. | 25 Highclere Drive Hemel Hempstead Hertfordshire HP3 8BY \(dacorum.gov.uk\)](#)

[21/02369/FHA | Single storey flat roof and part 2 storey pitch roof rear extension. | 191 Belswains Lane Hemel Hempstead Hertfordshire HP3 9XA \(dacorum.gov.uk\)](#)

[21/02557/FHA | Part single storey rear extension, raising of ridge and conversion of roof space into habitable accommodation. Insertion of dormer windows to rear roof slope and inset terrace to front roof slope. Part conversion of existing garage, reduction of land to rear of garage to form sunken courtyard. Changes to fenestration and external materials. New boundary wall to front of property. | 7 Silverthorn Drive Hemel Hempstead Hertfordshire HP3 8BU \(dacorum.gov.uk\)](#)

To consider any planning applications received during the period after which the agenda was published. 6th July 2021- 12th July 2021.

Clerk to advise but the Dacorum monthly list showing the individual applications that may be included for consideration at this meeting can be verified by using the link [Monthly List \(dacorum.gov.uk\)](#)

21/081/FPC Consultations. (Clerk to advise)

To consider and decide actions (if any) to be taken by NMPC in relation to the following.

<https://affinitywater.uk.engagementhq.com/drought-consultation> (expiry 30th July 2021)

www.threerivers.gov.uk/egcl-page/new-local-plan (expiry 23rd July 2021)

[Kings Langley Neighbourhood Plan \(klnp.co.uk\)](http://KingsLangleyNeighbourhoodPlan.klnp.co.uk) (expiry 8th August 2021)

21/082/FPC Development Management Committee (to consider any actions required)

21/083/FPC Planning Information/Updates from Clerk. (Info only no action)

FINANCE

21/084/FPC Monthly Financial Matters Appendix 5(a-d)

- a. To authorise payments made in accordance with the budget. (Monthly Schedule attached)
- b. To receive month end reconciliation.
- c. To receive and note the quarter end figures (q1)
- d. To receive and note the VAT return (q1)

AGENDA REQUESTS FROM COUNCILLORS/WORKING GROUPS/COMMITTEES

21/085/FPC Queens Platinum Jubilee Appendix 6 Cllr Briggs

To consider actions that NMPC may wish to take in relation to the above occasion.

21/086/FPC Magazine Working Group Appendix 7 Cllr Cobb

- To consider whether NMPC wish to recommence charging for non-parish based businesses.
- To note the budget impact of the above decision.

21/087/FPC Defibrillator Working Group Appendix 8 Cllr Briggs

- To receive the W/G report
- To consider and if agreed resolve the following actions, in line with the working group recommendations to progress the installation of the Defibrillator at The Denes
 - to consider whether the 'heads of terms' for the licence from Dacorum Borough Council are a) acceptable b) NMPC are happy to proceed without independent legal advice.
 - to approve any expenditure in respect of the case required and any sundry supplies for activation of the device
 - to approve which quote NMPC wish to accept for installation
 - to determine whether any further actions are needed to finalise the installation

21/089/FPC Vision/Aims for NMPC Cllr Cobb (Appendix 9)

- To consider whether NMPC create a new working group to
 - revisit the original council aims
 - update the achievements so far to create a council 'vision'
 - to formulate a business plan with the clerk in line with the above to assist with budget setting and strategic planning.
- To consider whether council wish the clerk to register the council for the [LOCAL COUNCIL AWARD SCHEME \(nalc.gov.uk\)](https://www.nalc.gov.uk/)

STATUTORY MATTERS

21/089/FPC Ratification of any decisions made under delegated powers. Appendix 10

21/090/FPC Policy Updates

To note the updates as specified in the document and if agreed, consider adoption.

- a. Review of the effectiveness of the internal audit and auditor (amended-last adopted Dec 2020)
- b. Internal control review (amended-last adopted Dec 2020)
- c. Financial Regulations (amended-last adopted Dec 2020)

- d. Financial & Management Risk assessment v5 (amended- last adopted Dec 2020)
- e. Reserves Policy (adopted January 2021, reserves figures updated)

21/091/FPC August meeting

To determine if NMPC wish to hold a meeting in August and to discuss the venue.

Please note that all minutes and supporting documents for this meeting and previous meetings can be found on our website.