



Full Parish Council Meeting Minutes

held on

8th March 2021 via Zoom

Present

Councillor Lisa Bayley (Chairman)
Councillor Michele Berkeley
Councillor Alan Briggs
Councillor Nicola Cobb
Councillor Mandy Lester
Councillor Jan Maddern
Councillor Steve Roberts
Councillor Emily Tout

In Attendance

3 Members of the public (for part of the meeting)
C/Cllr Howard.
PCSO Ian Martin (for part of the meeting)
Nikki Bugden (Clerk)

Meeting Commenced at 8.00pm

AGENDA

21/038/FPC Apologies

None received.

21/039/FPC Interests

To receive any declarations of interest for items on the agenda or requests for dispensation.
Cllr Briggs declared an interest in the Milbor planning item.

21/040/FPC Minutes

To confirm the minutes of the following as a true and accurate record of proceedings.

8th February 2021

22nd February 2021

Resolved, proposed Cllr Bayley, seconded Cllr Berkeley that the minutes listed above accurately reflected business transacted, and they will be signed at an appropriate time.
Unanimous decision for 8th February (1abstention). Unanimous decision for 22nd February 2021 (1abstention).

21/041/FPC Reports to Council (information only no actions arising unless separately detailed below)

Crime Report (PCSO Ian Martin) Appendix 1

Borough Cllr Report –B/Cllr Jan Maddern Appendix 2

C/Cllr Report – C/Cllr Tina Howard. No updates to report.

Clerks Report- circulated. Appendix 3

All reports presented.

Council was asked to note that there was a numbering error on the agenda at this point.

21/043/FPC Annual Parish Meeting (and meetings post 7th May 2021) Appendix 4

Council to consider moving the usual date of the annual parish meeting forward to before the current legislation expires (legislation currently expires 7th May 2021) clerk report circulated.

Resolved, proposed Cllr Bayley, seconded Cllr Maddern that the Annual Parish Meeting is moved to Monday 12th April 2021 with a community engagement session to be scheduled later in the year. Unanimous decision.

Council to deliberate the actions for meetings and council business post May 7th, 2021 (should current coronavirus legislation expire without extension).

Resolved, proposed Cllr Bayley, seconded Cllr Maddern that the advice of the clerk to defer this item to the April agenda be taken. Unanimous decision.

21/044/FPC Public Issues/Participation

No persons registered to speak.

PLANNING

[21/00256/TPO | Works to trees. | Apsley Lock Hemel Hempstead Hertfordshire](#)

Resolved, proposed Cllr Briggs, seconded Cllr Bayley that NMPC object on the grounds of excessive works and refer to the report on file from tree triage for that objection, NMPC also request the consideration of a tree replacement strategy. Unanimous decision.

[21/00482/FHA 12 Swan Mead Hemel Hempstead Hertfordshire HP3 9DG](#)

(RE-CONSULTATION)

Resolved, proposed Cllr Briggs, seconded Cllr Lester that NMPC withdraw their original objection now that the parking objection had been rectified. Unanimous decision.

[21/00616/FHA 2 Highclere Drive Hemel Hempstead Hertfordshire HP3 8BT](#)

(RE-APPLICATION)

Resolved, proposed Cllr Briggs, seconded Cllr Berkeley that NMPC raise no objection. Unanimous decision. 1 abstention.

[20/04010/FUL Nash House Dickinson Square Hemel Hempstead Hertfordshire HP3 9GT](#)

(ADDITIONAL CORRESPONDENCE RECEIVED)

Resolved, proposed Cllr Briggs, seconded Cllr Berkeley that NMPC strongly object to this application (parking concerns not sufficiently addressed, disabled parking space incorrect, inconsistencies in the elevations) and ask that it be called in to the Development Management Committee at Dacorum Borough Council. Unanimous decision.

To consider any planning applications received during the period after which the agenda was published, 3rd March 2021- 8th March 2021.

[21/00870/FHA 5 Georgewood Road Hemel Hempstead Hertfordshire HP3 8AN](#)

Resolved, proposed Cllr Briggs, seconded Cllr Bayley that NMPC raise no objection. Unanimous decision.

[21/00858/ROC Land South of Bedmond Road Hemel Hempstead Hertfordshire](#)

Resolved, proposed Cllr Briggs, seconded Cllr Berkeley that NMPC raise no objection. Unanimous decision.

[21/00887/NMA 32 Silverthorn Drive Hemel Hempstead Hertfordshire HP3 8BU](#)

Resolved, proposed Cllr Briggs, seconded Cllr Bayley that NMPC raise no objection. Unanimous decision.

At this juncture Cllr Briggs was moved to the waiting room due to his declared interest.

[21/00855/DRC Milbor Engineering Hemel Hempstead Ltd Belswains Lane Hemel Hempstead Hertfordshire HP3 9XE](#)

Resolved, proposed Cllr Bayley, seconded Cllr Cobb that NMPC object on the grounds of insufficient wording regarding satisfactory boundary treatments and concerns with regards refuse storage drawings not complying with DBC policy (insufficient capacity) and request that the application be called in to the Development Management Committee at Dacorum Borough Council. Unanimous decision.

21/046/FPC Consultations. (clerk to advise)

Traffic Regulation order- Nash Mills Lane/Red Lion Lane.

To consider and approve clerk's letter to be sent to Herts County Council further to the discussions held at the meeting of 22nd February 2021. Appendix 5

Resolved, proposed Cllr Bayley, seconded Cllr Lester that the clerk's full response in appendix 5 be submitted. Unanimous decision. One abstention.

To consider the following consultation and any actions arising.

[21/00705/CON | Construction of new Motorway Service Area \(MSA\)](#)

Resolved, proposed Cllr Bayley, seconded Cllr Tout that NMPC object on the ground of the increased traffic and the impact on parish residents using the junction to travel to and from work and leisure activities. Clerk to draft response for submission. Unanimous decision.

21/047/FPC Development Management Committee (to consider any actions required)

No actions to note.

21/048/FPC Planning Information/Updates from Clerk. (info only no action)

No actions to note.

Meeting adjourned by Chairman for 5-minute comfort break.

FINANCE

21/049/FPC Monthly Financial Matters Appendix 6a-f

- a. To authorise payments made in accordance with the budget. (Monthly schedule attached)

Resolved, proposed Cllr Bayley, seconded Cllr Maddern that the payments listed below be authorised and duly paid. Unanimous decision.

NET STAFF SALARIES/HMRC	March Net Salaries/pension and HMRC	£ 2,273.59		£ 2734.95
Vodafone	Clerk's Mobile	£ 13.03	£ 2.62	£ 15.65
NMVHA	Hall Hire March	0	0	0
DBC	Garage Rental	£ 52.60	£ 10.52	£ 63.12
Paybureau	Monthly wages Fee	£ 18.00	£ 3.60	£ 21.60
clerk expenses	Zoom Mar	£ 11.99	£ -	£ 11.99
Clerk expenses	Mileage	£ 8.91		£ 8.91
DBC	3 willow trees	£ 255.00	£ -	£ 255.00
Total		£ 2,633.12	£ 16.74	£ 3,111.22

- b. To receive month end reconciliation.
c. To note the revised Community Infrastructure Levy (CIL) balance.
d. To approve the use of CIL monies to fund the purchase of the Speed Indicator Devices.

Resolved, proposed Cllr Bayley, seconded Cllr Maddern that the month end reconciliation be noted as in appendix 6B, the Cil balance listed in Appendix 6C be noted and that the purchase of the SIDS be approved from the CIL funds. Unanimous decision.

- e. To ratify the transfer from the Lloyds 32-day account to purchase the Speed Indicator Devices.
f. To ratify the approval of expenditure for warden play inspection training £250.

Resolved, proposed Cllr Bayley, seconded Cllr Cobb that the above actions be ratified. Unanimous decision.

AGENDA REQUESTS FROM COUNCILLORS/WORKING GROUPS

21/050/FPC The Denes Working Group Cllr Cobb Appendix 7

- a. To receive the report summarising progress and considerations discussed during WG meetings so far.
- b. To confirm we have inclusive council views for potential sharing with Herts Highways and for input into next working group meeting.

Report received. No questions arising. It was suggested that clear delineation should be provided between The Verges project and The Denes project.

- c. To consider suggestions for relevant questions for the magazine to ensure an initial stage of public consultation has been undertaken.

It was suggested that types of seating, noticeboard, 'Friends of The Denes', what would you like to see?" are included in the magazine as consultation questions. Online survey and paper feedback to be obtained.

Resolved, proposed Cllr Cobb, seconded Cllr Bayley that Cllr Cobb collate the views expressed (listed above) and then circulate to councillors in the usual way as the draft magazine copy. Unanimous decision.

21/051/FPC Parking Solutions at Nash Mills Wharf Cllr Cobb Appendix 8

- a. To consider whether Nash Mills Parish Council should draft a letter supporting parking solutions for Nash Mills Wharf (currently being discussed between the developers and our borough councillor / MP)

Resolved, proposed Cllr Bayley, seconded Cllr Cobb that the clerk send a letter supporting the actions to further the resolution of parking issues at Red Lion Lane. Unanimous decision. 1 abstention.

- b. To consider whether Nash Mills Parish Council have any additional input / requests over and above those already being discussed by borough councillor and MP and how these can best be included in future discussions.

Resolved, proposed Cllr Bayley, seconded Cllr Tout that NMPC take no further action at the present moment. Unanimous decision.

21/052/FPC CCTV (clerk report circulated) Cllr Maddern Appendix 9

To consider if NMPC wish to commit funds to support the purchase costs of additional CCTV provision at The Denes.

Resolved, proposed Cllr Bayley, seconded Cllr Roberts that NMPC allocate funds (£17779.09 plus vat) from earmarked reserves to fund provision and installation of a brand-new CCTV camera at The Denes with ongoing maintenance and monitoring costs being met by Dacorum Borough Council. Unanimous decision. Clerk to bring revised earmarked reserves back to council.

21/053/FPC Website Accessibility Software (clerk report circulated) Appendix 10

Council to consider the purchase or deferral of the AccessiBe software.

Resolved, proposed Cllr Bayley, seconded Cllr Maddern that NMPC defer the consideration of this software until budget setting 2022/23 as this additional expense has not been budgeted for in the new Financial year 2021/22.

STATUTORY MATTERS

21/054/FPC Policy Updates

- ICO Publication Scheme (last adopted June 2020) brought back with amendments from the February meeting.

A Cllr requested that the final sentence re costings be reworded.

A Cllr requested that the headings line be amended.

At this juncture (10pm) discussion was suspended and it was Resolved, proposed Cllr Bayley, seconded Cllr Maddern that we suspend the Standing order 3 (x) to allow for the continuation of our meeting beyond the 2hr/10pm cut-off to cover urgent matters left on the agenda. Unanimous decision

- NMPC Investment Strategy (last adopted June 2020)

To note the updates as specified and if agreed, consider adoption.

Resolved, proposed Cllr Bayley, seconded Cllr Maddern that the Investment Strategy document be adopted as circulated and the ICO policy be adopted with changes. Unanimous decision.

21/055/FPC Action List- (circulated) Appendix 11

21/056/FPC Items for Consideration for inclusion at next meeting Monday 12th April 2021

Items to be received no later than 9am on Thursday 1st April 2021.

Please note that all minutes and supporting documents for previous meetings can be found on the Nash Mills Parish Council website.

Meeting closed 10.03pm

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Chairman/...../.....