



2021/22 ROAD SAFETY FUND APPLICATION FORM

If you require any advice or assistance in completing this form or in relation to the fund please contact the Office of the Police & Crime Commissioner via e-mail at grants@herts.pcc.pnn.gov.uk. An incomplete application form may be rejected.

Privacy Statement

Please see the [Privacy Policy](#) on the Commissioner's webpage for further information.

Guidance and eligibility

We are looking for innovative and imaginative ideas that will help to solve local road safety problems in Hertfordshire across the whole range of road users, including pedestrians. Your bids could be targeted towards a specific group or issue, or seek to cover a range of groups and interlinking issues. You may want to run an educational project with children or other vulnerable road user group, start a local volunteer group, develop ways to stop antisocial driving or riding, or trial something completely new as a pilot project.

If your bid involves a requirement for speed related interventions, please talk to us first about how we can help you set up a **DriveSafe volunteer group** in your area. A DriveSafe scheme, in operation for a period of time in order to monitor and assess traffic, may help to inform any future bid. Find more information about Drive Safe here: <http://www.hertscommissioner.org/community-drivesafe-scheme-hertfordshire>. Speed Indication Devices (SIDs), or alternative hardware, will only be considered if evidence of need is apparent. We are taking this phased approach in order to ensure that speed interventions are necessary, effective, fit for purpose and provide good value for money.

The Road Safety Fund is open to any organisation that can contribute to improving road safety across the county. Public sector, voluntary sector, community groups and businesses can apply. Bids reflecting a partnership ethos are particularly sought. For bids to be successful, please consider how they address the strategic priorities of Hertfordshire's Police and Crime Commissioner (<http://www.hertscommissioner.org/police-and-crime-plan-herts-pcc>) and The Hertfordshire Road Safety Partnership (<https://www.hertfordshire.gov.uk/about-the-council/how-the-council-works/partnerships/hertfordshire-road-safety-partnership/hertfordshire-road-safety-partnership.aspx>).

Please note that where a successful bid involves any works to the Highways (including installation of Speed Indicator Devices) funding will **always** be paid directly to the Highways authority, Hertfordshire County Council. Organisations are not allowed to commission their own research with grants from the Fund. Grants for initiatives that involve no changes to the highway can only be paid to an organisation – either a limited company, a registered charity, an organisation with a recognised legal status or an unincorporated association with its own bank account. **Grants cannot be paid to individuals.**

The Hertfordshire Road Safety Partnership will assess the bids for viability on behalf of the Police and Crime Commissioner. The partnership reserves the right to adapt bids or to commission an independent evaluation, in order to determine the most sustainable solution. **When bids are successful, we will work with you to refine them and find the most appropriate solution to your problem.**

Funding is available to support bids that:

- are located within Hertfordshire
- put forward an innovative road safety idea, even if you are not sure of the potential cost
- support preventative, educational and early intervention road safety activity
- help to change perceptions, attitudes and behaviour on the road
- support solutions and interventions around identified need that lead to social, environmental and / or behaviour change
- support **new** activity to address a persistent problem or an emerging issue
- have identified a local need and have support from other organisations / community groups / local councillors / schools
- have the explicit support of the local HCC Councillor for bids that may involve works to, or on the public highway
- are evidenced based, or you may want to develop pilot work / research to establish an evidence base

The Road Safety Fund will not commit funding for initiatives that:

- duplicate or replace existing activity or are considered Hertfordshire County Council Highways responsibility including signs, traffic calming, crossings and proposed changes to speed limits
- are not based on evidence of need, or do not include a research element in order to build an evidence base
- are already subject to Hertfordshire Highways work planning / schedule
- are subject to an existing petition submission to Hertfordshire Highways
- will not lead to sustainable outcomes and solutions
- require long term maintenance / contracts or continuing costs outside of the project timescales.

Checks and due diligence

All bids will be subject to due diligence checks and verification before funding is provided. Any intervention or solution developed may be subject to feasibility checks in the local area, to ensure that the project is in the community's interest.

Please fill out the form below with relevant details about your bid. If you require any advice or assistance in completing this form or in relation to the fund please contact the Office of the Police & Crime Commissioner via e-mail at grants@herts.pcc.pnn.gov.uk. An incomplete application form will be rejected.

Part One: About You / Your Organisation	
Name of your organisation	
Bid title	
Your title	
Your forename	
Your surname	
Your role within the organisation	
Full postal address of your organisation (including postcode)	
Organisation website address	
Organisation email address	
Organisation telephone number	
How would you best describe your organisation? (Please cross at least one option – only organisations can apply for a grant)	<input type="checkbox"/> Registered Charity <input type="checkbox"/> Community/ Voluntary Sector <input type="checkbox"/> Neighbourhood Group <input type="checkbox"/> Community Safety Partnership <input type="checkbox"/> Local Authority <input type="checkbox"/> Police / Criminal Justice agency <input type="checkbox"/> Other, please specify
If applicable, company VAT reg. number or registered charity number	
Is your bid for a specific amount? If so insert the total amount along with a breakdown of costs	
Part Two: About your proposal	
To help us assess your proposals, please cross all of the following criteria that apply to your bid?	<input type="checkbox"/> located in Herts <input type="checkbox"/> prevention <input type="checkbox"/> education <input type="checkbox"/> early intervention <input type="checkbox"/> behaviour change <input type="checkbox"/> social change <input type="checkbox"/> environmental change

	<input type="checkbox"/> new activity <input type="checkbox"/> evidence of local need <input type="checkbox"/> pilot development / research <input type="checkbox"/> short term initiative (up to 1 year) <input type="checkbox"/> long term initiative (2-3 years) <input type="checkbox"/> likely to involve work on highways – support / match funding from county councillor established
Does your bid address any of the Road Safety Partnership or Police and Crime Commissioner’s strategic priorities? Please cross all that apply.	Road safety priorities include the following vulnerable groups: <input type="checkbox"/> Pedestrians <input type="checkbox"/> Cyclists <input type="checkbox"/> Motorcycles/mopeds <input type="checkbox"/> Older road users <input type="checkbox"/> Young road users And the following issues: <input type="checkbox"/> Inappropriate or excess Speed <input type="checkbox"/> Distractions <input type="checkbox"/> Seatbelts <input type="checkbox"/> Drink and Drugs / impairment <input type="checkbox"/> Risky behaviour / manoeuvres
What is the road safety problem that the funding will seek to address?	
How was the problem identified as a concern and a priority for action?	
Do you think your bid will involve any potential works on or to the public highway? (e.g. Speed Indicator Devices) If so has the local Hertfordshire County Councillor agreed to support the bid? Insert name of relevant Councillor and signature	County Councillor Name: _____ Signature: _____
Do you have any evidence to demonstrate why your application should be considered e.g. data, analysis, witnesses, photos etc.?	

<p>If not, are you proposing a research project or pilot?</p>	
<p>In your opinion what are the underlying causes of the problem?</p>	
<p>Please provide a brief description of the proposed intervention or project.</p>	
<p>In your opinion how will the proposed ideas help to solve the problem?</p> <p>What do you think the outcomes will be? (e.g. to reduce the likelihood of ____)</p> <p>What would success look like to you? (e.g. less comments, complaints by community)</p>	
<p>Are there examples of this type of intervention working elsewhere? If so, please provide examples</p>	
<p>Are there any other organisations involved in delivery of the project? Please let us know who</p>	
<p>Have you applied for funding elsewhere? If so, please tell us where and if you were successful or not.</p>	
<p>Does your application have the support of local community, partners, groups or other councillors? If so, please provide details of these with any evidence of support</p>	

What geographical area does your bid relate to? (Please cross all that apply)	<input type="checkbox"/> Across Hertfordshire <input type="checkbox"/> Broxbourne <input type="checkbox"/> Dacorum <input type="checkbox"/> East Herts <input type="checkbox"/> Hertsmere <input type="checkbox"/> North Herts <input type="checkbox"/> St Albans <input type="checkbox"/> Stevenage <input type="checkbox"/> Three Rivers <input type="checkbox"/> Watford <input type="checkbox"/> Welwyn Hatfield
Please specify in more detail the location of where your proposal refers to? E.g. road name, junction, town, school, etc.	
How will the project benefit the wider community?	
Part Three: Monitoring & Evaluation	
If your project is for educational or positive behavioural change objectives, please tell us how you intend to monitor and evaluate it	
Using bullet points, what risks do you consider your initiative might face that would prevent it from being successful, and how would you propose to prevent risk?	
Tell us how you plan to demonstrate that the funding has provided value for money, community benefit or reassurance?	
Part Four: Declaration	
By submitting this form, I confirm that all the information contained within this application is accurate to the best of my knowledge and that I am authorised to apply for funding on behalf of my organisation Please note: should the information provided be untrue or inaccurate, then your bid may be withdrawn from the selection process.	<input type="checkbox"/> I confirm Name: Job title: Signature: Date:

Please send your completed form to grants@herts.pcc.pnn.gov.uk by the agreed date