



NASH MILLS

PARISH COUNCIL

PO Box 1602 Hemel Hempstead Herts HP1 9ST E: clerk@nashmillsparishcouncil.gov.uk W: www.nashmillsparishcouncil.gov.uk

Please note that due to the current Covid-19 situation, the Parish Council will meet virtually via Zoom (<https://zoom.us/>)

as permitted in The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police Crime Panel Meetings) (England and Wales) Regulations 2020 ("The 2020 Regulations")

Councillors

Lisa Bayley, Jan Maddern, Michele Berkeley, Alan Briggs, Nicola Cobb,

Mandy Lester, Steve Roberts, Emily Tout

are hereby summoned to attend.

Nash Mills Parish Council Meeting Monday 12th April 2021 8.00pm

Online Via Zoom Meeting ID: Meeting ID: 943 6192 8074 Passcode: 778959 Dial in +44 330 088 5830

[Join Meeting - Zoom](#)

To transact the business on the following agenda

Members of the public and press are invited to attend the meeting by using the above codes. Please contact the clerk should you require any assistance.

Nikki Bugden

Mrs N Bugden

Clerk to Nash Mills Parish Council – 6/4/2021

To assist in the speedy and efficient despatch of business, members requiring further information or clarification on items included on the agenda are requested to enquire prior to the meeting. Please see our website or contact the clerk for accompanying reports.

AGENDA

21/057/FPC Apologies

21/058/FPC Interests

To receive any declarations of interest for items on the agenda or requests for dispensation.

21/059/FPC Minutes

To confirm the minutes of the following as a true and accurate record of proceedings.

8th March 2021

21/060/FPC Reports to Council (information only no actions arising unless separately detailed below)

Crime Report (PCSO Ian Martin) Appendix 1

Borough Cllr Report –B/Cllr Jan Maddern Appendix 2

C/Cllr Report – C/Cllr Tina Howard.

Clerks Report- circulated. Appendix 3

PUBLIC PARTICIPATION 15 MINUTES TOTAL (MAX 3 MINS PER PERSON)

21/061/FPC Public Issues/Participation

Members of the public can raise matters of concern or items for discussion pertinent to the agenda Should you wish to speak during public participation regarding an item on this agenda **please pre-register with the clerk by 9am on the Thursday before the meeting** to reserve your 3-minute slot. Please note that there is 15 minutes maximum overall in this section and slots are allocated on a first come first serve basis. Please follow the joining instructions issued by the clerk as failure to be able to identify you will mean that you will be unable to speak. Latecomers will not be admitted. Comments relating to items not on the agenda may be circulated to council by alternate means upon request to the clerk.

PLANNING & CONSULTATIONS

21/062/FPC Planning

To consider and approve the Parish Council's response to the following planning applications received since last meeting up to 5th April 2021.

[21/00425/FHA 113 Chambersbury Lane](#) (re-consultation)

[21/00256/TPO Apsley Lock](#) (re-consultation)

[21/01176/DRC Milbor \(discharge conditions 10&11\)](#)

[20/04010/FUL | Conversion of basement into 1x 1-bedroom flat | Nash House Dickinson Square Hemel Hempstead Hertfordshire HP3 9GT \(dacorum.gov.uk\)](#) to consider the email from the agent in response to our objections, the response from council to these and to approve the parish council representative to accompany the clerk to a site visit when arranged.

To consider any planning applications received during the period after which the agenda was published. 6th April 2021- 12th April 2021.

Clerk to advise but the Dacorum monthly list showing the individual applications that may be included for consideration at this meeting can be verified by using the link [Monthly List \(dacorum.gov.uk\)](#)

21/063/FPC Consultations. (clerk to advise)

21/064/FPC Development Management Committee (to consider any actions required)

21/065/FPC Planning Information/Updates from Clerk. (info only no action)

FINANCE

21/066/FPC Monthly Financial Matters Appendix 4 (b-j)

- a. To authorise renewal of the Adobe subscription.
- b. To authorise payments made in accordance with the budget. (Monthly Schedule attached)
- c. To receive month end reconciliation.
- d. To receive and note the quarter end figures (q4)
- e. To receive and note the VAT return (q4)
- f. To authorise the apportioning of CCTV expenditure from earmarked reserves.
- g. To receive and note the updated earmarked reserve figures at year end.
- h. To receive and approve the asset register as of 31st March 2021.
- i. To receive and approve the annual Direct Debit and Standing Order List for 2021/22

- j. To note audit responsibilities in preparation for Annual return completion (clerk report circulated)
- k. To authorise renewal of the Ill Health Liability insurance (IHLI)

21/067/FPC Annual Council Meeting Clerk Report Circulated Appendix 5

- a. To consider the expiration of the current coronavirus restrictions (expiring 7th May 2021) and rescheduling of the Annual Council Meeting to an alternative date in May (4th ,5th, or 6th)
- b. To consider additional delegation to the clerk.

AGENDA REQUESTS FROM COUNCILLORS/WORKING GROUPS/COMMITTEES

21/068/FPC Personnel (report circulated) Appendix 6

Agenda point to ratify action taken to undertake an appraisal with the clerk.

STATUTORY MATTERS

21/69/FPC Policy Updates

To note the updates as specified and if agreed, consider adoption.

Standing Orders (official NALC document last adopted June 2020)

Code of Conduct (official NALC Document last adopted June 2020)

Scheme of Delegation (last adopted June 20 but Personnel TOR last adopted April 2019)

Press & Media Policy (last adopted Nov 2019)

Social Media (last adopted Nov 2019)

21/070/FPC Action List- (circulated) Appendix 7 Information Only

21/071/FPC Items for Consideration for inclusion at next meeting in May (date to be agreed above)

Please note that all minutes and supporting documents for previous meetings can be found on our website.