



Clerk Report March 2021

(information only, if any resolutions are required, they will be noted on the agenda)

HCC Updates/ County Councillor

Speed Indicator Devices (Sids), work now due to commence late March 2021.

Litter on Bunkers Lane

Reported to HCC, HCC have now pushed the item back to DBC, Clerk has advised Clean, Safe & Green at DBC and is awaiting further updates. Any works on this section will require a road closure.

Training

Attended

HAPTC freedom of Information request training 18/2/2021

HAPTC Code of Conduct discussion 11/2/2021

Booked

Rialtas (finance package) end of year training Friday 5/3/2021.

ICO Data Practitioners Conference Wednesday 14/4/2021

Code of Conduct

We re-adopt this annually. The Local Govt. Association have a new model policy. It is recommended that parish councils adopt the code of conduct of their higher authority, this is due to the fact that any breaches of the code are referred directly to the monitoring officer at the principal authority. I have spoken to Mark Brookes at DBC (our MO) and once the revised LGA. code has been adopted by DBC I will be providing it to NMPC to consider adoption without amendment.

Auditor

I have chased for diary dates to enable audit to be booked in following our March financial year end.

Warden Updates

Training for playground inspections provisionally booked (subject to ratification on agenda)

Defibrillator Permissions

Email received 25/2/2021 (following assistance with from B/Cllr Maddern). DBC agree in principle subject to HCC approving a licence. I will manage the process with HCC and DBC.

Abbots Hill School Lease

Lease renewal is due April 2022, I am in regular contact with the school and will approach council re this nearer the time. If a new lease is being provided by the school, then it may be advisable for council to engage the services of a suitably qualified professional to ensure that the council is appropriately represented and protected prior to entering in any contract.

Community Infrastructure Levy (appendix 1)

The CIL Regulations state that a local council must use CIL receipts passed to it in accordance with Regulation 59A or 59B to support the development of the local council's area, or any part of that area. These regulations specify what qualifies. These conditional levies have an expiry date after which they can be claimed back by DBC.

As the verge's projects have been funded by HCC and DBC it removed the need for us to use our CIL funds for this purpose.

DBC have given us permission to use a proportion of the CIL monies held to fund the speed indicator devices. On this agenda I have requested that council approve the use of the CIL monies for this project. This will require some movement from the Lloyds 32-day account. The CIL summary (attached in appendix 1 has been updated from the version previously notified to council and will be updated again should council approve the expenditure from this accounting line.

I have spoken with the CIL officer at DBC to ascertain what evidence we need to enable our future expenditure to be met in line with CIL regulations and will advise the working groups leads as and when required.

Website Accessibility Plan

- Still on going.
- Zoom meeting held Dec 2020 with resident who uses a new software (AccessiBE) to enable assistive technology users to access content more easily. Report with costings attached and council to advise me if they wish matter to be included on a later agenda. We have not budgeted for this additional expenditure for 2021/22 therefore council may wish to reconsider at a later date in 2021 when considering the budgets for 2022/23

Correspondence received (please note that this may not include all items)

- Letter from DBC notifying us of preventative action taken following reports of dangerous horse riding at Bunkers Park and subsequent DBC inspection to see evidence of the damage caused. Local stables have been notified and the information has been communicated via our social media.
- Email received from a resident following NMPC objections to their planning application. Process explained to resident (i.e. NMPC can only deliberate on the information contained in the plans submitted to DBC, NMPC is a consultee but DBC are the decision maker). Resident advised to liaise with the DBC planning officer providing the additional information available to support their case so that it could be made available for possible re consideration by NMPC. Resident to consider if they wish to do this rather than take the case to DMC. Borough Cllr also copied into this email.
- Email received from a resident enquiring about the process for commencing investigations into additional double yellow lines within Nash Mills (Chambersbury Lane/Bunkers Lane area). Process explained and resident referred to County Cllr in the first instance but asked to copy NMPC into any correspondence for information should they wish to.
- Correspondence received from a local residents association conveying disappointment that their grant request was refused. Clerk explained that council could only assess a grant on the information contained within the application and that NMPC would welcome the opportunity to appraise any future applications and supporting information.
- Clerk received a telephone call from a neighbouring resident requesting that the clerk notify NMPC that additional drawings have been submitted to Three Rivers District Council in relation to the proposed Moto service station which may affect traffic passing through Nash Mills.

- Enquiry from local resident regarding historical information answered following information gathering from Apsley Paper Trail and a local historian.

Reminder

Chairman/Chairman Personnel/Working Group Leads
Annual Meeting reports required by **31st March 2021** please.

Appendix 1 CIL Update

This is the CIL summary from our third party accounts package-available on request from the clerk

CIL and S106 UPDATE Feb 2021

Community Infrastructure Levy	(Conditional spend within 5 years)	Column3	Column1	Column2
Cil 17/18		150		Must be spent by 2022
Cil 18/19		3218.92	Received April 2019	Must be spent by 2024
Cil 19/20		6132.36	Received October 2019	Must be spent by 2024
SUBTOTAL			9501.28	
Cil 20/21		6009.51	Received April 2020	Must be spent by 2025
Cil 20/21		12721.26	Received October 2020	Must be spent by 2025
TOTAL		28232.05		
S106 Noticeboard		600	Received October 2020	Must be spent by 2023
		28832.05		

updated CIL figure-reported Cil OCT 2020 had a subtotal included

Nikki Bugden
Clerk to the Council
25th Feb 2021