



# NASH MILLS

## PARISH COUNCIL

### Clerk Report- Budget Version V6 January 2021

#### **Recommendation from Clerk**

That NMPC adopt budget version 6 as suitable to facilitate no change in the NMPC precept demand (band d equivalent) for 2021/22 as requested by council.

#### **Background**

NMPC wish to retain the precept per band d property at the existing levels (£22.99) therefore will be relying on cost cutting and the use of reserves to cover any shortfall. The attached notes explain this in further detail.

Last years overall precept was £28584, to retain the equivalent band d in 21/22 it would need to be £28428

#### **Notes**

- Budget V6 was created following full council feedback on cost cutting measures and receipt of grant figures from Dacorum Borough Council.
- Council tax support grant income from DBC was reduced by 50% (£ 634.47 - £635 shortfall to be made up from reserves)
- Concurrent services grant remains unchanged (£1468.39)
- Warden grant remains unchanged (£8276.69)
- Tax base 1236.70 (down from 1243.20 in 2020/21)<sup>i ii</sup>
- Anticipated use of reserves £2696 (excluding additional in-year projects)
- CIL income not considered, this is unknown and usually transferred straight to earmarked reserves as it is a conditional spend.
- Magazine income not considered as NMPC currently subsidising it. Reserves will be used if necessary.

It should be noted that the figures from DBC will not go before full borough council until February 2021 therefore should Dacorum Borough Council make further amendments to grants payable there may be an impact on the subsequent figures received when the precept is paid.

#### **Budget Detail**

Please note that the accounting package does not factor in the use of reserves on the income side. The breakdown is listed below.

**Total budgeted expenditure**

£41604

**Total budgeted income**

£38907

**Income**

£ 100 bank interest

£634.47 Council tax support grant

£1468.39 Concurrent services grant

£8276.69 Warden Grant

**Use of reserves****£2696**

£635 reserves top up to cover grant shortfall

£111 reserves to cover exp to keep band d unchanged

£1950 use of reserves to cover allocated expenditure)

**Precept Demand**

£28428.45

*Nikki Bugden (RFO & Clerk) January 2020*

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<sup>i</sup> Tax base - This is the number of Band D equivalent dwellings in a local authority area. To calculate the tax base for an area, the number of dwellings in each council tax band is adjusted to take account of any discounts, premiums and exemptions. The resulting figure for each band is then multiplied by its proportion relative to Band D (from 6/9 for Band A to 18/9 for Band H) and the total across all eight bands is calculated. An authority's tax base is taken into account when it calculates its council tax.

<sup>ii</sup> As the tax base has changed the overall precept figure may change but it will remain at the same level per band d property.

## Forward Budget Detail - By Combined Account Code

Note :- (-) Net Expenditure means INCOME is greater than EXPENDITURE

		Current Year Budget	Next Year Budget	Year 2 Budget	Year 3 Budget	Year 4 Budget	Year 5 Budget
<b>Budget Expenditure</b>							
4000	Staff Costs (Inc HMRC)	17,393	29,900	30,498	31,108	31,730	32,365
4005	Pension	4,000	0	0	0	0	0
4010	Warden Salary	8,400	0	0	0	0	0
4015	OT/Backpay	436	0	0	0	0	0
4050	Payroll Charges	227	228	233	238	243	248
4055	P.O.Box	300	300	306	312	318	324
4060	Communications/Mobile	360	360	367	374	381	389
4065	Parish Magazine	1,545	1,950	1,989	2,029	2,070	2,111
4070	Delivery of Magazine	360	360	367	374	381	389
4075	Office Supplies	250	300	306	312	318	324
4080	Subscriptions	1,100	1,100	1,122	1,144	1,167	1,190
4085	Insurance	854	854	871	888	906	924
4090	Election Costs	500	0	0	0	0	0
4100	Press Advertising	45	0	0	0	0	0
4105	Audit Fees	618	650	630	643	656	669
4110	Website Maintenance	100	150	153	156	159	162
4115	Domain Hosting	80	80	82	84	86	88
4120	ICT/Licenses/IT Support	800	595	607	619	631	644
4125	Bank Charges	46	0	0	0	0	0
4130	Residents' Assoc Initiative	0	1,000	0	0	0	0
4140	Conferences/Training	1,325	975	995	1,015	1,035	1,056
4145	Dog Bags	400	0	0	0	0	0
4150	Competition Prizes	30	0	0	0	0	0
4160	Misc (park and misc)	562	900	816	832	849	866
4165	Hire Costs (Hall or Zoom)	404	404	412	420	428	437
4170	Tools/Covid Exp	0	200	204	208	212	216
4175	Garage Rent	663	663	676	690	704	718
4305	Repairs/signs/Park	600	635	510	520	530	541
	<b>Total Overhead Expenditure</b>	<b>41,398</b>	<b>41,604</b>	<b>41,144</b>	<b>41,966</b>	<b>42,804</b>	<b>43,661</b>
<b>Budget Income</b>							
1076	Precept	28,584	28,428	29,156	29,739	30,334	30,941
1090	Bank Interest	0	100	102	104	106	108
1100	Grants Received	0	10,379	0	0	0	0
	<b>Total Income</b>	<b>28,584</b>	<b>38,907</b>	<b>29,258</b>	<b>29,843</b>	<b>30,440</b>	<b>31,049</b>
	<b>Total Budget Expenditure :</b>	<b>41,398</b>	<b>41,604</b>	<b>41,144</b>	<b>41,966</b>	<b>42,804</b>	<b>43,661</b>
	<b>Income :</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Net Expenditure</b>	<b>41,398</b>	<b>41,604</b>	<b>41,144</b>	<b>41,966</b>	<b>42,804</b>	<b>43,661</b>

## Notes Reference 5 Year Forward Budget

<u>A/c Code</u>	<u>Description</u>	<u>Centre</u>	<u>Description</u>	<u>Budget Notes</u>
<b>1076</b>	Precept	<b>100</b>	Income	KEEP BAND D THE SAME 22.99 TAX BASE CHANGED but only amend by £111 to keep precept unchanged
<b>1090</b>	Bank Interest	<b>100</b>	Income	Bank Int - poss £100 pa
<b>1100</b>	Grants Received	<b>100</b>	Income	Council Tax Grant was £11014 last year and 10379 this year use gen res to cover £635
<b>1110</b>	CIL	<b>100</b>	Income	Cil-last year was £6009
<b>4000</b>	Staff Costs (Inc HMRC)	<b>200</b>	Administration	Salaries/HMRC - Increase by 3% plus 1 salary point include all salaries hmrc and pension, OT,IHLI
<b>4005</b>	Pension	<b>200</b>	Administration	Included IHLI £247.50 add to 4000
<b>4010</b>	Warden Salary	<b>200</b>	Administration	added to 4000
<b>4015</b>	OT/Backpay	<b>200</b>	Administration	OT- leave as is 5 hrs pm divided by 50% (added to figures above one salry heading)
<b>4050</b>	Payroll Charges	<b>200</b>	Administration	Payroll -leave
<b>4055</b>	P.O.Box	<b>200</b>	Administration	PO BOX-leave
<b>4060</b>	Communications/Mobile	<b>200</b>	Administration	Mobile -Leave as is
<b>4075</b>	Office Supplies	<b>200</b>	Administration	Office Supplies-Increase
<b>4080</b>	Subscriptions	<b>200</b>	Administration	Subscriptions -leave as is
<b>4085</b>	Insurance	<b>200</b>	Administration	Insurance- reduced this year leave as is
<b>4090</b>	Election Costs	<b>200</b>	Administration	Election costs remove as in reserves until 2030(3x£3000)
<b>4095</b>	Equipment Replacement	<b>200</b>	Administration	Equip Replacement check
<b>4100</b>	Press Advertising	<b>200</b>	Administration	remove
<b>4105</b>	Audit Fees	<b>200</b>	Administration	AUDIT FEES AMEND £450 PLUS £200
<b>4110</b>	Website Maintenance	<b>200</b>	Administration	Website Maintenance-increase
<b>4115</b>	Domain Hosting	<b>200</b>	Administration	Domain Hosting- leave
<b>4120</b>	ICT/Licenses/IT Support	<b>200</b>	Administration	ICt/Licenses support includes new accounting
<b>4125</b>	Bank Charges	<b>200</b>	Administration	Bank Charges -remove
<b>4130</b>	Residents' Assoc Initiative	<b>200</b>	Administration	use reserves rai £1000
<b>4135</b>	Grants Made	<b>200</b>	Administration	Grants Made- check
<b>4140</b>	Conferences/Training Courses	<b>200</b>	Administration	Training Courses/Conferences reduce by CiLCA -£350= £975 part use reserves (£550)
<b>4145</b>	Dog Bags	<b>200</b>	Administration	Dog bags remove to keep precept the same
<b>4150</b>	Competition Prizes	<b>200</b>	Administration	Competition Prizes-remove
<b>4155</b>	Section 137	<b>200</b>	Administration	Not required as we have GPC

## Notes Reference 5 Year Forward Budget

<u>A/c Code</u>	<u>Description</u>	<u>Centre</u>	<u>Description</u>	<u>Budget Notes</u>
<b>4160</b>	Misc (park and misc)	<b>200</b>	Administration	inspections 4x £150 plus small repairs plus £400 EMR gen res if needed
<b>4165</b>	Hire Costs (Hall or Zoom)	<b>200</b>	Administration	Hire Village Hall leave as Zoom this year has been cheaper
<b>4170</b>	Tools/Covid Exp	<b>200</b>	Administration	Tools/Equip Warden -unbudgetted exp-ppe etc for Covid.
<b>4175</b>	Garage Rent	<b>200</b>	Administration	Garage Rent -leave
<b>1150</b>	Advertising (Income)	<b>250</b>	Parish Magazine	Advertising Income -reduce to 0 use reserves to continue helping businesses
<b>4065</b>	Parish Magazine	<b>250</b>	Parish Magazine	3X £650 (40 PAGES)
<b>4070</b>	Delivery of Magazine	<b>250</b>	Parish Magazine	Mag Delivery - £240 this yr-next yr £360 3 editions
<b>4300</b>	Street Furniture Maint.	<b>300</b>	Projects	0
<b>4305</b>	Repairs/signs/Park	<b>300</b>	Projects	repairs/signs/fencing -change to christmas lights £250 plus £385
<b>115</b>	VAT on Receipts	<b>999</b>	VAT Data	VAT on receipts