



NASH MILLS

PARISH COUNCIL

PO Box 1602 Hemel Hempstead Herts HP1 9ST E: clerk@nashmillsparishcouncil.gov.uk W: www.nashmillsparishcouncil.gov.uk

Please note that due to the current Covid-19 situation, the Parish Council will meet virtually via Zoom (<https://zoom.us/>) as permitted in The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police Crime Panel Meetings) (England and Wales) Regulations 2020 ("The 2020 Regulations")

Councillors

Lisa Bayley, Jan Maddern, Michele Berkeley, Alan Briggs,
Nicola Cobb, Mandy Lester, Steve Roberts, Emily Tout
are hereby summoned to attend

Nash Mills Parish Council Meeting Monday 9th November 2020 8.00pm

Online Via Zoom

<https://zoom.us/j/99498703095>

Meeting ID: 994 9870 3095

Passcode: 262360

To transact the business on the following agenda

Members of the public and press are invited to attend the meeting by using the above link. Please contact the clerk should you require any assistance or if you require a telephone dial in code.

Nikki Bugden

Mrs N Bugden

Clerk to Nash Mills Parish Council – 02/11/2020

To assist in the speedy and efficient despatch of business, members requiring further information or clarification on items included on the agenda are requested to enquire prior to the meeting. Please see our website or contact the clerk for accompanying reports.

AGENDA

20/164/FPC Apologies

20/165/FPC Interests

20/166/FPC Minutes

To confirm the Minutes of the following as a true and accurate record of proceedings.

12^h October 2020

20/167/FPC Reports to Council

Crime Report (PCSO Ian Martin) (appendix 1 & 1a)

Parish Warden's Report –David Drew

Clerks Report- circulated. (appendix 2)

- Council to note change of Christmas lights switch on date and to ratify clerks' actions

Borough Cllr Report –B/Cllr Jan Maddern (appendix 3)

C/Cllr Report – C/Cllr Tina Howard.

PUBLIC PARTICIPATION 15 MINUTES TOTAL (MAX 3 MINS PER PERSON)

20/168/FPC Public Issues/Participation –

Members of the public can raise matters of concern or items for discussion pertinent to the agenda

Should you wish to speak during public participation regarding an item on this agenda please pre-register with the clerk by 9am on the Thursday before the meeting stating the item you wish to discuss and your address to reserve your 3-minute slot. Please note that there is 15 minutes maximum overall in this section and slots are allocated on a first come first serve basis. Please follow the joining instructions issued by the clerk as failure to be able to identify you will mean that you will be unable to speak. Latecomers will not be admitted.

PLANNING & CONSULTATIONS

20/169/FPC Planning

To consider the Parish Council's response to the following planning applications or requests for consultation received since last meeting up to 30th October 2020.

Reference: 20/03101/FHA

Proposal: External rear terrace and screen fencing

Address: 13 Chambersbury Lane Hemel Hempstead Hertfordshire HP3 8AY

<https://planning.dacorum.gov.uk/publicaccess/simpleSearchResults.do?action=firstPage>

Reference: 20/02550/FUL

Proposal: Conversion of basement into 1x 1-bedroom flat

Address: Nash House Dickinson Square Hemel Hempstead Hertfordshire HP3 9GT

<https://planning.dacorum.gov.uk/publicaccess/applicationDetails.do?activeTab=summary&keyVal=QG15EGFOKC800>

To consider any applications received during the period 2nd November 2020- 14th November 2020-clerk to advise

<https://planning.dacorum.gov.uk/publicaccess/search.do?action=monthlyList>

20/170/FPC Development Management Committee (to consider any actions required)

20/171/FPC Planning Information/Updates from Clerk. (info only no action)

To note that the following application expired without parish comment.

Reference: 20/03022/FHA

Proposal: New retaining wall in garden to facilitate widened drive

Address: 30 Silverthorn Drive Hemel Hempstead Hertfordshire HP3 8BU

<https://planning.dacorum.gov.uk/publicaccess/simpleSearchResults.do?action=firstPage>

20/172/FPC Consultations. (Clerk to advise)

To consider whether NMPC wish to take any actions on the following consultation

- Dacorum Borough Council review of taxi and private hire licensing policy
<http://www.dacorum.gov.uk/home/do-it-online/consultation-feedback/current-consultation>

FINANCE

20/173/FPC Monthly Financial Matters Appendix 4a-g

- To review and, if agreed, authorise payments made in accordance with the budget. (Monthly Schedule attached)
- To note the expenditure quote for the new Willow trees from DBC (circa £255)-previously approved
- To note that Cllr Berkeley will sign off payments this month to comply with our internal control processes
- To receive bank reconciliation and cashbook up to 31st October 2020
- To note on file LG221 Pension return for Oct 2020

- f. To note the clerk contractual salary increase of one point following successful attainment of the CiLCA qualification.
- g. To receive the final Community Infrastructure Levy (CIL) update for financial year 2020/21

20/174/FPC Budgets 2020/21 Appendix 5

- a. To note the budget document and report circulated in advance and to raise any comments prior to a final version being presented at the December meeting.
- b. To consider continuation of all subscriptions to professional bodies for 2020/21 (HAPTC/SLCC/ICO)

WORKING GROUP UPDATES

20/175/FPC Verges Working Group (Cllr Berkeley) Appendix 6

Relevant Power to spend Highways Act 1980, ss.47,116, Highways Act 1980, s.130, s.96, Parish Councils Act 1957, s1

- a. To review the report circulated, raise any questions arising and to resolve whether NMPC will agree to prioritise four initial projects to progress these investigations as suggested by the Highways Locality Officer
- b. to determine these priority areas.

20/176/FPC The Denes Working Group (Cllr Cobb) Appendix 7

To receive the most recent working group report and any comments arising.

- a. To consider and if approved, agree whether NMPC should arrange for quotations and relevant permissions to provide and install cycle racks at The Denes.

STATUTORY MATTERS

20/176/FPC Policies, Procedures, Risk Assessments

To receive and review the documents listed below (circulated in advance) to confirm whether NMPC can assert that there is an effective, robust system of internal control in place and that the internal audit and auditor provide effective methods to examine the controls.

- a. Review of Internal Control measures (and report) (6 monthly review)
- b. Review of the Effectiveness of Internal Audit and Auditor (6 monthly review)

To receive the documents listed below (circulated in advance) and if appropriate suggest any necessary amendments to then consider adoption by NMPC.

- c. Remembrance Day Risk Assessment (new) Appendix 8
- d. Playpark Risk Assessment (annual review) Appendix 9
- e. Asset Register (6 monthly review) Appendix 10

20/177/FPC General Powers of Competence (GPC)

To resolve to confirm eligibility in line with the Localism Act 2011 and the Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012 (s) 2012/965. Nash Mills Parish Council have met the following conditions evidencing that GPC has been achieved and that the associated powers may be implemented.

- The clerk has attained the CiLCA qualification
- Two-thirds of councillors are elected

20/178/FPC Action List- (circulated) Appendix 11

Information Only

20/179/FPC Vistry Homes/Wharf Estate

To consider whether NMPC wishes the clerk to facilitate a new meeting between council and the managing agents or attendance at a council meeting, to determine the purpose of that meeting and to resolve who will attend from council if necessary.

20/180/FPC Covid-19 Lockdown 2 Response

To consider the implications in relation to the current Govt guidance and any necessary actions arising

20/181/FPC Items for Consideration for inclusion at next meeting Monday 14th December 2020



Items to be received no later than 9am on Thursday 3rd December 2020

Please note that all minutes and supporting documents for previous meetings can be found on our website please contact the clerk should you require an alternate format.