## **Full Council Action List**

## Oct 2020 (post Meeting)

Actions from Most Recent Meeting (To Be Discussed)	Comment
Awaiting Eurther Undates (ONCOING to Be Discussed)	
Awaiting Further Updates (ONGOING to Be Discussed) Letter to Chamonix re parking	ML to draft/Clerk to send
Photo Authorisation form required (to accompany RA)	LB
Projector screen	JM
Borough Councillor Actions	
Gade Tower, doors on bin store (Osbornes) Nikki check Dave	JM (Borough) to contact (Mar)
Fly Tipping (Red Lion Lane car park) Lindens/Cress Nikki to search land	JM (Borough) to contact
registry	(Mar)
CCTV Upgrade costings @ The Denes Agenda item Req	JM (Borough) ongoing with DBC
The Denes Signage (CCTV /Fly Tipping etc)	JM (Borough) ongoing
JM to contact Steve Barnes re: ticket meter. (ongoing)	JM (Borough) ongoing
County Councillor Actions	
Updated questions to C/Cllr Howard re verges/pricing (price per	Site visit booked 19/10
m/area)	
Refer to C/Cllr Howard re yellow lines @ Red Lion Lane (by traffic island	Site visit booked 19/10
only)	
Traffic calming Bunkers Lane –NMPC taking forward with C/Cllr for SID	Site Visit Booked 19/10
Clerk Actions (Most Recent Meeting Information Only)	In addition to standard
Ely tinning 14 16 Kingfisher (fonce papel)	duties
Fly tipping 14-16 Kingfisher (fence panel)	
Litter Bunkers Lane-discuss with Warden	Jan report to clean safe and
Investigate Accessibility report/EU reference	green send email to remind Ongoing working through
	plan
Query-Rob Cassidy Re playpark history	Referred to another officer
Minutes to website for Sept	
Draft Oct Minutes	
Draft and submit planning comments for Oct x2	
Send Remembrance cancellation email	
Budgets/quarterly figures	
Update action list	
Covid RA	
Send queries to Highways Officer and C/Cllr Howard	
Complete ACV application	Nikki to submit once checked
Investigate PAYE query	
Arrange for monthly payments to be made	
Key pension return	
Arrange for Cllr Berkeley and Cllr Bayley/Cllr Maddern to sign fin docs	
NatWest online banking	In progress
Add signatory to NatWest account	
Investigate Investment options	Clerk to open account once online
	banking resolved.
Investigate warden phone	
Check clerk phone contract	
Invite Joe Guiton to full council meeting re verge hardening	

Write to shops/flat residents re Christmas lights	
Check papers in garage for archives	
Update Disciplinary policy now adopted	
Arrange clerk pay rise re CiLCA	
Complete s106 application	
Update RA to consider latest Coronavirus recommendations	Clerk to create separate Covid- 19 RA and to update existing RA
LB contacted Luke Johnson, re: tree survey in Highbarns.	Clerk taking over, chaser email sent Aug 2020
Investigate audit comments and historic comments too	Ongoing
Gate (Bunkers Park)	Chased quote 22/10
Add addendum to clerk contract with payroll dates	
Long Term Actions No Immediate Resolution (Reminders)	
Costed plan from Sunnyside to be obtained once permissions re land recd.	SR, on hold
All councillors to continue to report unauthorised banners within NM to JM.	ALL
Willow Trees	JM
Garage Clear out/archiving	CLERK/JM/LB (Spring 2020)-April 2021