



Figure 1 logo

AGENDA REQUEST FORM
(FOR ITEMS OUTSIDE OF WORKING GROUP MATTERS)

PLEASE NOTE THAT AGENDA ITEMS MUST BE SUBMITTED A MINIMUM OF FIVE WORKING DAYS BEFORE THE DATE OF THE MEETING.

Please note the clerk will endeavour to include your request, however the clerk will decide its suitability in line with statutory guidelines and other agenda items may take precedence.

NAME:	<u>Alan Briggs</u>	DATE:	<u>27/09/2020</u>
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AGENDA ITEMS - INSERT WORDING TO APPEAR ON THE AGENDA. REMEMBER TO MAKE IT CLEAR WHAT YOU ARE ASKING COUNCILLORS TO DECIDE. PLEASE ALSO NOTE IF YOU ARE LOOKING FOR A SPECIFIC RESOLUTION.

“To consider...” “To note...” “To review...” “To agree....”

<p>To consider creating a Working Group (WG) to specifically look at matters relating to the defibrillator:</p> <ul style="list-style-type: none"> • Evaluate and report to full council on potential locations, including the green space at the Denes, The Three Tuns pub and others. • Ascertain that the purchased defibrillator is fit for purpose. • Pursue an implantation plan to support the installation and ongoing operation, with the support of The Community Heartbeat Trust. • Provide investments proposals to full council, including cabinet and installation costs. <p>If council agrees to create a WG, then members to be agreed.</p>

BACKGROUND INFORMATION - INSERT AS MUCH INFORMATION AS POSSIBLE SO THAT COUNCILLORS HAVE THE DETAIL THAT THEY NEED IN ORDER TO MAKE AN INFORMED DECISION.

<p>Council purchased a defibrillator some years ago. An action plan is needed to get it out of storage and into use.</p> <p>There are numerous related decisions to evaluate, propose and decide – so a WG would seem the best way to begin.</p>
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BACKGROUND DOCUMENTS LIST NAMES OF ANY DOCUMENTS OR SUPPORTING INFORMATION TO BE ATTACHED. ALL DOCUMENTS MUST BE SUBMITTED WITH THE REQUEST.

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COSTS - INSERT DETAIL OF COSTS ASSOCIATED WITH THE DECISION THAT YOU ARE ASKING THE COUNCIL TO MAKE (IF KNOWN).

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