



Clerk Report October 2020

(information only, if any resolutions are required, they will be noted on the agenda)

HCC Updates/ County Councillor

Site meeting booked (provisionally at time of publication Monday 19th October 2pm) with C/Cllr Howard, Locality Officer, Clerk and Working Group Leads (Cllr Cobb & Cllr Berkeley). Current Covid-19 precautions to be taken.

Subject	NMPC Request	County Officer Response (Aug 2020)
Bunkers Lane project.	Speed and volume survey Speed device Bollards to deter parking near park entrance	.
Red Lion Lane parking restrictions.	Update re proposal to address safety issues (around the traffic island only)	
Verges Project	Request for accurate costings in relation to Phase 1	Updates given, await outcome of site visit
The Denes Project	Request for permissions and advice on how to move the project forward	Await outcome of site visit
Grit Bins	Bunkers Lane location suggested.	Highways suggested that we submit a FOI request if needed but a new bin will not be permitted on HCC owned land.

Tree Works

Works scheduled 26th & 27th October.

The houses affected by the lane closure have been leafleted (and the ones affected by the temporary lights), all residents' associations notified, Facebook will be updated, and the warden will lock the park

Playpark Works

Booked, awaiting dates

Accessibility Plan

Cllr Briggs and Cllr Cobb have assisted. Plan now updated and I will be working through it when time allows.

Assets of Community Value

ACV application completed and Cllr Maddern is checking it through with the landlord prior to submission.

Fly-tipping Red Lion Lane

Borough C/llr Maddern assisting with tracing ownership of this land via DBC as the Canals & Rivers Trust have confirmed that it is not theirs.

Defibrillator

Discussion and investigation with Community Heartbeat Trust following a recommendation from fellow clerks. See later agenda item with Cllr Briggs.

Christmas Lights Licence

Approved. See later agenda item (Cllr Cobb)

PAYE query

Payroll provider is investigating but with an unsatisfactory conclusion so far. We appear to be in credit, but I have checked my figures and they tally with payroll provider therefore I will be speaking to HMRC.

Remembrance Day

Usual attendees have been emailed. Wreaths have arrived. Herts County Council and Public Health Hertfordshire current guidance circulated. Separate Agenda item for consideration by council.

Memorial Update

Works have commenced.

Finance Schedule for Sept 2020

See separate agenda item under Finance heading. Schedule updated as previous version had the correct entries, however the auto sum had not been applied correctly to the version circulated therefore the total sum was incorrect.

Correspondence Received

One resident has written requesting a 'dog only' exercise area-signposted to Dog Warden as not a parish matter.

One resident has written regarding a problem neighbour, referred to correct dept at DBC.

Training

NMPC now has a CiLCA qualified Clerk, all five modules passed with 3 exemplary submissions.

I have booked to attend

- SLCC 'virtual' national conference 12th-17th Oct,
- VAT training,
- Accessible excel documents training (provisional at time of writing)

Nikki Bugden

Clerk to the Council 8th October 2020