



# NASH MILLS

## PARISH COUNCIL

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### Minutes Nash Mills Parish Council Extraordinary Meeting

Wednesday 2<sup>nd</sup> September 2020 6.30pm

Online Via Zoom

<https://zoom.us/j/91524228432> Password 161489

## Minutes

### Election of Chairman

**Resolved**, Proposed Cllr Briggs, seconded Cllr Roberts that Cllr Cobb be Chairman for this meeting. Unanimous decision.

### 20/005/EM Apologies

Cllr Bayley, Cllr Maddern, Cllr Lester, Cllr Berkeley. Apologies duly noted.

### 20/006/EM Interests

None declared.

### 20/007/EM Christmas Lights (report circulated)

**Resolved** Cllr Briggs, seconded Cllr Roberts that NMPC accept quote A as detailed in the report below. £621 (£745.20 inc VAT). Unanimous decision.

Clerk asked council to note that our financial regulations 10.3 and 11(h) stipulate that council should strive to obtain three quotes, however this has not been possible in this instance due to lack of interest from alternative suppliers.

Meeting closed 18.37pm

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Chairman

14/9/2020

## **Report to Nash Mills Parish Council**

*All reports to be circulated in advance of NMPC Meeting.*

<b>Topic</b>	Christmas lights
<b>Agenda Items for Resolution/Decisions Needed</b> <i>Please list each point requiring a decision separately for inclusion on the agenda.</i> <i>Please note items not included on the agenda cannot be approved.</i>	To consider the quotes received for the electrical installation required to install Christmas lights at The Denes and to resolve to appoint the supplier to enable the licence application to be submitted to Ringway.
<b>Spending Level Requiring Authorisation</b>	
<b>Quotes Circulated (if required)</b>	See below for details
<b>Relevant Powers to Spend (if spending approval needed)</b> <i>Please liaise with Clerk if guidance required.</i>	
<b>Policies Needed? Existing or New?</b> <i>Please liaise with Clerk if guidance required.</i>	n/a
<b>Risk Assessment Needed? Existing or New?</b> <i>Please liaise with Clerk if guidance required.</i>	n/a
<b>Notes / Other Items Supporting Above</b>	n/a

### **Highways license application**

We have now been informed that we will need to complete a license application for permission from Herts Highways. This had previously been unclear and thought unnecessary (based on information received from DBC and initial correspondence with Ringway) as we are not installing on any Highways owned infrastructure (e.g. street lights). However as the general Denes area is highway maintainable, the license is actually required. Although the deadline for applications was 31 August 2020, Ringway have kindly agreed a short extension as the delay was not on the part of NMPC but trying to get consistent answers between DBC and HCC. Part of the license completion requires details of the power installation so we will need to decide the supplier in advance of our next parish meeting.

### **Power installation at the Denes for Christmas lights**

Two engineers have provided quotes. The work for both quotes is the same:

- Install a small consumer unit under the stairs
- Run a cable from the consumer unit to the shop canopy
- Install an outside industrial switch commando socket by the canopy

### **Company A**

This company has already been given the work to install the Christmas lights so all work would be completed by the same company:  
**£621 (£745.20 inc VAT)**

### **Company B**

An independent electrician, known to DBC and has previously completed work for them:  
**£610 (£732.00 inc VAT)**

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Chairman

14/9/2020

DRAFT