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AGENDA REQUEST FORM
(FOR ITEMS OUTSIDE OF WORKING GROUP MATTERS)

PLEASE NOTE THAT AGENDA ITEMS MUST BE SUBMITTED IN ADVANCE OF THE MEETING IN LINE WITH THE TIMESCALES SCHEDULE THAT HAS BEEN CIRCULATED

Please note the clerk will endeavour to include your request, however the clerk will decide its suitability in line with statutory guidelines and other agenda items may take precedence.

NAME:	<u>VERGES</u>	DATE:	03.09.2020
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AGENDA ITEMS - INSERT WORDING TO APPEAR ON THE AGENDA. REMEMBER TO MAKE IT CLEAR WHAT YOU ARE ASKING COUNCILLORS TO DECIDE. PLEASE ALSO NOTE IF YOU ARE LOOKING FOR A SPECIFIC RESOLUTION.

“To consider...” “To note...” “To review...” “To agree....”

To note the correspondence between NMPC and Peter Wright (Highways) regarding Phase 1 of the Verges and to note the procedure in going forward with this project.

To **agree** that works to Verges in Meadow Road can be extended as recommended by Peter Wright.

BACKGROUND INFORMATION - INSERT AS MUCH INFORMATION AS POSSIBLE SO THAT COUNCILLORS HAVE THE DETAIL THAT THEY NEED IN ORDER TO MAKE AN INFORMED DECISION.

To give the Councillors the opportunity to raise any queries at this stage.

BACKGROUND DOCUMENTS LIST NAMES OF ANY DOCUMENTS OR SUPPORTING INFORMATION TO BE ATTACHED. ALL DOCUMENTS MUST BE SUBMITTED WITH THE REQUEST.

Copies of emails between the Clerk, Peter Wright and Michele Berkeley since meeting last month.

COSTS - INSERT DETAIL OF COSTS ASSOCIATED WITH THE DECISION THAT YOU ARE ASKING THE COUNCIL TO MAKE (IF KNOWN).

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Report to Nash Mills Parish Council

All reports to be circulated in advance of NMPC Meeting.

Working Group Name	Open Spaces: Verges
Meeting Held (Date)	2 nd September 2020 February 2020 (ZOOM)
Present at Meeting	Michele Berkeley, Alan Briggs, Mandy Lester
Apologies	Jan Maddern
Agenda Items for Resolution/Decisions Needed <i>Please list each point requiring a decision separately for inclusion on the agenda. Please note items not included on the agenda cannot be approved.</i>	Verges
Spending Level Requiring Authorisation	£ Nil
Quotes Circulated (if required)	
Relevant Powers to Spend (if spending approval needed) <i>Please liaise with Clerk if guidance required.</i>	
Policies Needed? Existing or New? <i>Please liaise with Clerk if guidance required.</i>	
Risk Assessment Needed? Existing or New? <i>Please liaise with Clerk if guidance required.</i>	
Notes / Other Items Supporting Above	

Summary of Meeting

- **Grass Verges** – Correspondence between the Clerk and Peter Wright was reviewed and response to his queries was discussed. A response to be sent by Michele to Nikki following discussion on how to progress the recommendation of the works to Verges in Meadow Road to be extended.

Review with Nikki if an actual Site Meeting could be arranged with Peter Wright to make sure we are all in agreement with the recommendations for the Verges in Phase 1 of the project. Are Virtual meetings still the only way to carry out meetings?

Look into the issue of using Wild Flowers on some verges / discuss with Peter Wright to get his opinions.