

# Full Council Action List

## Aug 2020 (post Meeting)

Actions from Most Recent Meeting (To Be Discussed)	Comment
Instruct Christmas light suppliers	NC
Arrange quotes for electrical installations for lights	NC
Awaiting Further Updates (ONGOING to Be Discussed)	
Letter to DBC/Highways regarding parking enforcement/parking on verges	Cllr Briggs drafting
Letter to Chamonix re parking	ML to draft/Clerk to send
Photo Authorisation form required (to accompany RA)	LB
Projector screen	JM
Borough Councillor Actions	
Gade Tower, doors on bin store (Osbornes)	JM (Borough) to contact (Mar)
Fly Tipping (Red Lion Lane car park) Lindens/Cress	JM (Borough) to contact (Mar)
CCTV Upgrade costings @ The Denes	JM (Borough) ongoing with DBC
The Denes Signage (CCTV /Fly Tipping etc)	JM (Borough) ongoing
JM to contact Steve Barnes re: ticket meter. (ongoing)	JM (Borough) ongoing
Enforcement issues relating to the Former Methodist Church site (tidiness. Security)	JM (Borough) reported, ongoing with DBC Enforcement. (Feb)
County Councillor Actions	
Updated questions to C/Cllr Howard re verges/pricing (price per m/area)	Clerk emailed Nov 2019, awaiting response HCC Response received, awaiting C/Cllr response
Refer to C/Cllr Howard re yellow lines @ Red Lion Lane (by traffic island only)	Clerk emailed Nov 2019, awaiting response <b>Clerk to chase</b>
Traffic calming Bunkers Lane –NMPC taking forward with C/Cllr for SID	Clerk emailed October 2019, awaiting response HCC Response received, awaiting C/Cllr response <b>Clerk to chase</b>
Clerk Actions (Most Recent Meeting Information Only)	In addition to standard duties
NatWest online banking	In progress
Add signatory to NatWest account	
Investigate Investment options	Clerk to open account once online banking resolved.
Investigate warden phone	
Informal meeting with K/L Clerk and report back	
Grit Bins Clerk to circulate current locations	Clerk to request info from HCC following request.
Await playground inspections/quote (Sovereign& RoSPA)	Chasing Sovereign
Chase DBC permissions re Christmas lights	Chasing HCC again now!
Gate (Bunkers Park)	Awaiting quote for works
Arrange for monthly payments to be made	
Key pension return	
Arrange for Cllr Berkeley and Cllr Bayley to sign financial docs	
Notify planning comments x4	
Investigate audit comments and historic comments too	
Add addendum to clerk contract with payroll dates	
Draft minutes and circulate/add to website	

Email school re tree survey/obtain quotes for works once risk assess in	
Bins at Riverside Flats	Awaiting response emailed Aug 2020
Clerk to report grit bin fly tipped on Bunkers Lane	
Key SPD consultation document.	
Update adopted policies and add to website	
Speak to HAPTC re NALC disciplinary procedure	For Sept agenda.
Create ACV report	
Find speaker re ACV process.	
Liaise with HCC Conservative representative.	
Verges-clerk to liaise with HCC to obtain permissions and costings for phase 1	
Update RA to take into account latest Coronavirus recommendations	Clerk to create separate Covid-19 RA and to update existing RA
LB contacted Luke Johnson, re: tree survey in Highbarns.	Clerk taking over, chaser email sent Aug 2020
<b>Long Term Actions No Immediate Resolution (Reminders)</b>	
Costed plan from Sunnyside to be obtained once permissions re land recd.	SR, on hold
All councillors to continue to report unauthorised banners within NM to JM.	ALL
Willow Trees	JM
Garage Clear out/archiving	CLERK/JM/LB (Spring 2020)-April 2020