



# NASH MILLS

## PARISH COUNCIL

PO Box 1602 Hemel Hempstead Herts HP1 9ST E: [clerk@nashmillsparishcouncil.gov.uk](mailto:clerk@nashmillsparishcouncil.gov.uk) W: [www.nashmillsparishcouncil.gov.uk](http://www.nashmillsparishcouncil.gov.uk)

### Councillors

Lisa Bayley, Jan Maddern, Michele Berkeley, Alan Briggs,  
Nicola Cobb, Mandy Lester, Steve Roberts, Emily Tout  
*are summoned to attend the following:*

### **Nash Mills Parish Council Meeting**

**Monday 10<sup>th</sup> February 2020**

**Nash Mills Village Hall, Lower Road, Nash Mills**

**8.00pm**

Members of the public and press are invited to attend the meeting

*Nikki Bugden*

Mrs N Bugden

**Clerk to Nash Mills Parish Council – 30/1/2020**

*To assist in the speedy and efficient despatch of business, members requiring further information or clarification on items included on the agenda are requested to enquire prior to the meeting. Please see our website or contact the clerk for accompanying reports.*

### **AGENDA**

**20/027/FPC Apologies**

**20/028/FPC To note that the Vice-Chairman will be acting Chairman for this meeting.**

**20/029/FPC Interests**

To receive declarations of interest from councillors on items on the agenda.

**20/030/FPC Minutes**

To confirm the Minutes of the following as a true and accurate record of proceedings.

- NMPC Meeting Monday 14<sup>th</sup> January 2019 (*appendix 1*)

**20/031/FPC Reports to Council**

To receive reports from representatives on outside bodies, local authorities and agencies, the parish warden and clerk and to take any questions arising.

- Crime Report - PCSO Will Sweeting (circulated) (*appendix 2*)
- Parish Warden's Report –David Drew (verbal update)
- Clerks Report- circulated. (*appendix 3*)
- Borough Cllr Report –B/Cllr Jan Maddern (*appendix 4*)
- C/Cllr Report – C/Cllr Tina Howard

**20/032/FPC Reports from Personnel Committee**

- No Meeting Held. No Report.

## **FINANCE**

### **20/033/FPC Monthly Financial Matters (Appendix 5 i-vi)**

- I. To authorise payments made in accordance with the budget. (Monthly Schedule attached).
- II. To note receipt of expenditure against budget attached (Jan).
- III. To receive bank reconciliation and cashbook up to end Jan 2020.
- IV. To consider and approve invoices for payment not included in the schedule above. **none**
- V. To note on file LG221 Pension return for January.
- VI. To note on file the VAT return for quarter end 31<sup>st</sup> Dec 2019

### **20/034/FPC Laptop purchase (Clerk request circulated) (Appendix 6)**

#### ***Power to spend; Local Govt Act 172 s.111***

- I. To agree that NMPC authorise the clerk to spend up to a maximum of £700 on the purchase of a new laptop and warranty in line with the specifications outlined in the clerk's request.
- II. To authorise the clerk to move funds from general reserves to cover the expenditure above (if necessary and if expenditure approved)

### **20/035/FPC Bank Balances and Investments (Clerk report circulated) (Appendix 7)**

- I. To agree that the NMPC treasury reserve funds held with NatWest are allowed to expire and be deposited back into the NWB business reserve account
- II. To agree that the Clerk/RFO can make any necessary bank transfers in accordance with the circulated report to ensure that all funds are in the correct locations to be protected by the FCSC.

### **20/036/FPC Grant Application (Clerk report circulated) (Appendix 8(a-e))**

To resolve to confirm the total sum to be awarded in the form of a grant to Nash Mills Village Hall Association for the purposes of resurfacing their carpark.

## **PUBLIC PARTICIPATION 15 MINUTES TOTAL (MAX 3 MINS PER PERSON)**

### **20/037/FPC Public Issues/Participation –**

Members of the public can raise matters of concern or items for discussion pertinent to the agenda at the Chairman's discretion.

**Should you wish to raise an issue for discussion during the public participation section at the council meeting please contact the clerk by 9am on the Thursday before the meeting.**

## **PLANNING & CONSULTATIONS**

### **20/038/FPC Planning**

- To Consider the Parish Council's response to the following planning applications or requests for consultation; *None received since last meeting up to 3<sup>rd</sup> February 2020.*
- To consider any planning applications received during the period 4<sup>th</sup> February 2020- 10<sup>th</sup> February 2020 (Clerk to advise)  
<https://planning.dacorum.gov.uk/publicaccess/search.do?action=monthlyList>

### **20/039/FPC Development Management Committee**

- To discuss actions pertinent to any planning items for consideration at the DBC Monthly Development Management Committee meeting.  
*Please note that a determination has been made that nominated Cllrs may make representations in line with Parish planning comments that have previously been noted or submitted.*

### **20/040/FPC Planning Information/Updates from Clerk.**

- Items for information only (no action needed)

### **20/041/FPC Consultations. (Clerk to advise) None Received.**

**THE MEETING WILL ADJOURN HERE FOR A COMFORT BREAK (10 MINUTES)**

## **WORKING GROUP UPDATES**

### **20/042/FPC Policy and Procedures Working Group (Clerk)**

No report or meeting (clerk creating annual meeting schedule)

### **20/043/FPC The Denes Working Group (Cllr Cobb) (Appendix 9)**

*Relevant Power to spend; Local Govt Act 1972, s.142*

- To discuss, and if approved, resolve, if NMPC can delegate the decision making regarding the design and type of promotional materials for the Denes sessions to the communications working group.
- To delegate a maximum spend of £300 from general reserves for all promotional materials (if agreed above)

### **20/044/FPC Communications and Social Engagement (Cllr Cobb) (Appendix 10)**

*Relevant Power to spend Local Govt Act 1972, s.145*

- I. To resolve whether NMPC will provide an event on Friday 8<sup>th</sup> May to commemorate VE Day.  
(Item to be included in March agenda for finer details and request for funds).
- II. To resolve whether NMPC will appoint a new working group for the organisation of the VE Day commemorations, to be constituted in line with the existing NMPC working group scheme of delegations and terms of reference.
- III. To consider, and if approved resolve, if NMPC will permit the new working group to co-opt resident association representatives (should they wish to join). These co-options will be ratified by full council once the persons have been identified.
- IV. To consider, and if approved resolve membership of VE Day working group.
- V. To consider, and if approved resolve, the quorum for this working group will be 3 Cllrs only (co-opted members do not count in a quorum)
- VI. To formally approve the addition of Cllr Nicola Cobb to the Social Media working group (as discussed at the January meeting)
- VII. To formally approve the logo that is currently being used as the approved version for NMPC usage  
(*appendix 10 vii*)

### **20/045/FPC Annual Parish Council Meeting (ACM) Monday 11<sup>th</sup> May 2020**

- To agree the start time of this meeting at 7.30pm (clerk to set agenda)

### **20/046/FPC Annual Parish Meeting (APM) Monday 11<sup>th</sup> May 2020 (Appendix 11)**

- I. To agree the start time of this meeting at 8.00pm
- II. To discuss the format that Cllrs wish this meeting to take and to discuss if this can be covered by the Communication and Social Engagement Working Group. (clerk notes regarding ACM & APM circulated)
- III. To resolve (subject to agreement above) that the NMPC APM will be discussed and investigated by the Communication & Social Engagement working group.

### **20/047/FPC Open Spaces Working Group (Cllr Berkeley) (Appendix 12)**

- I. NMPC to discuss the possibility of writing to DBC to express dissatisfaction at the condition of the site at The Former Methodist Church and to ascertain whether any measures can be taken to tidy up and secure the site to prevent anti-social behaviour and injury to local residents.
- II. NMPC to consider, and if approved resolve, (if action above agreed) to request that the clerk send a letter drafted by a nominated Cllr to DBC (content in line with resolution above).
- III. To resolve (subject to agreement above) who the nominated Cllr will be.

### **20/048/FPC Verges (I & II deferred from January meeting) (Cllr Berkeley) (Appendix 13 a-b)**

*Relevant Power to Spend; Highways Act 1980, s.96 (4)*

- I. To consider and resolve whether Chambersbury Lane verges (as previously discussed) remain the responsibility of NMPC (as NMPC are now aware that the section in question is outside of the parish boundary).

- II. To consider and resolve, (dependant on determination above) whether Chambersbury Lane verges are a standalone project or remain within a Parish wide project as resolved previously by NMPC (June 2019).
- III. NMPC to discuss and if approved to decide on a timescale for all verge information (ownership/ options/pricing) to be collated to enable NMPC to move forward to the decision-making stage.
- IV. NMPC to consider and resolve whether the clerk should send a letter drafted by a nominated Cllr to HCC and DBC to ask for enforcement of inappropriate parking on verges.
- IV. To resolve (subject to agreement above) who the nominated Cllr will be.

**20/049/FPC Action List- (circulated) (Appendix 14)**

information only actions arising to be discussed further listed below.

- Memorial works information verbal update from Cllr Briggs

**20/050/FPC Items for Consideration for inclusion at Next Meeting**

**Monday 9<sup>th</sup> March 2020**

**Items to be received no later than 9am on Thursday 27<sup>th</sup> February 2020.**

**Please note that all minutes and supporting documents for previous meetings can be found on our website**