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Councillors

Lisa Bayley, Jan Maddern, Michele Berkeley, Alan Briggs,
Nicola Cobb, Mandy Lester, Steve Roberts, Emily Tout
are summoned to attend the following:

Nash Mills Parish Council Meeting

Monday 13th January 2020

Nash Mills Village Hall, Lower Road, Nash Mills

8.00pm

Members of the public and press are invited to attend the meeting

Nikki Bugden

Mrs N Bugden

Clerk to Nash Mills Parish Council – 6th January 2020

To assist in the speedy and efficient despatch of business, members requiring further information or clarification on items included on the agenda are requested to enquire prior to the meeting. Please see our website or contact the clerk for accompanying reports.

AGENDA

20/001/FPC Apologies

To receive and note on file apologies for absence.

20/002/FPC Interests

To receive declarations of interest from councillors on items on the agenda.

To receive written requests for dispensations for declarable interests.

To grant any requests for dispensation as appropriate.

20/003/FPC Minutes

To confirm the Minutes of the following as a true and accurate record of proceedings.

- NMPC Meeting Monday 9th December 2019

20/004/FPC Reports to Council

To receive reports from representatives on outside bodies, local authorities and agencies, the parish warden and clerk and to take any questions arising.

- Crime Report - PCSO Will Sweeting (circulated)
- Parish Warden's Report –David Drew (verbal update)
- Clerks Report- circulated.
- Borough Cllr Report –B/Cllr Jan Maddern (no report)
- C/Cllr Report – C/Cllr Tina Howard (no report)

20/005/FPC Reports from Personnel Committee

- No Meeting Held. No Report.

FINANCE

20/006/FPC Monthly Financial Matters

- I. To authorise payments made in accordance with the budget. (Monthly Schedule attached).
- II. To note receipt of income and expenditure against budget attached (Dec).
- III. To receive bank reconciliation and cashbook up to end Dec 2019.
- IV. To consider and approve invoices for payment not included in the schedule above.
- V. To note on file LG221 Pension return for December.
- VI. To note NMPC continued inclusion in the Local Govt Pension Scheme (LGPS) pooling arrangements
- VII. To note that the NMPC has received the triennial valuation for LGPS and the subsequent reduction of employer contributions.

20/007/FPC Precept Demand For 2020/21

To Propose the Formal Demand To Dacorum Borough Council.

20/008/FPC S137 Limit for 2020/21

To Note the Statutory Limit

The Ministry of Housing, Communities and Local Government (MHCLG) have notified that the appropriate sum for Section 137(4)(a) of the Local Government Act 1972 (the 1972 Act) for Parish, Town and Community Councils for 20th 20-21 is £8.32 per elector.

20/009/FPC Receive and Consider the NMPC External Auditor Report (2017/18) (Circulated)

20/010/FPC Review the Effectiveness of The Internal Auditor and Audit Process

20/011/FPC Consider (And If Agreed), Appoint the Internal Auditor

PUBLIC PARTICIPATION 15 MINUTES TOTAL (MAX 3 MINS PER PERSON)

20/012/FPC Public Issues/Participation –

Members of the public can raise matters of concern or items for discussion pertinent to the agenda at the Chairman's discretion.

Should you wish to raise an issue for discussion during the public participation section at the council meeting please contact the clerk by 9am on the Thursday before the meeting.

PLANNING & CONSULTATIONS

20/013/FPC Planning

- To Consider the Parish Council's response to the following planning applications or requests for consultation; *19/03162/ROC | Variation of Condition 2 attached to planning permission 4/00755/19/FHA - Enclosed outdoor seating area | 28 Silverthorn Drive Hemel Hempstead Hertfordshire HP3 8BU*
<https://planning.dacorum.gov.uk/publicaccess/simpleSearchResults.do?action=firstPage>
- To consider any planning applications received during the period 6th January 2020 – 13th January 2020 (Clerk to advise)
<https://planning.dacorum.gov.uk/publicaccess/search.do?action=monthlyList>

20/014/FPC Development Management Committee

- I. To discuss actions pertinent to any planning items for consideration at the DBC Monthly Development Management Committee meeting.
 - To update the DMC meeting attendee rota for February-May 2020.
 - **For info only** – Meeting 9th January 2020 cancelled.

20/015/FPC Planning Information/Updates from Clerk.

- II. Items for information only (no action needed)

20/016/FPC Consultations. (Clerk to advise)

THE MEETING WILL ADJOURN HERE FOR A COMFORT BREAK (10 MINUTES)

20/017/FPC To confirm the NMPC Meeting Dates for 2020 (schedule circulated)

WORKING GROUP UPDATES

20/018/FPC Policy and Procedures Working Group (Clerk) report circulated

To receive the report (circulated in advance if applicable) and if necessary, to propose to resolve actions arising from that report

No Report

Meeting not held but Clerk has updated the policies below due to urgency.

- I. To adopt the (revised) NMPC Standing Orders V3
- II. To adopt the (revised) Financial & Management Risk Assessment

20/019/FPC The Denes Working Group (Cllr Cobb)

To receive the report (circulated in advance if applicable) and if necessary, to propose to resolve actions arising from that report.

No Report

20/020/FPC Communications and Social Engagement (Cllr Cobb)

To receive the report (circulated in advance if applicable) and if necessary, to propose to resolve actions arising from that report or previous reports.

No Report

- I. To discuss (and if approved) propose the next steps in relation to NMPC commemorating VE Day 2020.
- II. To discuss (and if approved) propose the next steps in relation to NMPC participating in Hertfordshire Year of Culture 2020.
- III. To discuss (and if approved) to propose NMPC use of Instagram and/or Twitter.

20/021/FPC Open Spaces Working Group (Cllr Berkeley)

To receive the report (circulated in advance if applicable) and if necessary, to propose to resolve actions arising from that report.

No Report

20/022/FPC Verges (deferred from December meeting)

- I. To consider and resolve whether Chambersbury Lane verges (as previously discussed) remain the responsibility of NMPC (as NMPC are now aware that the section in question is outside of the parish boundary).
- II. To consider and resolve, (dependant on determination above) whether Chambersbury Lane verges are a standalone project or remain within a Parish wide project as resolved previously by NMPC (June 2019).
All other verge discussions to be deferred to a future meeting once updates from C/Cllr have been received and the verge report has been received from the working group.

20/023/FPC Warden Risk Assessment

To consider a change to the Warden RA (re lone working and mobile phone contact) and to discuss (and if agreed), propose to remove the contact statement in the risk assessment, or alternatively propose to approve the purchase of a basic pay as you go mobile phone for emergency use.

20/024/FPC Bunkers Lane

- I. To consider and (if agreed) propose to spend £300 on a speed and volume survey prior to purchasing a SID for Bunkers Lane.
- II. To discuss and (if agreed) to propose to spend £435.00 for a new bollard at the playground to prevent parking on the kerb.
- III. To discuss and (if agreed) propose to spend £600 on 'slow' road markings
- IV. To discuss and (if agreed) propose to spend £300 on traffic sign and post
- V. To propose to delegate to the clerk a maximum overspend per item above to remove the need for the matter to be brought back to the full council for approval should the quotes given by the County Cllr differ to the actual cost at Herts County Council.
- VI. To discuss and (if agreed) propose to permit the clerk to move the above sums from general reserves to cover the cost of the above (if required).

20/025/FPC Action List- (circulated)

20/026/FPC Items for Consideration at Next Meeting Monday 10th February 2020 (should this date be agreed)

Events Risk Assessment.

NatWest Bank Access.

Annual Parish Meeting.

Potential Grant Application (Nash Mills School).