

Nash Mills Parish Council

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Councillors

Lisa Bayley, Jan Maddern, Michele Berkeley, Alan Briggs,
Nicola Cobb, Mandy Lester, Steve Roberts, Emily Tout

are summoned to attend the following:

Nash Mills Parish Council Meeting

Monday 11th November 2019

Nash Mills Village Hall, Lower Road, Nash Mills

8.00pm

Members of the public and press are invited to attend the meeting

Nikki Bugden

Mrs N Bugden

Clerk to Nash Mills Parish Council - 4th November 2019

To assist in the speedy and efficient despatch of business, members requiring further information or clarification on items included on the agenda are requested to enquire prior to the meeting

Please see our website or contact the clerk for accompanying reports.

AGENDA

19/125/FPC Apologies

To receive and note on file apologies for absence.

19/126/FPC Interests

To receive declarations of interest from councillors on items on the agenda.

To receive written requests for dispensations for declarable interests.

To grant any requests for dispensation as appropriate.

19/127/FPC Minutes

To confirm the Minutes of the following as a true and accurate record of proceedings.

- NMPC Meeting Monday 14th October 2019

19/128/FPC Reports to Council

To receive reports from representatives on outside bodies, local authorities and agencies, the parish warden and clerk and to take any questions arising.

- Crime Report - PCSO Will Sweeting,
- Parish Warden's Report –David Drew
- Clerks Report- circulated. **Council decisions required: Play inspections/purchase of SLCC Clerk Manual**
- C/Cllr Report – C/Cllr Tina Howard.

19/129/FPC Reports from Personnel Committee

To receive reports, recommendations and council actions from the last meeting.

(please note that should items for discussion be deemed confidential then this agenda item will be moved to the end of the meeting and will be discussed in a private session)

- to receive the report from the last Personnel meeting.
- to ratify (if necessary) or note decisions or actions arising from meeting above.

19/130/FPC Monthly Financial Matters

- I. To authorise payments made in accordance with the budget. (Monthly Schedule attached).
- II. To resolve that NMPC in accordance with its powers under s.137 and 139 of the LGA 1972 should incur the following expenditure which, in the opinion of the Council, is in the interest of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure; -
Purchase of Remembrance Day Poppy Wreath.
- III. To note receipt of income and expenditure against budget attached (Oct).
- IV. To receive bank reconciliation and cashbook up to end Oct 2019.
- V. To consider and approve invoices for payment not included in the schedule above.
- VI. To note on file LG221 Pension return for October.
- VII. To consider requests for items to be purchased by Cllr's and budget area (to be supplied in advance of the meeting).
- VIII. To consider any grant applications received.

19/131/FPC Draft Budget 2020/21

To consider and if approved, agree the final draft version as intended working budget for 2020/21

19/132/FPC Public Issues/Participation – 15 Minutes total (max 3 mins per person)

Members of the public can raise matters of concern or items for discussion pertinent to the agenda at the Chairman's discretion.

Should you wish to raise an issue for discussion during the public participation section at the council meeting please contact the clerk by 9am on the Thursday before the meeting.

19/133/FPC Planning & Consultations

To Consider the Parish Council's response to the following planning applications or requests for consultation;

- ❖ *Proposed communications installation for Arqiva at Hemel Hempstead Nash Green, Gade Tower, Nash Tower, Nash Mills, Hemel Hempstead, Herefordshire, HP3 8AE Arqiva Site Number: 217102*
- ❖ *Forthcoming public consultation for Kings Langley Junction Improvements (ITP170028)*

To consider any planning applications received during the period 4th November 2019 – 9th November 2019 (Clerk to advise)

- ❖ *19/02624/FHA - 6, The Leas, Hemel Hempstead, Herts, HP3 8BP*
Alterations to roof to form room in roof with rear dormer and pitched roof over existing extension.

To discuss actions pertinent to any planning items for consideration at the DBC Monthly Development Management Committee meeting.

Items for information only (no action needed)

- ❖ *Consultation Luton Airport received-no parish comment*

19/135/FPC Action List- (circulated)

19/136/FPC NMPC Working Groups Updates.

Policy and Procedures Working Group (Clerk)

To receive the report (circulated in advance) and if necessary, to propose to resolve any actions arising from that report.

- I. To adopt the Social Media and Electronic Communications Policy (circulated)
- II. To adopt the Communications Policy (circulated)
- III. To adopt the Press & Media Policy (circulated)
- IV. To adopt the Parish Newsletter and Publicity Policy (circulated)
- V. To adopt the Community Engagement Statement of Intent (circulated)
- VI. To adopt the Community Engagement Sessions Risk Assessment (circulated)

VII. To note the NMPC Remembrance Ceremony Risk Assessment (circulated)

VIII. To adopt the Christmas @ The Denes Event RA

IX. To adopt The Denes Cllr Surgeries RA

Open Spaces Working Group (Cllr Berkeley)

To receive the report (circulated in advance if applicable) and if necessary, to propose to resolve actions arising from that report. (no report)

Heritage Working Group (Cllr Briggs)

To receive the report (circulated in advance if applicable) and if necessary, to propose to resolve actions arising from that report. (no report)

The Denes Working Group (Cllr Cobb)

To receive the report (circulated in advance if applicable) and if necessary, to propose to resolve actions arising from that report. (no report)

Communications and Community Engagement Working Group (Cllr Cobb)

To receive the report (circulated in advance if applicable) and if necessary, to propose to resolve actions arising from that report

- I. ***To consider examples and if approved resolve the designs for the NMPC logo***
- II. ***To approve expenditure in relation to works listed above***
- III. ***To propose Parish representation on the village hall committee and, if approved, the nominee for that role and term of office.***
- IV. ***To propose Parish arrangements for Christmas Event @ The Denes***
- V. ***To decide and approve Parish financial contribution (or maximum limit) for refreshments at the above event (LGA 1972 s144).***

19/137/FPC Code of Conduct Discussion -Chairman (code circulated)

19/138/FPC Items for Consideration at Next Meeting Monday 9th December 2019.