

Nash Mills Crime Figures 2019

	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	YTD.
BURGLARY (DWELLING)	1	1	1					2					
BURGLARY (Other)										1			
THEFT FROM MOTOR VEHICLE	4		1	1	1	2	2	4	1				
THEFT OF MOTOR VEHICLE			1	1		1		1	1				
DAMAGE OR DESTROY <£5,000	1	1	1	1	1	1	2	2		4			
THEFT FROM SHOP				2	2	2							
THEFT, OTHER						1			1	2			
DRUG RELATED													
OTHER CRIMES	4			2									
A.S.B (Youths)													
TOTALS	10	2	4	7	4	7	4	9	3	7			

Dwelling Burglary

Burglary Other

- Nash Green – Garage broken into and two pedal cycles stolen.

Theft from MV

Theft of MV

Damage or destroy

- The Embankment, Nash Mills Wharf – Damage to Pedal Cycle
- The Embankment, Longman House, Nash Mills Wharf – Damage to pedal cycle and bike seat removed
- The Embankment, Longman House, Nash Mills Wharf – Damage to vehicle, words scratched onto car.
- Silverthorn Drive – Window smashed unknown means of smashing. Suspected pellet gun.

Theft from shop

Theft other

- Barnacres Road – Offender refused to pay taxi fare.
- The Embankment, Nash Mills Wharf – Pedal Cycle parts stolen from car park.

Drug Related

Other crimes

Clerks Report November 2019

Quarterly Play Inspections.

Seagrave can no longer complete our 1/4ly inspections due to personal circumstances. Inspection required asap as RoSPA not booked for next annual inspection until May 2020.

We were aiming to get an independent inspection to compare with the Wicksteed report from August.

Council Decision required please

Option A – instruct Wicksteed again (approx. £45 plus vat)

Option B- Instruct RoSPA to conduct an interim inspection (£232 plus vat).

SLCC Clerk Manual

I have been able to obtain some statutory books free from HAPTC but the revised and updated SLCC Clerk's manual has arrived and I don't have any copies of this. The feedback from peers is that this is a valuable reference tool. Price to members is £47.50.

Council Decision required please

Can I purchase this please (there are sufficient funds in office budget)?

Damage to Bunkers Park/Quad Bikes

I am liaising (with Dave's help) with the school and PCSO Sweeting to monitor the use of quad bikes in the park. PCSO Sweeting is including the playpark in his weekend rounds when on duty.

Tree Inspections Bunkers Play Park

Under the terms of the lease we are liable for all tree maintenance. A survey should be conducted asap to check the condition of the trees and to enable us to consider an ongoing rolling programme of maintenance. This is required by our insurer and as part of our risk management.

DBC are unable to assist with inspections but referred me to the professional body which list suitable contractors. I have asked fellow clerks and the school for recommendations and I am waiting for the quotes to come in. Currently the quotes will be for a tree report/survey to ascertain the risk and requirements needed to fulfil health and safety requirements. They will then propose a programme of works or remedial actions.

Quotes already received are ranging from approx. £600-£1000+ for reports. Recommended works will be an additional cost and I would advise that we earmark funds when budgeting accordingly.

Lease

Awaiting contact from the Bursar. Lease expires April 2022. NALC advise that a legally qualified person should be engaged when official documents are drawn up.

Council Information required please

Please can Council advise what questions are outstanding re the comment in the working group report 'Latest version signed, and dated May 2015 still seems to have outstanding questions post that date' so that I can follow up with the Bursar.

Noticeboard

Awaiting Logo to order will then refurbish and commence using the DBC/Nash once I have the key. Dave will then remove the old one.

County Councillor Report C/Cllr Tina Howard (from email to Clerk received 11/11/2019)

Bunkers Lane Traffic calming

- Any large scale core funding for a scheme would rely on Bunkers lane entering HCC hazardous sites list for investigation
- This is compiled using accident data from the police who notify of personal injury or death.
- There have been accidents but not at a rate which would enter the road into the list.

Bunkers Lane width restrictions

- There is already a 7.5t weight restriction on the road, which might be ignored.
- It does, however allow lorries of above that weight who have a legitimate reason, delivery, emptying septic tanks, delivering oil etc to drive in either direction and importantly there is no need for them to turn round.
- A width restriction would force vehicles above a certain width, including those with a legitimate reason to be in the road to find a place to turn round, which would be difficult for some.

Verges

- Can you email the verges other than Chambesbury, with the problem at each and any suggestions the parish may have and we can view ideas and options.

Bunkers Lane Calming entrance to the park

- Is this the entrance to the childrens /park play area or the entrance to the parkland /Long Deans.

I have had a query from a resident

Has there been any discussion of asking Abbots Hill School to turn the entry into an exit and the exit into an entry as this has been suggested. The reasoningexit from the school would be to the roundabout at Red Lion Lane and the traffic would flow and not, as at present traffic leaving the school holding traffic turning into Bunkers Lane up and at a standstill backing traffic on Belswains Lane.

Chambersbury Lane

- Placing Tree stumps has not been allowed by HCC.
- Verge protection using double height kerbs, rather than bird beak fencing, to make grass cutting by DBC easier and clearer is the suggested way forward.
- My highways budget is fully committed for 19/20
- Cost for the scheme is £8491
- Funding from the PC is allowable

- If available , this can be ordered this year and we would both need to be emailed. (Peter.Wright@hertfordshire.gov.uk)but I haven't a date when it would be done, as this depends on the PC agreement to fund .

Do not park on the Grass Signs

- HCC do not 'plant ' these signs on verges.
- They are not enforceable
- No waiting signs can be planted on Highway verges but they require a TRO (Traffic Regulation order) at a cost of approximately £5000 and will take approximately 12 months for the legal processes to run their course and the levels of enforcement are the responsibility of DBC.

Nash Mills Parish Council
FINANCIAL SCHEDULE

Nov-19

/ Payment Summary

Payee	Method	Description	Charged to	Amount		Vat		Amount	Minutes ref	Inv No
NET STAFF SALARIES/HMRC	SO	Oct net salaries and HMRC	Salaries							
Clerk Pension	online	Pension	Pension Costs	£	362.53	£	-	£	362.53	
Vodafone	DD	Clerk's Mobile Oct	Mobile	£	24.13	£	3.63	£	27.76	
NMVHA	SO	Hall Hire Oct	Hire Costs	£	36.00	£	-	£	36.00	328673106
INTUIT	DD	Quickbooks	Sundries	£	27.00	£	5.40	£	32.40	
DBC	DD	Garage Rental	Warden	£	52.60	£	10.52	£	63.12	
Paybureau	SO	Monthly wages Fee	Payroll Charges	£	18.00	£	3.60	£	21.60	nm1119
Office Depot	online	paper and ink	Office Supplies	£	57.23	£	11.45	£	68.68	976208654
Peter Fleming	online	website upgrade	Website Maint	£	13.50	£	-	£	13.50	14
Clerk expenses	online	Wreath	s137	£	20.00	£	-	£	20.00	s137 expenditure see Nov agenda
Royal Mail	DD	PO BOX RENEWAL	PO BOX	£	285.00	£	57.00	£	342.00	1802187378
				£	2,687.28	£	91.60	£	2,778.88	

NIKKI NOTES

PAY HMRC

PAY PENSION

VAT RECEIPT GARAGE

Date

Chairman

Vice-Chairman

RFO

Working Budget 2019/2020		Annual Budget				*mnth						
Precept Awarded	£			Monthly difference inc/exp	CUMUL BUDGET YTD	CUML EXP YTD	cumul diff inc/exp	% CUMUL BUDGET YTD				
		Mnthly BUDGET	Mnthly EXP									
Clerk's Sal/NI/Tax/OT/Backpay												
Sundries: Office/Energy/Travel	£ 750.00	£ 62.50	£ 27.00	£ 35.50	£ 437.50	£ 119.88	£ 317.62		101%			
Clerk's mobile	£ 360.00	£ 30.00	£ 22.80	£ 7.20	£ 210.00	£ 168.79	£ 41.21		27%			
Clerk's pension	£ 4,500.00	£ 375.00	£ 362.53	£ 12.47	£ 2,625.00	£ 2,434.51	£ 190.49		80%			
Printer Parish Magazine	£ 1,095.00	£ 91.25	£ -	£ 91.25	£ 638.75	£ 295.00	£ 343.75		93%			
Clerk PO Box	£ 300.00	£ 25.00	£ -	£ 25.00	£ 175.00	£ -	£ 175.00		46%			
Delivery of magazine	£ 300.00	£ 25.00	£ -	£ 25.00	£ 175.00	£ 120.00	£ 55.00		0%			
Print/copy/supplies	£ 250.00	£ 20.83	£ -	£ 20.83	£ 145.83	£ 83.40	£ 62.43		69%			
Subscriptions (HAPTC/SLCC/ICO)	£ 1,200.00	£ 100.00	£ -	£ 100.00	£ 700.00	£ 912.83	£ 212.83		57%			
Parish Insurance came and co	£ 856.48	£ 71.37	£ -	£ 71.37	£ 499.61	£ 813.56	£ 313.95		130%			
Election Costs	£ 500.00	£ 41.67	£ -	£ 41.67	£ 291.67	£ -	£ 291.67		163%			
Equipment Replacement	£ -	£ -		£ -	£ -	£ -	£ -		0%			
Press advertising	£ 45.00	£ 3.75	£ -	£ 3.75	£ 26.25	£ -	£ 26.25		0%			
Petty Cash	£ 50.00	£ 4.17	£ -	£ 4.17	£ 29.17	£ -	£ 29.17		0%			
Internal Audit Fee	£ 378.00	£ 31.50	£ -	£ 31.50	£ 220.50	£ 360.00	£ 139.50		163%			
External Audit Fee	£ 240.00	£ 20.00	£ -	£ 20.00	£ 140.00	£ 200.00	£ 60.00		143%			
Competition winners (Magazine)	£ 30.00	£ 2.50	£ -	£ 2.50	£ 17.50	£ 20.00	£ 2.50		114%			
Website Maintenance	£ 100.00	£ 8.33	£ -	£ 8.33	£ 58.33	£ -	£ 58.33		0%			
Website hosting	£ 50.00	£ 4.17	£ -	£ 4.17	£ 29.17	£ -	£ 29.17		0%			
Chess ICT -hosted emails/software	£ 723.72	£ 60.31	£ -	£ 60.31	£ 422.17	£ 449.81	£ 27.64		107%			
RAI	£ -	£ -	£ -	£ -	£ -	£ -	£ -					
SUB TOTAL	£ 28,428.20	£ 2,369.02	£ 1,653.83	£ 715.19	£ 16,583.12	£ 16,312.00	£ 271.12		98%			
					£ -	£ -						
Total Grants Awarded	£ -	£ -	£ -	£ -	£ -	£ -	£ -					
Grants/Misc	£ 20.20	£ 1.68	£ 1,008.79	£ 1,007.11	£ 11.78	£ 1,747.77	£ 1,735.99		14833%			
Conferences/Training Courses	£ 500.00	£ 41.67	£ 120.00	£ 78.33	£ 291.67	£ 520.00	£ 228.33		178%			
Miscellaneous	£ -	£ -	£ -	£ -	£ -	£ -	£ -					
Dog Bags	£ 200.00	£ 16.67	£ -	£ 16.67	£ 116.67	£ 197.22	£ 80.55		169%			
AED/Defib	£ -	£ -	£ -	£ -	£ -	£ -	£ -					
Contingencies	£ 300.00	£ 25.00	£ -	£ 25.00	£ 175.00	£ 200.00	£ 25.00		114%			
Grit	£ -	£ -	£ -	£ -	£ -	£ -	£ -					
Payroll Charges	£ 260.00	£ 21.67	£ 18.00	£ 3.67	£ 151.67	£ 126.00	£ 25.67		83%			
SUB TOTAL GRANTS/MISC	£ 1,280.20	£ 106.68	£ 1,146.79	£ 1,040.11	£ 746.78	£ 2,190.99	£ 1,444.21					
Sub Total Precept	£ 29,708.40	£ 2,475.70		£ 2,475.70	£ 17,329.90	£ 13,079.65	£ 4,250.25		75%			
use of reserves	£ 2,800.00	£ 233.33	£ -	£ 233.33	£ 1,633.33	£ 1,950.00	£ 316.67		119%			
Expenditure sub total	£ 32,508.40	£ 2,709.03	£ 2,800.62	£ 91.59	£ 18,963.23	£ 20,452.99	£ 1,489.76					
CONCURRENT SERVICE FUND					£ -	£ -						
Street Furniture Maint	£ 650.00	£ 54.17	£ -	£ 54.17	£ 379.17	£ -	£ 379.17		0%			
Repairs/Signs/Fencing	£ 900.00	£ 75.00		£ 75.00	£ 525.00	£ 242.25	£ 282.75		46%			
Misc	£ 95.00	£ 7.92	£ -	£ 7.92	£ 55.42	£ 76.40	£ 20.98		138%			
VILLAGE HALL/VENUE	£ -	£ -	£ -	£ -	£ -	£ -	£ -					
Hire Costs	£ 396.00	£ 33.00	£ 36.00	£ 3.00	£ 231.00	£ 216.00	£ 15.00		94%			
WARDEN'S SCHEME					£ -	£ -						
Salary									100%			
Tools and replacement equipment	£ 72.60	£ 6.05		£ 6.05	£ 42.35	£ 24.95	£ 17.40		59%			
Garage Rent	£ 757.44	£ 63.12	£ 52.60	£ 10.52	£ 441.84	£ 368.19	£ 73.65		83%			
Total Concurrent services	£ 9,468.52	£ 789.04	£ 638.39	£ 150.65	£ 5,523.30	£ 7,399.04	£ 1,875.74					
Total Annual Expenditure	£ 41,976.92	£ 3,498.08	£ -	£ 3,498.08	£ 24,486.54	£ 22,588.14	£ 1,898.40		92%			
Use of Reserves	£ -	£ -	£ 3,439.01	£ 3,439.01	£ -	£ 3,439.01	£ 3,439.01					

AGREES TO SCHEDULE

VAT 22.88
£ 3,439.01
3461.89

EVEN THOUGH SOME AREAS ARE SHOWING OVER CUMULATIVE BUDGET YTD WE ARE WITHIN BUDGET OVERALL. SOME OF THESE EXCESSES ARE CAUSED BY ANNUAL FEES BEING FRONT LOADED AND BUDGETTING NOT BEING PHASED OVER THE YEAR. WE KNEW WE WOULD EXCEED OUR TRAINING BUDGET BUT THIS CAN BE COVERED BY RESERVES IF INCOME DOES NOT COVER THIS.

GRANT HAS BEEN ADVERSLEY AFFECTED BY REPAYMENT OF CCLGRANT THAT WAS RECEIVED LAST FINANCIAL YEAR.

October Income

Lloyds inv inc	31.96
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Natwest interest	0.01
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31.97

vat repaid	122.1
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154.07

vat to be reclaimed	
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VAT

Advertisers	£	20.00	£	4.00
	£	20.00	£	4.00

CIL	£ 6,132.36
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Total net income	£ 6,326.43
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Total Gross inc	£ 6,334.43
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CREDITED TO BANK October 2019

VAT

			3.36
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Vat Inc	£	22.88	Schedule	5.4
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to repay				10.52
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net vat	£ 22.88	to be reclaimed	3.6
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22.88

less sales	£	-
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Net Vat	£ 22.88	for return
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CASHBOOK October -December 2019

B/FWD 30TH SEPTEMBER 2019

£ 146,807.37

Opening Balances

Lloyds	£	16,210.13
Natwest BR	£	81.75
Natwest Ca	£	318.61
TRO	£	80,000.00
Lloyds 32 Day	£	50,196.88
	£	146,807.37 B/FWD

£ 146,807.37

Transaction Date Transaction Description

Debit Amount

Credit Amount

01/10/2019	FPI		£	24.00
01/10/2019	FPI		£	24.00
10/10/2019	DD	DACORUM BC	£	63.12
11/10/2019	BGC	DACORUM BC (cil)	£	6,132.36
16/10/2019	FPO	HERTS COUNTY COUNC	£	1.00
16/10/2019	FPO	HAPTC 19220/271	£	120.00
16/10/2019	FPO	HMRC	£	261.68
16/10/2019	SO	NMVHA	£	36.00
16/10/2019	SO	PAYBUREAU	£	21.60
16/10/2019	SO	NIKKI G BUGDEN		
16/10/2019	SO	DAVID DREW		
18/10/2019	DD	VODAFONE LTD 7040594061-1003	£	26.16
22/10/2019	FPO	HERTS COUNTY COUNC	£	1,007.79
22/10/2019	FPO	NICOLA GREENAWAYUNDERPAY OCT	£	0.20
28/10/2019	DD	INTUIT	£	32.40

Cashbook

£	146,807.37	B/FWD
£	3,439.01	debits on schedule (net)
£	22.88	(vat)
	6334.43	credits
£	149,679.91	Closing cashbook balance 31/10/2019
	362.53	
£	150,042.44	

14/10/2019	interest (Natwest Reserve Account)	£	0.01
31/10/2019	Interest (Lloyds Reserve Account)	£	31.96
31/10/2019	HMRC vat (to Natwest Account)	£	122.10
		£	3,099.36
		£	6,334.43

Lloyds closing	£	19,291.13
Natwest BR	£	81.76
Natwest Ca	£	440.71
TRO	£	80,000.00
Lloyds 32 Day	£	50,228.84
	£	150,042.44
	£	362.53
	£	149,679.91

31ST October 2019 Bank reconciliation
 LGPS (Oct) payment not debited from bank
 closing bank balance with adjustment

NASH MILLS PARISH COUNCIL GRANT APPLICATION FORM

Should you require this document in a different format (such as large-print) or require assistance to complete it then please contact the clerk.

APPLICANT'S DETAILS	
Name of Applicant Organisation i.e. who are you applying on behalf of? Nash Mills Village Hall	
Who will be our main contact for correspondence about this application?	
Address for all correspondence	
Email address:	
Can we contact you by telephone? Yes	
What authority do you have to submit this application? For example, has the application been authorised by committee decision? If so, what committee and when? (For your own protection it is important that you are properly authorised). Committee member authorised by committee meeting 17 th October 2019	
What type of organisation would you describe the Applicant as? A Village Hall and Registered Charity	
Approximately how long has the Organisation been in existence?	
70 Years	newly formed
Are you a Registered Charity? YES Registration Number 302433	
Are you affiliated to a Governing Body? NO	
Which one(s)?	

2 DETAILS OF YOUR APPLICATION

Please give a concise but detailed description

The village Hall has received confirmation that it will receive the remainder of the 106s monies from the Nash Mills Warf development to spend on repairs to the Hall. We have identified what the funds can achieve which, when the original sum was allocated, we stated was not sufficient to redevelop the Hall which was what the developer claimed was possible. Never the less we have re-roofed the hall, added new surfaces to some rooms, waterproofed the lobby and repainted the Hall using our own labour as a stop gap. The remaining monies will be spent on refurbishing the toilets, replacing the windows, building storage for hall users and professionally repainting inside and out.

This leaves the carpark as an outstanding job that cannot be left for too long as to resurface now will be cheaper than leaving it until the surface degrades to the point where it will need to be completely replaced.

We have had an indicative quote of about £18,500 inc VAT to resurface the carpark and reline the bays. As you know the Hall is self funded and receives no grant from DBC unlike many other halls in Dacorum. We are therefore hoping the Parish Council can help in some way. I am happy to come to a future meeting if it will help explain our situation.

USAGE
Approximately how many people are currently regular, active participants in your Organisation? The Hall is used most evenings and some times during the day by fitness groups, support groups such as McMillan nursing, dance groups, marshal arts and a nursery
How many of them are resident in the Parish of Nash Mills? This is impossible to say as people who attend the groups come from the surrounding area but how many are specifically from Nash Mills is confidential to the organisation. The Hall meets a local need as evidenced by the use by McMillan
FUNDING
How much are you applying for? The current estimate is for £18,500
What other grants have you applied for or obtained recently The hall was given a grant to refurbish the Hall from s106 monies of £100,000 from the development of Nash Warf. This was woefully short of the true amount needed but has been used as described above and has been allocated to a number of future projects to be completed over the next 2 – 3 years. The last payment has yet to be made to the Hall but is expected November 2019

Please confirm the following documents are enclosed in support of this application?

Nash Mills Village Hall Rules – Management Committee procedure

Quote

Bank statement presented at last meeting dated 27 September 2019

Financial statement for year ending 31st March 2019

SIGNED..... DATE.....

Please return this form to Nikki Bugden Clerk@nashmillsparishcouncil.gov.uk

NMPC PO Box 1602, Hemel Hempstead, Herts HP1 9ST

	BUDGET 2018/2019	Budget 19/20	Estimated Y/E 19/20	Suggested 2020-2021	Notes	increase to 19/20 budget	
Staff costs (inc HMRC)	£				Includes allowance for 3% cost of living rise plus additional salary point if Cilca passed.	£	
OT/Backpay.				£ 435.90	max 5 hrs per month but 50% could be claimed as toil (probably 100% claimed as toil)	£ 435.90	7446
Office /Energy/Fuel/Expenses	£	656.50	£ 750.00	£ 93.00	£18 per month allowance £216.00 included under salaries	-£ 750.00	
PO Box			£ 300.00	£ 300.00	fixed cost	£ -	
Communications/Mobile	£	606.00	£ 360.00	£ 360.00	Clerk Mobile @ £25 pm	£ -	3
Clerk's Pension	£	4,934.00	£ 4,500.00	£ 3,354.12	reduce slightly	-£ 500.00	
Parish Magazine	£	843.00	£ 1,095.00	£ 1,325.00	Increase required as number increased £515 X 3	£ 450.00	
Delivery of Magazine	£	255.00	£ 300.00	£ 270.00	Increase required as number increased £120 per delivery	£ 60.00	
Printing (office supplies)	£	15.00	£ 250.00	£ 250.00		£ -	
Subs -SLCC/ICO/HAPTC	£	1,080.70	£ 1,200.00	£ 1,000.00	WE WILL BE ADVISED OF FIGURES FOR NEXT YEAR SHORTLY	-£ 100.00	
Parish Insurance	£	928.00	£ 856.48	£ 813.56	INCREASE 5%	-£ 2.24	£ 40.68
Election costs	£	-	£ 500.00	£ 500.00	waiting to find out what cost were for this year (approx £2k every 4 yrs)	£ -	
Equipment replacement	£	-	£ -	£ -	as required - reserve contingency	£ -	
Press Advertising	£	30.00	£ 45.00	£ 45.00		£ -	
Petty Cash	£	75.00	£ 50.00	£ -	NOT TO BE HELD	-£ 50.00	
Internal Audit	£	360.00	£ 378.00	£ 360.00	Not increased for a few years so increased by 5%	£ -	£ 18.00
External Audit Fee	£	200.00	£ 240.00	£ 200.00	inc slightly	£ -	
Competition prizes	£	30.00	£ 30.00	£ 30.00		£ -	
Website Maintenance	£		£ 100.00	£ 100.00	is this enough?	£ -	
ICT/licenses/IT support/Indesign	£	630.00	£ 723.72	£ 845.00	annual IT costs £764.04	£ 76.28	Web hosting (netnerd) £35.99 Annual Dec
domain hosting	£	80.00	£ 50.00	£ 80.00	actual £80.00	£ 30.00	Office 365 Licence £135.36 Annual March
Bank Charges	£	-		£ 46.00	in case of bank chaps pyts x2	£ 46.00	Adobe Licence £198.68 Annual March
Residents' Assoc Initiative		£ 800.00	£ 800.00	£ 1,000.00	always comes from reserves but should we budget for this going forward?	£ 200.00	IT Support £70.00 Annual March
		£ 2,000.00	£ 2,000.00	£ -	use of reserves	-£ 2,000.00	plus quickbooks £ 324.00 as inc to £27 pm
	£	28,082.20	£ 31,228.20	£ 28,130.68	£ 29,817.14	1411.062	
Grants	£	20.00	£ 20.20		do we need to increase this? Normally from reserves ??? include figure from above?	-£ 20.20	
Conferences / Training Courses	£	50.00	£ 500.00	£ 1,325	cilca £250 National Conference £375 plus courses, £70 each x 10	£ 825.00	
Dog bags	£	147.03	£ 200.00	£ 394.44	increase	£ 200.00	
AED Defib	£	-	£ -	£ -		£ -	£1,453.14
Misc	£	10.00	£ -		potential surplus if precept remains unchanged 603.97	£ -	
Tommies	£	-	£ -	£ -		£ -	
Contingencies			£ 300.00	£ 300.00	removed	-£ 300.00	
Grit	£	-	£ -	£ -	Free	£ -	
Payroll charges	£	190.80	£ 260.00	£ 216.00	increase by 5% ?	-£ 33.20	10.8
EXP FROM PRECEPT & RESERVES	£	28,500.03	£ 32,508.40	£ 29,041.12	£ 31,768.94	739.462	
Street Furniture Maint	£	650.00	£ 650.00	£ -	included below MERGE CELLS	-£ 650.00	
Repairs/Signs/Fencing	£	900.00	£ 900.00	£ 400.00	decrease?	£ 300.00	
Misc (Wickstead)	£	95.00	£ 95.00	£ 120.00	increase 1 annual plus 3 quarterly inspections 232 + 110x3	£ 467.00	
Hire Costs (village hall)	£	489.72	£ 396.00	£ 385.00	Increase by 5%?	£ 8.25	£ 19.25
Warden Salary	£				increase to new pay band scp 2 and allowance for 3% cost of living rise for April 2020 grant £8040	£ -	
Tools and replacement equipment	£	66.00	£ 72.60	£ 72.60	MERGE CELLS 39 39 43	-£ 72.60	
Garage Rent	£	610.56	£ 757.44	£ 631.20	increase by 5%	-£ 94.68	£ 31.56
	£	10,727.77	£ 9,468.52	£ 8,206.28	£ 10,629.01		£ 182.99
Total Exp	£	39,227.80	£ 41,976.92	£ 37,247.40	£ 42,397.95	£ 421.03	£ 182.99
reserves		-£ 2,800.00		£ 2,800.00		-£	1,160.49
				£ 45,197.95	£	421.03	

what other expenditure do we need to consider for the budget

logo

new laptop

noticeboard-grant

grants

-£ 421.03 CHANGE TO BUDGET FROM 2019/20 C46-E46

nikki check dave salary once agreed by personnel

5137 MONIES NOT USED FOR 2018/19

BUT SUM WOULD HAVE BEEN £7.86 per head

2487 electoral roll

NIL USED

19/20 expenditure	£	41,976.92
plus elections	£	2,000.00
RAI	£	800.00
19/20 exp inc re	£	44,776.92
Budgeted income		
precept	£	28,364.78
use of reserves	£	2,800.00
warden grant	£	8,074.82
concurrent servi	£	1,468.39
council tax suppl	£	1,268.93
	£	41,976.92

Net of VAT

Draft - Reserves Earmarking

2019-2021

DEBTORS			Reserves		Workings Out
Election Costs	£	2,500.00	Est. awaiting true cost	Working Capital to end of yr	£ 24,000.00
				Business contingency	£ 17,000.00
				Tree surveys/maintenance	£ 5,500.00
				Items from 'wanted list'	£ 1,000.00
				Election costs for 2023	£ 3,000.00
				Election costs for 2027	£ 3,000.00
				Community Support	£ 10,000.00
				Village Hall Support	£ 20,000.00
				Community Projects	£ 20,000.00
				Community Events	£1,000.00
				Earmarked projects	£10,000.00
				Grants awarded to NMPC	
				CIL	£ 9,501.28
				Groundworks Grant	£ 1,000.00
				£	125,001.28
				£	145,000.00
				-£	125,001.28
				£	19,998.72
				£	19,998.72

Average £4000 per month x 6
 Clerk or Warden Cover (6mnths) , Replacement Laptop, Replacement Printer
 Trees in park will be costsly for survyry and trimming- ball park figure to be used.
 £1000 grant in bank.

Grants £1000 per annum for 5 yrs plus VE Day 75 grants an additional grants contingency

potential grant request

Remainder of verges ?? / playpark works ??/installation and additional costs of noticeboard

Small reserve to cover additional insurances/licenses etc

Defib/phonebox/installation etc

Grants awarded,conditional spends but still in NMPC balance figure
 Infrastructure only see CIL notes, potentially could be used for verges ?
 New Noticeboard

On account approx

Earmarked

Remaining should be no more than 1 years precept in general reserves -ideally only 6 mnths

will remain on general reserves and can be vired across to supplement exp if needed.

Version 3 Budget Summary 20/21

		Budget 2018/2019	Actual 0	Budget 19/20	Actual 19/20	Suggested 20/21	Suggested v3
total expenditure	£	39,227.80	£ 37,198.69	£ 41,976.92	£ 37,247.40	£ 42,397.95	£ 42,397.95
grants amount	£	12,510.70	£ 12,510.70	£ 10,812.14	£ 10,812.14	£ 10,812.14	£ 10,812.14
use of reserves				£ 2,800.00		£ 2,800.00	2800
Total Exp	£	26,717.10	£ 24,687.99	£ 28,364.78	£ 26,435.26		£ 28,785.81
Precept amount requested	£	28,500.03	£ 28,500.03	28364.78	28364.78	£ 28,785.81	28364.78
surplus from precept			£ 3,812.04		£ 1,929.52	£ 421.03	-£ 421.03

DRAFT V3

These figures are based on the summary attached and are subject to change.

Precept unchanged from last year

Reserves used for residents assoc grants.

Grants for community projects funded by reserves.

Cost of living salary increases of 3% budgeted for but will fall in line with national pay scale awards.

		Budget 2018/2019	Actual 0	Budget 19/20	Actual 19/20	Suggested 20/21	suggested v3
	£	39,227.80	£ 37,198.69	£ 41,976.92	£ 37,247.40	£ 42,397.95	£ 42,397.95
Use of reserves							2800
Total Expenditure			£ 37,198.69	£ 41,976.92	£ 37,247.40	£ 42,397.95	£ 45,197.95
Income	£		42,792.63	£ 46,520.44		£ 46,520.44	£ 46,520.44
income						£ 40,388.08	this is minus cil
						-£ 2,009.87	shrtfall if no cil
						£ 6,132.36	potential cil
						£ 4,122.49	Surplus est Cil if the same as this yr

If we work to budget and income levels which have been estimated remain the same as this year we could have a surplus = the value of bank interest & magazine advertiser PLUS Cil

approx in excess of £4122 this year which would be rolled in to general reserves at the year end. if we do not receive any Cil income this figure could change to a shortfall of

£2009.87

Parish accounting has no accruals all surplus funds are rolled into general reserves and each financial year starts as a clean sheet.

Full Council Action List

October 2019

Actions from Most Recent Meeting	Comment
Willow Trees – Monitor report from Luke Johnson	JM/AB
Clerk contact PCSO Sweeting re errors on report and update re anti-social behaviour	Clerk Actioned
Liaise with DBC re CCTV at The Denes	JM
Grit Bin Bunkers Lane -details of resident to Clerk	NC
Wardens items, consider purchase.	Clerk
Noticeboard, arrange safe removal	Clerk
Order Wreath	Clerk
Follow up on planning and enforcement (28 Silverthorn Drive)	Clerk Actioned
NMPC Logo-liaise with graphic designer	LB/NC
Submit banking	Clerk
Place agreed minutes on website	Clerk Actioned
Awaiting Further Updates (ONGOING to be discussed)	
DD/NB Dog bag dispenser-NB to investigate.	Clerk
All councillors to continue to report unauthorised banners within NM to JM.	ALL
Defibrillator	JM (Denes working Grp Nov Agenda)
Noticeboard	(Denes working Grp - Clerk)
Long Term Actions No Immediate Resolution (Reminders)	
Warden Risk assessment to be approved by personnel committee, then brought to full council	SR/Clerk To be signed once new contract finalised.
JM to contact Steve Barnes re: ticket meter. (ongoing, waiting until mosque planning application is complete)	JM
Traffic calming Bunkers Lane –C/Cllr Tina Howard to take forward	TH (C/CLLR)
LB contacted Luke Johnson, re: tree survey in Highbarns. (JM requested – Luke Johnson added to next local circuit, DBC to cut back ivy so they can see the trees better to survey).	JM/LB
Garage Clear out/archiving	CLERK/JM/LB (Spring 2020)

Full Council Action List

November 2019

Actions from Most Recent Meeting (To Be Discussed)	Comment
Liaise with DBC re CCTV at The Denes	JM
Letter to Chamonix re parking	ML to draft/Clerk to send or be copied in.
Photo Authorisation form required (to accompany RA)	LB
Little Wood sign damaged, (Borough matter)	JM
Refreshments at Christmas at The Denes	ET
Verges – DBC/HCC ownership to be advised to working group	JM
Awaiting Further Updates (ONGOING to Be Discussed)	
Defibrillator	JM (Denes working Grp
Noticeboard	(Denes W/G & Clerk)
Clerk Actions from Most Recent Meeting (Information Only)	
Banking	
Pension return	
Confirmed minutes on website	
Minutes circulated (Personnel & Full)	
Updated questions to C/Clr Howard re Bunkers Lane and Verges	
Book play inspection with RoSPA	
Check play park/AHS lease version is most recent.	
Clerk to request informal advice from highways re parking against a fence (Red Lion Lane example)	
Obtain recommendations re car park resurfacing for Geoff Doole	
Chase key for noticeboard	
Notify planning decisions	
Red Lion Lane	
Cyclist consideration at lights/detection pads	
Aquiva	
<ul style="list-style-type: none"> - question height of proposed aerials v existing - request assurances re disturbance to residents 	
Milbor	
Query appeal statements (as per Alan Briggs comment)	
Planning – advise DBC re errors on weekly lists	
Noticeboard, arrange safe removal	
Arrange signing of Warden contract and RA	
Advise Paybureau of payroll changes	
Long Term Actions No Immediate Resolution (Reminders)	
JM to contact Steve Barnes re: ticket meter. (ongoing, waiting until mosque planning application is complete)	JM
Traffic calming Bunkers Lane –C/Clr Tina Howard to take forward	TH (C/CLLR)
LB contacted Luke Johnson, re: tree survey in Highbarns. (JM requested – Luke Johnson added to next local circuit, DBC to cut back ivy so they can see the trees better to survey).	JM/LB
All councillors to continue to report unauthorised banners within NM to JM.	ALL
Willow Trees – Monitor report from Luke Johnson	JM/AB
DD/NB Dog bag dispenser-NB to investigate.	Clerk
Garage Clear out/archiving	CLERK/JM/LB (Spring 2020)

Report to Nash Mills Parish Council

All reports to be circulated in advance of NMPC Meeting.

Working Group Name	Communications and Social Engagement Open spaces Denes Heritage
Meeting Held (Date)	29 th October 2019
Present at Meeting	Jan Maddern, Lisa Bayley, Michele Berkeley, Steve Roberts, Alan Briggs, Nicola Cobb
Apologies	Mandy Lester Emily Tout
Agenda Items for Resolution/Decisions Needed <i>Please list each point requiring a decision separately for inclusion on the agenda.</i> <i>Please note items not included on the agenda cannot be approved.</i>	Logo – quotes / design Funding for mince pies / drinks – 7 th Dec VE day spend Village hall committee
Spending Level Requiring Authorisation	£
Quotes Circulated (if required)	
Relevant Powers to Spend (if spending approval needed) <i>Please liaise with Clerk if guidance required.</i>	Logo- LGA 1972 S.142 Xmas Spend - LGA 1972 s144 VE Day to be determined.
Policies Needed? Existing or New? <i>Please liaise with Clerk if guidance required.</i>	Social media and Electronic Communication policy Communication policy
Risk Assessment Needed? Existing or New? <i>Please liaise with Clerk if guidance required.</i>	Denes Saturday engagements (inc. Christmas event 7 th Dec) TBC at a later date VE Day RA
Notes / Other Items Supporting Above	

Summary of Meeting

1. Communications and Social Engagement

- **Saturdays at the Denes**
 - Geoff Doole has a flip chart that we can borrow for Saturday Denes sessions – Michele will collect to try out on 9th November.
 - Lisa will complete the risk assessment ready for Saturday 9th November.
 - 9th November – Steve, Jan, Alan, Michele and Nicola available for all or part of the 11am - 1pm slot.
 - 7th December – Nicola, Lisa, Michele and Alan available
- **Magazine**
 - Aim to have magazine published and delivered to all before the Christmas event at the Denes (i.e. ready for delivery by end of November)
 - Deadline for printers – 23rd November
 - Nikki collecting input from regular contributors
 - Lisa suggested that we could rotate 'Letter from the chair' and instead each councillor could, in turn, do an update.
 - Alan will do some information gathering on other advertisers to help fund the magazine
 - Advertise the Denes sessions (including Christmas and future dates)
 - Future edition idea – Tales of the badger (Alan)
 - Councillor spotlight – to be determined who will be first!
 - Recipe – Jan has asked her friend
 - Christmas drink idea (we can google) e.g. mince pie vodka or Christmas gin
 - Christmas quiz – Michele will do this
 - Delivery options – think about getting comparisons for delivery in the new year to see whether current costs are correct
 - Nicola / Jan to investigate simplicity of cloud collaboration for the magazine
 - Possible article on social media
- **Social media**
 - Policy will be started on 4th November (policies working group)
 - Facebook, Instagram, Twitter should all be considered
 - Instagram could feed into parish website, including local photos from residents. Perhaps 'photo of the month'.
 - If ready, we can include in magazine.
 - Old Facebook page to be looked at / removed / reused?
- **Events**
 - Christmas at the Denes – 7th Dec. We discussed whether Parish Council can fund mince pies and whether possible to fund coupons that can be used to get a drink in the new coffee shop. If possible, councillors to then talk to owners of shop.
 - VE day – consider parties packs for residents associations. Add an article to the next magazine to advertise this (and the option for help to set up a residents association)

2. Denes

▪ Makeover of grass area

- In next working group, aim to create a plan of what we'd like (bench, new bin, planters, etc) and where / how we'd like it to share further for advice, permission and/or quotes (e.g. Highways, Sunnyside)
- Steve will contact Sunnyside for initial ideas and options around set up and maintenance.
- Check whether we already have a noticeboard or still wish to buy a new one.
- Check with Andrea whether 'Nash' RA can use the parish board if they wish (rather than a separate board)

3. Open spaces

▪ Play park

- Before any further action is taken regarding promotion, investigation on the lease needs to continue. Latest version signed and dated May 2015 still seems to have outstanding questions post that date.
- Nikki now has the name of the new bursar who may be able to shed some light on the latest lease dates and duration.
- Working group to check whether we can find out when the fence was installed.

▪ Grass verges

- Nikki has shared the most recent list. Is it possible for the warden to check this during his rounds to see if anything needs to be added / removed.
- Councillors to confirm accuracy for their own areas once list is up to date.
- Once confirmed, Jan can check who owns which verges (Herts Highways or Dacorum).
- DBC have a verge hardening scheme that we may be able to investigate.
- Problems specifically mentioned at the bottom end of Georgewood (near the junction of Highbarns)

4. Heritage

▪ War Memorial restoration

- Alan will contact Neil Robertson (heritage officer) for an update on repairs to the memorial.
- Ideal deadline for repairs will be VE day – May 2020.

▪ Local listing

- Not an immediate priority but will be picked up around Spring 2020.

5. Other topics

- Parish plan – to be discussed further when more time allows (aim for mid 2020)
- Village Hall committee – to be added to the Nov agenda for proposal for parish representation
- Dates of future working groups – plan to schedule in advance to allow as many to attend as possible. Dates toward the end of the month (between formal council meetings).

Items for November agenda

- Logo – quotes, designs agreement
- Mince pies and hot drinks – spend from parish funds
- VE day spend – party packs, Parish decorations
- Village hall committee – parish representation

Also to check with Niiki:

- Village Hall committee – help for car park improvements (has Geoff Doole contacted Nikki?)
- Proposed crossing, Nash Mills Lane – is there any action for us, should we work with Kings Langley councillors? Does it need to be on the Nov agenda?