

Nash Mills Parish Council

Minutes

Full Parish Council Meeting

held on

9th September 2019

at

The Forum, The Marlowes, Hemel Hempstead

E: clerk@nashmillsparishcouncil.gov.uk W: www.nashmillsparishcouncil.gov.uk

Present

Councillor Lisa Bayley
Councillor Michele Berkeley
Councillor Alan Briggs
Councillor Nicola Cobb
Councillor Mandy Lester
Councillor Jan Maddern
Councillor Steve Roberts
Councillor Emily Tout

In Attendance

Nikki Bugden (Clerk)
20 Members of the public
2 additional members of the public joined at 8.15pm

Meeting Commenced at 8.00pm

19/099/FPC Apologies

Apologies from D Drew (Warden) received.
Apologies from PCSO Sweeting received.

19/100/FPC Interests

- a) To receive declarations of interest from Councillors on items on the agenda.
 - Cllr Jan Maddern and Cllr Emily Tout declared an interest in the planning application listed on the agenda. Following reference to the Monitoring Officer at Dacorum Borough Council it was deemed a 'prejudicial interest' and therefore both Cllrs will adjourn to the public seating for this agenda item.
- b) To receive written requests for dispensations for declarable interests.
 - None
- c) To grant any requests for dispensation as appropriate.

- None

19/101/FPC Minutes

To confirm the Minutes of the following as a true and accurate record of proceedings.

- a) NMPC Meeting Monday 8th July 2019
- b) NMPC Additional Meeting 19th August 2019
Resolved, proposed Cllr Bayley seconded Cllr Maddern that the minutes accurately reflected business transacted, and they were duly signed.
Unanimous decision.

19/102/FPC Reports to Council

To receive reports from representatives on outside bodies, local authorities and agencies, the parish warden and clerk:

- a) Crime Report - PCSO Will Sweeting (*appendix 1*)
- b) Parish Warden's Report –David Drew (*appendix 2*)
- c) Clerk's report- circulated (*appendix 3*)

Resolved proposed Cllr Bayley, seconded Cllr Maddern that the Clerk could instruct Seagrave to conduct an immediate inspection of the play park so that we have a comparable with the Wicksteed inspection which will enable council to appraise the works required. Seagrave will also conduct the following quarterly inspection with RoSPA conducting an annual inspection in May.

Following this the reports will be brought back to council for a decision as to which company will provide the best value service for NMPC going forward. Unanimous decision.

Resolved proposed Cllr Bayley, seconded Cllr Maddern that the Clerk can create a working group to draft, review and bring to Council for adoption the necessary policies and procedures to facilitate the compliant actions of NMPC.

The Clerk will create a terms of reference for this group in line with the NMPC scheme of delegation. The quorum will be three Cllrs plus the Clerk.

The following Cllrs volunteered to join this group.

Cllr Berkeley, Cllr Roberts, Cllr Cobb, Cllr Lester.

Unanimous decision

19/103/FPC Reports from Personnel Committee (*appendix 4*)

- a) To receive the report from the last Personnel meeting.
- b) To ratify (if necessary) or note decisions or actions arising from meeting above.

Resolved Proposed Cllr Bayley, Seconded Cllr Cobb that the report 25/7/2019 be received and the actions arising noted. Unanimous decision

19/104/FPC Monthly Financial Matters (*documents listed below attached as appendix 5*)

- a) To authorise payments made in accordance with the budget. (Monthly Schedule attached).
- b) To ratify payments for August, received by Chairman and Vice-Chairman under delegated authority. (attached)
- c) To note sum to be transferred from Lloyds 32-day notice account (made by Clerk **Model Fin Regs 5.5 c**)
 - £10000 transferred from reserve account to cover monthly expenditure.
- d) To note receipt of income and expenditure against budget attached (August).
- e) To receive bank reconciliation up to end August 2019.
- f) To consider and approve invoices for payment not included in the schedule above.
 - None
- g) To note on file LG221 Pension return for August.
- h) To update progress on additional signatory on the NMPC Lloyds bank account.
 - Cllr Berkeley is now a signatory. Cllr Maddern and Cllr Berkeley both have online banking access
- i) To consider requests for items to be purchased by Cllr's and budget area (to be supplied in advance of the meeting)
 - None

Resolved proposed Cllr Bayley, seconded Cllr Maddern that the above financial documents were received, noted and approved. Unanimous decision.
- j) To approve and adopt the updated asset register. (circulated)

Resolved proposed Cllr Bayley, seconded Cllr Maddern that the revised asset register be received and adopted. Unanimous decision.
- k) To receive the external audit notice of conclusion (circulated)

Resolved proposed Cllr Bayley, seconded Cllr Maddern that the notice of conclusion of audit be received and contents re reserves noted. Unanimous decision.
Clerk to display as required.

19/105/FPC Public Issues/Participation – 15 Minutes total (max 3 mins per person)
Appendix 6

At this juncture Cllr Maddern and Cllr Tout moved to the public area.

Cllr Maddern spoke in objection to planning application **4/01828/19/MFA** (transcript attached)

A resident from Fairway commented in objection to planning application **4/01828/19/MFA** (transcript attached).

A resident from Barnacres spoke in objection to the planning application **4/01828/19/MFA**. He expressed willingness for the site to be developed but raised objections that the sheer scale and capacity would cause issues with parking (that is already overstretched) and that essential services such as local infrastructure could not cater for such a huge development.

A resident from Pinecroft spoke in objection to planning application **4/01828/19/MFA** on the grounds that the development would compound the severe local parking issues. He mentioned that we should be aware of the issues found in Harrow. The Harrow Mosque comments on its own website that parking locally is an issue and suggests that its members learn to cycle to alleviate the issues with parking in the vicinity of the mosque.

A resident from Chambersbury Lane enquired about the comments registered against the previous application.

The Clerk advised that whilst the previous determination would be considered alongside this new application anyone wishing to have their objections or support noted formally must send comments to DBC planning Dept by email or via the portal (within the consultation period) to ensure that they are evaluated with this newly submitted application.

A resident from Chambersbury Lane spoke in support of application **4/01828/19/MFA** as a current user of the mosque on St Albans Hill and invited questions from the attendees. He expressed a view that he was welcoming a mosque which he could attend close to his home; he commented that the standard usage would be considerably under the proposed capacity and that even on Eid prayers it was unlikely that capacity would be reached, therefore the parking and traffic would not cause an issue.

Cllr Maddern interjected to suggest that on this basis a proposal with a much smaller capacity should be considered. Cllr Maddern reiterated that a capacity of approx. 700 with 35 parking spaces was untenable.

Cllr Maddern thanked the resident for attending and for offering to take questions from the attendees in relation to their concerns.

The Chairman drew the discussion to a close and asked for any other items of public participation.

A resident from Chambersbury Lane requested an update regarding the proposed verge improvement scheme that NMPC have been considering (with assistance offered from C/Cllr Howard).

The Chairman confirmed that the clerk would respond to this request via email at her earliest convenience.

The Chairman closed the public participation section of the meeting and reminded attendees that there would be no further public comment whilst the remaining agenda was addressed.

19/106/FPC Planning

- a) To Consider the Parish Council's response to the following planning Applications:

Demolition of existing building & construction of place of religious worship Nash Mills Methodist Church, Barnacres Road, Hemel Hempstead, HP3 8JS 4/01828/19/MFA

A discussion was held by the Councillors with questions being raised regarding the new applications failure to address the original concerns and the severe impact of such a large- scale development being proposed in the heart of Nash Mills. NMPC welcomes redevelopment of the site but feel that the development must be of a scale that is appropriate to the site and must comply with the National Planning Policy Framework and the Adopted Local Core Strategy. The full material reasons for objection by NMPC relating to those policies is attached in *appendix 7*

Resolved proposed Cllr Briggs seconded Cllr Bayley that NMPC objects to this new application in line with the relevant planning strategies. Clerk to draft the objection for both Cllrs to approve before submission. Unanimous decision

- b) To consider any planning applications received during the period 2nd September 2019 – 8th September 2019 (Clerk to advise)
- None
- c) To discuss actions pertinent to any planning items for consideration at the DBC Monthly Development Management Committee meeting.
- None, rota for speakers now in place.
- d) Items for information only (no action or discussion needed)

Milbor appeal has been lodged. NMPC should be notified as a consultee and it will then be an agenda item.

Chairman at this point requested a discussion. Cllr Briggs declared his interest now a discussion was being held.

Whilst NMPC have not yet been contacted as a consultee for this appeal Cllr Briggs has. The expiry date for consultation is 25th September 2019.

Resolved proposed Cllr Bayley, seconded Cllr Cobb that NMPC leave their original objection to stand but also remit the transcript of the speech delivered by Cllr Cobb at the Development Management Committee meeting in objection to this application. Unanimous decision. *Appendix 8*

19/107/FPC Standing Orders (*appendix 9*)

To consider and, if approved, adopt the amended NALC Model Standing Orders.

Cllr Roberts highlighted an error in section 4dii relating to Personnel meetings and their scheduling.

Cllr Briggs requested an amendment re the wording of extraordinary and extra ordinary meetings in section 6c and 14xv. A discussion was held; the Clerk clarified the meaning and advised that the correct formal terminology should be used but that it could be amended if Council required it to be.

Resolved proposed Cllr Bayley, seconded Cllr Roberts that the document be adopted by NMPC with the amendment to section 4dii but that section 6c and 14xv remains as advised.

A vote was held, 7 voted for with one abstention. Motion to adopt carried.

19/108/FPC Scheme of Delegation and Terms of Reference (*appendix 10*)

To consider and, if approved, adopt the amended scheme.

Resolved proposed Cllr Bayley, seconded Cllr Lester that the scheme that has been amended to reflect the new committee structure be adopted by NMPC. Unanimous decision.

19/109/FPC NMPC 3 Year Plan Working Group (*appendix 11*)

To receive the report and if necessary, to prioritise and propose any actions arising.

Report attached. Cllr Bayley suggested that some items could be moved across into the heading which would facilitate a communications working group to be created.

Resolved proposed Cllr Bayley, seconded Cllr Briggs that the items should be moved across. Cllr Briggs to amend the list. Unanimous decision

Resolved proposed Cllr Bayley seconded Cllr Cobb that a communications working group be created. Membership, leader, lifespan and terms of reference to be an agenda point in October. Clerk to advise re policies and procedures. Unanimous decision

It was suggested that a further working group meeting would take place to clarify the prioritisation of agenda items for October and to possibly suggest further smaller working groups. The Clerk advised that working groups are designed to expedite matters and that non-councillors can be included but without voting rights.

Some items on the 3 year plan working group were time critical therefore actions were resolved at this meeting.

Resolved proposed Cllr Maddern, seconded Cllr Roberts that Saturday surgeries at The Denes to promote community engagement commence with effect from Saturday 12th October 11am-1pm. The schedule will be the

Saturday prior to the meeting and the Cllrs will determine their own rota.
Unanimous decision

Resolved proposed Cllr Briggs, seconded Cllr Roberts that Cllr Briggs be nominated to visit Dacorum Borough Council with Cllr Maddern to investigate the options available to progress the investigations into asking the developers to repair the war memorial. Unanimous decision. Clerk to advise whether Cllr Maddern can act with both a Parish and Borough 'hat' on in this instance as council cannot delegate duties to one Cllr. No decisions to be made as this is just information gathering that will be brought back to full council for consideration.

19/110/FPC Action List (*appendix 12*)

To update the status of outstanding action points from previous meetings.

The updated list is attached as some items are completed or have been moved to the 3 year plan working group above.

19/111/FPC Items for Consideration at Next Meeting

To suggest agenda items for the next meeting of the Parish Council on

Monday 14th October.

Communication working group

Report from 3-year plan working group.

Logo

Noticeboard (clerk to obtain quotes and examples)

Verges

Defibrillator

All other items to be advised in writing no later than Thursday 3rd October 2019.

Meeting Closed at 21.57

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Chairman 14th October 2019

**Appendix 1 19/102/FPC
Crime Report**

**CRIMES
NASH MILLS AUG 2019**

Dwelling Burglary

- Belswains Lane – Items taken from house during late hours. Multiple items taken.
- Chambersbury Lane – Items taken from house mostly small items.

Theft from MV

- Meadow Road – Doors left open and offenders grabbing items from inside.
- Chambersbury Lane – Doors left open and offenders grabbing items from inside.
- Highbarns – Doors left open and offenders grabbing items from inside.
- Hill Common – Tools stolen from the back of a vehicle.

Theft of MV

- Embankment – Motorcycle stolen.

Damage or destroy

- Barnacres Road – Vehicle window smashed.
- Belswains Lane – Door lock glued and had to be replaced

	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG
BURGLARY (DWELLING)	1	1	1					2
BURGLARY (Other)								
THEFT FROM MOTOR VEHICLE	4		1	1	1	2	2	4
THEFT OF MOTOR VEHICLE			1	1		1		1
DAMAGE OR DESTROY <£5,000	1	1	1	1	1	1	2	2
THEFT FROM SHOP				2	2	2		
THEFT, OTHER						1		
DRUG RELATED								
OTHER CRIMES	4			2				
A.S.B (Youths)								
TOTALS	10	2	4	7	4	7	4	9

Appendix 2 Warden Report

WARDENS Report September 2019

There have been the following issues to contend with following my return from annual leave.

- Damage at Bunkers playing field (broken clover stepping stones, tops had been damaged by vandalism) I have screwed them back.
- The notice board at The Denes is beyond repair (the wood is rotten).
- Food waste is still being put in the recycling bins at The Denes by the old church (bin bags full)- I had to clear this to ensure that the bins could be collected.
- A couple of complaints about parking in Red Lion Lane.
- 3 reports have been lodged with DBC following fly-tipping across the parish.

Dave Drew

Appendix 3