

# Nash Mills Parish Council

## Minutes

Of the Full Parish Council meeting held on **11<sup>th</sup> February 2019** at Nash Mills Village Hall, Lower Road, Nash Mills, HP3 8RT

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### Present

Councillor Lisa Bayley (Chair)  
Councillor Jan Maddern (Vice-Chair)  
Councillor Terence Collins  
Councillor Louise Gross  
Councillor Rosie Moubray  
Councillor Alan Briggs  
Councillor David Jackson

### In Attendance

Nikki Bugden (Clerk)  
4 Members of the public  
County Councillor Tina Howard

### Meeting Commenced at 8.16pm

#### 19/016 FPC Apologies

To receive and accept apologies for absence.

- Cllr Lardi

#### 19/017/FPC Interests

a) To receive declarations of interest from councillors on items on the agenda.

- none

b) To receive written requests for dispensations for declarable interests

To grant any requests for dispensation as appropriate.

- none

#### 19/018/FPC Minutes

To confirm the Minutes of the Nash Mills Parish Council Meeting held on Monday 14th January as an accurate record of proceedings.

- **Cllr Bayley resolved** that the minutes be agreed as a true and accurate record of the proceedings and be duly signed. Unanimously Agreed.

#### 19/019/FPC Public Issues/Participation

Members of the public can raise matters of concern.

- A resident of Nash Green raised concerns regarding the proposed development at the Milbor site. Concerns include the impact on the parking situation at Nash Green which is already impacted on from previous developments in the vicinity.

Resident was advised of the procedure for submitting objections to Dacorum Borough Planning Dept. and to regularly check the portal as this is how revisions are being submitted and was invited to stay for the planning meeting which has this application on the Agenda. Resident was advised that the Parish Council had strongly objected to the proposed development and that a meeting with Rachel Marber (case officer) and Cllr Lardi had recently taken place to discuss the revised drawings.

- A representative from Willows' Residents Association requested information relating to the boundary fence on Kingfisher Drive. Cllr Maddern explained that the boundary fence was erected by the developer of The Willows; the developer since went into administration and was taken over and that this fence is the subject of further investigation. Cllr Maddern will take forward with enforcement.
- A representative from Willows' Residents Association requested an additional refuse bin on the green (Kingfisher/Swan Mead). Clerk to take forward.
- A comment was made relating to the mud and seasonal debris on the local footpaths, particularly on Kingfisher Drive; C/Cllr Tina Howard will take forward.

#### **19/020/FPC Finance**

- a) To approve suggested Budget for 2019/20
  - **It was resolved**, proposed Cllr Collins, Seconded Cllr Moubray that the budget 2019/20 be approved and adopted. Unanimously agreed. The budget document was then duly signed by Chair and Chair of Finance.
- b) To approve suggested Precept form for 2019/20
  - **It was resolved**, proposed Cllr Gross, Seconded Cllr Collins that the Precept demand be agreed, signed and submitted to Dacorum Borough Council. Unanimously agreed. The Document was then duly signed by Chair, Chair of Finance and Vice-Chair of Finance.
- c) To consider and agree any extraordinary items of expenditure, outside of the Finance Committee powers of delegation, arising from the Finance Committee meeting.
  - None

#### **19/021/FPC New NMPC Financial and Management Risk Assessment**

- a) To discuss any amendments to the above
  - None
- b) To approve and adopt the NMPC Financial and Management Risk Assessment
  - **Resolved**, Proposed Cllr Moubray, Seconded Cllr Collins that NMPC approve and adopt the updated Financial and Management Risk Assessment and its associated duties with immediate effect.

The Clerk confirmed that this document had been created using an approved template from HAPTC and has subsequently been checked by our insurer to ensure that the contents affecting them directly are sufficient for our present cover. A copy of this document will be re-circulated to all Councillors with the minutes.

### **19/022/FPC Reports from Committees**

To receive minutes, recommendations and council actions required from Committees and sub-committees (for meetings that do not take place on the same evening).

#### **a) Personnel**

- Verbal report from Cllr Gross. Cllr Gross is currently creating a new appraisal framework which will be used to conduct the Warden and Clerk appraisals.
- An updated Warden risk assessment is with the Personnel Committee for checking and once it is completed Cllr Gross will bring it to Full Council to approve & adopt.

### **19/023/FPC Action List**

To update the status of outstanding action points from previous meetings.

- Attached

### **19/024/FPC Reports to Council**

To receive reports from representatives on outside bodies, local authorities and agencies.

#### **a) Crime Report - PCSO Ian Martin**

- Attached

Clerk has been asked to obtain further detail in relation to Georgewood Road incident.

#### **b) Parish Warden's Report –David Drew**

Verbal report.

- Fencing (Thames Water) has now been removed from playpark.
- Gade Tower rubbish is still being left outside of bins, refuse collectors picking up this week

### **19/025/FPC Report from Cllr Briggs regarding NMPC IT Provision**

- Attached

**Resolved**, proposed Cllr Jackson, Seconded Cllr Maddern that the new contracted agreement be implemented at a saving of approx. £507 per year. Cllr Briggs to take forward.

### **19/026/FPC Report from Cllr Collins regarding 'Tommies' update.**

- Attached

Working group to meet contractor on site to discuss possibility of 'tapping in' to street light electrics to illuminate 'Tommies' as solar power not possible.

- Chair requested written confirmation from planning dept that this installation is covered under 'permitted development' rules for Parish Councils. Cllr Collins taking forward.

### **19/027/FPC Defibrillator update Cllr Maddern (verbal update)**

- Cllr Maddern update. Permission will not be given for the originally suggested site. Cllr Maddern suggested that the defibrillator be sited, along with the new noticeboard at the Methodist Church end of The Denes shopping parade, near a streetlight that will be investigated as a source of electricity. Cllr Maddern to take forward.

### **19/028/FPC Licencing Application-(Renewal) Tesco , The Denes**

- Application objections removed by Herts Constabulary. No further action required.

### **19/029/FPC Committees**

To discuss the Committees and duplication of minutes/agendas/actions.

- Committees will remain as they are and be discussed following the elections.

### **19/030/FPC Clerk's Report**

Items for information only

- Risk Assessments & Policies
- RFO Report
- Courses
- Abbots Hill School
- Elections- submission date

Report attached.

### **19/031/ FPC Items for Consideration at Next Meeting**

To suggest agenda items for the next meeting of the Parish Council

**Monday 11th March 2019.**

- Grass Verges at Georgewood Road
- Fairacres Double kerb/Bollards
- S106 Monies

**Meeting Closed 9.07pm**

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**Chair 11/3/2019**

