

# Nash Mills Parish Council

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3<sup>rd</sup> June 2019

## **Councillors**

Lisa Bayley, Jan Maddern, Michele Berkeley, Alan Briggs,  
Nicola Cobb, Mandy Lester, Steve Roberts, Emily Tout  
*are summoned to attend the following:*

## **Nash Mills Parish Council Meeting**

**Monday 10<sup>th</sup> June 2019**

**Nash Mills Village Hall, Lower Road**

**8.00pm**

Members of the public and press are invited to attend the meeting

*Nikki Bugden*

Mrs N Bugden

**Clerk to Nash Mills Parish Council**

*To assist in the speedy and efficient despatch of business, members requiring further information or clarification on items included on the agenda are requested to enquire prior to the meeting*

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## **AGENDA**

### **19/064/FPC Apologies**

To receive and accept apologies for absence.

### **19/065/FPC Interests**

- a) To receive declarations of interest from councillors on items on the agenda
- b) To receive written requests for dispensations for declarable interests
- c) To grant any requests for dispensation as appropriate.

### **19/066/FPC Minutes**

To confirm the Minutes of the following as a true and accurate record of proceedings.

- a) NMPC Meeting Monday 8<sup>th</sup> April 2019
- b) The Finance Meeting 8<sup>th</sup> April 2019
- c) The Planning Meeting 8<sup>th</sup> April 2019
- d) The Annual Council Meeting 13<sup>th</sup> May 2019

### **19/067/FPC Reports to Council**

To receive reports from representatives on outside bodies, local authorities and agencies.

- a) **Crime Report** - PCSO Will Sweeting (attached)
- b) **Parish Warden's Report** –David Drew

**19/068/FPC Councillor presentation by Hayden Dicker from DLA Town Planning (agent re Nash House Development).**

The agent will be presenting the current project plans and will be available for councillor questions- public questions to be received prior to the meeting (by 9am Thursday 6<sup>th</sup> June).

**This presentation will only be covering the current schedule of works moving forward, not historic decisions or actions.**

**19/069/FPC Monthly Financial Matters**

- a) To authorise payments made in accordance with the budget. (Monthly Schedule attached)
- b) To note receipt of income and expenditure against budget attached (April & May)
- c) To receive bank statements and bank reconciliation up to end April & end May 2019
- d) To ratify the expenditure £250.00 to Willow's RA (as resolved at NMPC Annual Council Meeting May 2019).
- e) To consider and approve invoices for payment not included in the schedule above.
- f) To note on file LG221 Pension return for May and June.
- g) To consider applications for grants or funding (clerk to circulate any applications and supporting documents with agenda) **Clerk to verify relevant 'powers to spend' once application received**
  - Nash RA £200
  - Chambersbury RA £200
  - Chambersbury RA £TBA – Verge scheme – this application may be deemed superfluous should NMPC decide the scheme will be considered a council project.
- h) To consider and approve the amended asset register value (enclosed)

**19/070/FPC Review of the effectiveness of the system of internal control**

NMPC to review the effectiveness of the system of internal control, (report attached) in line with Governance and Accountability for Smaller Authorities in England (JPAG), March 2019

**19/071/FPC Audit requirements for the year ending 2018/2019**

- a) To approve the Annual Accounts 2018/2019
- b) To approve the Certificate of Exemption 2018/2019
- c) To approve the Annual Internal Auditor Report for the year 2018/2019
- d) To approve Section 1, the Annual Governance Statement 2018/2019
- e) To approve Section 2, Accounting Statements 2018/2019
- f) To agree the dates for the public rights period

**19/072/FPC Public Issues/Participation – 15 Minutes total (max 3 mins per person)**

Members of the public can raise matters of concern or items for discussion.

**19/073/FPC Planning**

- a) To Consider the Parish Council's response to the following planning Applications:

**Ref.No.4/00084/19/FHA**

**14 CHAMBERSBURY LANE, HEMEL HEMPSTEAD, HP3 8AZ**

Proposal

SINGLE STOREY REAR EXTENSION, PORCH EXTENSION AND FRONT DRIVEWAY INCLUDING NEW CROSSOVER CONSTRUCTION (AMENDED SCHEME).

**Case officer has granted extension to consultation date.**

CHANGE OF USE OF EXISTING GRANNY ANNEX AND EXTENSION TO FORM A DETACHED 3 BED DWELLING AND FORMAT...

**243 BELSWAINS LANE, HEMEL HEMPSTEAD, HP3 9XE**

**Ref. No: 4/01145/19/FUL** | Received: Fri 10 May 2019 | Validated: Wed 15 May 2019 | Status: Registered

**Requested extension to consultation period.**

DETAILS REQUIRED BY CONDITION 6 (DRAINAGE DESIGN), 8 (BOUNDARY TREATMENT), 12 (DETAILS OF EXTERIO...

**NASH HOUSE, DICKINSON SQUARE, HEMEL HEMPSTEAD, HP3 9GT**

**Ref. No: 4/01093/19/DRC** | Received: Tue 07 May 2019 | Validated: Tue 07 May 2019 | Status: Registered

**Requested extension to consultation date.**

VARIATION OF CONDITION 5 (APPROVED SITE LAYOUT PLAN) ATTACHED TO PLANNING PERMISSION 4/01679/17/M...

**NASH HOUSE, DICKINSON SQUARE, HEMEL HEMPSTEAD, HP3 9GT**

**Ref. No: 4/01092/19/ROC** | Received: Tue 07 May 2019 | Validated: Tue 07 May 2019 | Status: Registered

**Requested extension to consultation date.**

RETENTION OF TWO STOREY SIDE EXTENSION & PORCH TO THE FRONT

**29 CHAMBERSBURY LANE, HEMEL HEMPSTEAD, HP3 8AZ**

**Ref. No: 4/00900/19/FHA** | Received: Thu 11 Apr 2019 | Validated: Wed 22 May 2019 | Status: Registered

**Consultation Date 12<sup>th</sup> June**

- b) To consider any planning applications received during the period 3<sup>rd</sup> June-10<sup>th</sup> June 2019 (Clerk to advise)
- c) To discuss actions pertinent to any planning items for consideration at the DBC Monthly Development Management Committee meeting.

**19/074/FPC Reports from Personnel Committee**

To receive minutes, recommendations and council actions

- a) To obtain declaration of Office from Chair of Personnel, appointed May 2019
- b) To appoint membership of personnel committee
- c) to receive, and if approved, to sign the minutes of the last personnel meeting 6<sup>th</sup> March 2019

**19/075/FPC Action List**

To update the status of outstanding action points from previous meetings.

**19/076/FPC Clerk's Report**

**Items for information only**

Request to Personnel Committee.

Bank mandates

Statement re previous Clerk.

**19/077/FPC Logo**

To discuss and resolve the future actions to be taken in respect of the new NMPC Logo.

**19/078/FPC Nash Mills Parish Council 3-yr plan**

To discuss and resolve the next steps on how to build a 3 year business plan for NMPC.

(The plan could include a pattern of activities and spending over the next three years in line with budgets and with regards prioritising projects whilst improving community engagement with the formation of working groups, working with community stake-holders or relevant committees).

*(Items for consideration under this heading -this list is not exhaustive;*

- *Road/ Area allocation -Councillors being assigned areas of responsibility/local interest*
- *Verges/CIL grant – Verges-power to spend, Highways Act 1980 s.96*
- *VE Day 75- power to spend, Local Govt Act 1972, s.145 (1)(a), (2)*
- *Nash Mills Primary School Support- relevant powers to spend/NMPC Liaison with Clerk.*
- *Outdoor gym equipment-power to spend-Local Govt (misc. provisions) Act 1976 s.19 (f) and Open Spaces Act 1906 s.10*
- *Events Team – Cllr Bayley*
- *Partnership working ie NMVH/FOBP*
- *Items outstanding on the action list -defibrillator/ noticeboard/ tommies)*

**19/079/FPC Communications and NMPC Visibility Working Group- Cllr Cobb**

To discuss the creation of a working group and, if agreed, resolve to create the group, appoint its members and outline its initial objectives.

**19/080/FPC Discussion Re Land at Red Lion Lane & Fly-Tipping – Cllr Briggs**

**19/081/FPC Wicksteed Report**

To discuss annual inspection report finding and to resolve actions to be taken.

**19/082/FPC Play equipment Risk Assessment.**

NMPC to discuss, note any requests for amendment and subsequently approve and adopt the draft risk assessment (circulated)

**19/083/FPC Items for Consideration at Next Meeting**

To suggest agenda items for the next meeting of the Parish Council on Monday 8<sup>th</sup> July 2019.

**Should you wish to raise an issue for discussion during the public participation section at the council meeting please contact the clerk by 9am on the Thursday before the meeting on the contact details listed above.**

**If there are adverse weather conditions the meeting may be cancelled, please contact the clerk or chairman for updates.**