

NASH MILLS PARISH COUNCIL

Grant and Donation Policy
Adopted 8th April 2019
Minute reference 19/058FPC
Review Date January 2021

Applicable Statute

Local Govt Act 1972
Local Govt Act 1972 s137

The purpose of this policy

Nash Mills Parish Council is committed to supporting local voluntary organisation within, or for the direct benefit of, the Parish. We set aside a sum of money each year to donate to good causes in the parish as either a grant or a donation. Our awards are permitted under our powers to spend covered by the Local Government Act 1972 and other legislative powers.

In some circumstances we are permitted to spend under the Local Government Act 1972 (section 137). The act states that the money must be spent on purposes for the direct benefit of the parish and be commensurate with the expenditure incurred.

We fund this grant or donation by using the annual precept that the Parish Council collects from the electorate and it is available for distribution from 1 April each year.

Full Council will assess each case on its own merits and the committee's decision will be final.

To assist us assessing all applications we would ask the organisation to verify that they are compliant with the policy conditions below and to submit a full application form and supporting documents.

NASH MILLS PARISH COUNCIL GRANT APPLICATION POLICY CONDITIONS

1. All applicants for a grant must be from or concern individuals resident in the Parish or from clubs, societies or organisations with a majority of members or recipients resident in the Parish of Nash Mills. Records of membership, with addresses, must be available for inspection by the Council if requested.
2. Normally only one application per year per club, society, organisation or individual will be considered. In exceptional circumstances consideration may be given to additional requests.
3. Clubs, societies and organisations must submit constitutions, rules or other governing documents, names of officers and annual accounts.
4. General applications for National Bodies would not normally be considered.
5. Applications will be considered from newly constituted Community Groups

6. Applications from individuals can only be considered if the activity for which grant is requested is of national or international significance and the applicant of international potential. In such cases any grant made will be paid through the appropriate club, society or organisation.
7. Applications must be made on the prescribed form.
8. No grant will be considered for private, commercial or closed clubs, societies or organisations.
9. All sources of funding must be declared at the time of application.
10. The applicant must declare the full purpose of the grant and the benefits derived from the funding.
11. Invoices or documentation must be made available, if requested, as evidence of the expenditure of the grant for the purpose for which it was awarded.
12. There shall be no change to the intended use of the grant without the express written authority of the Council.
13. Failure to achieve the specified purpose of the grant, or unauthorised variation, shall require the recipient to return the entire grant funding to the Council.
14. Upon request recipients of grant funding shall inform the Council of the benefits or achievements accomplished as a result of the award.
15. Where funding is given for an event the organiser must indemnify the Parish Council against any claim from any party as a result of any incident or accident associated with said event. Where funding is awarded for any other purpose the Parish Council cannot be held responsible or liable in any capacity.
16. The Parish Council may authorise grants to voluntary, cultural, charitable and sporting activities for the benefit of the local community. The Parish Council will take account of the objectives of the association and the degree of benefit arising from the grant in assessing its priorities.
17. Grants will normally only be made to non-profit organisations supported by unpaid volunteers. Any questions regarding your application can be made by telephoning the Parish Council Clerk on 07493 519458.

Should you require this document in a different format (such as large-print) or require assistance to complete it then please contact the clerk.