

NASH MILLS PARISH COUNCIL

1414

Minutes of the Parish Council Meeting held on Monday 13th July 2015 at Nash Mills Village Hall, Lower Road, Nash Mills.

Those Present:

Chair: Councillor Helen Gough
Vice Chair: Councillor Lisa Bayley
Councillors: Councillor Terence Collins
Councillor Peter Lardi
Councillor Jan Maddern
Councillor Rosie Moubray

Also present: Linda Sutton, Clerk to the Council
David Drew, Parish Warden
Members of the Public

1. CHAIR'S WELCOME

Councillor Helen Gough welcomed everybody to the meeting.

2. APOLOGIES FOR ABSENCE / DECLARATION OF INTEREST

Apologies were received from DJ and LG which were duly noted. There were no declarations of interest.

3. HERTFORDSHIRE POLICE REPORT

PCSO Ian Martin was not present and had sent his apologies in advance. HG read out the latest crime figures.

4. PUBLIC PARTICIPATION

RM thanked Dave Drew, the parish warden on behalf of the Wharf Residents' Association for his excellent attention to detail when patrolling around the Wharf area.

5. SIGNING OF THE MINUTES

HG signed the June minutes. All members present agreed it was a true record. The minutes were then approved for publication on to the parish council's website. **LS**

NASH MILLS PARISH COUNCIL

1415

6. APPROVAL OF ANNUAL RETURN 31ST MARCH 2015.

The Clerk reported to the parish council that the annual return had now been returned by BDO. She advised that it had been audited twice both internally by Club Finance and externally by BDO.

BDO had reported that no issues had been raised. Club Finance had suggested two items: one, that any outstanding cheques be dated on sheet 4 of the expenditure sheets, and secondly, to ensure that VAT was claimed back on any purchases made on behalf of the parish council by the parish warden.

The full council had agreed to these two suggestions at a previous meeting. The Clerk advised that both suggestions had now been implemented. **LS**

The Clerk will fill in the customer service survey sent by BDO and post it back along with preferred dates for next year's audit. **LS**

7. COMMITTEE REPORTS

RM reported that she had signed the June finance minutes earlier at the finance meeting. She confirmed that the Clerk will contact James Woods, AHS to arrange with him the refund of monies paid out by the parish council for the now defunct lock-up service. **LS**

RM advised that the finance committee had suggested that the quarterly amount allocated to the Clerk for heat, light and using a room at her home for an office would be reviewed in September.

This item will be added to the finance agenda and discussed later at the full parish council meeting under 'committee reports'. **LS**

RM also reported that additional forms from NatWest had been circulated by the Clerk. These were to be completed by the new signatories. **RM/LB**

PL reported that there were two planning applications to be considered after the full parish meeting. The Clerk will then email the respective planning case officers with the planning committee's comments. **LS**

8. COUNCILLORS DESIGNATED AREAS

HG advised that the parish website had been updated recently to reflect the areas each parish councillor was responsible for overseeing.

NASH MILLS PARISH COUNCIL

1416

9. FUTURE WORK PROGRAMME

- a) Issues raised by the Warden's Report - No major issues had been reported by DD.
- b) Matters raised by Councillors - LB advised the parish council that she had met with Councillor Anthony McKay earlier in the month to inspect local areas of concern highlighted by residents. They had dealt with all the issues raised.

LB asked the Clerk to contact one particular local resident with an update. **LS**

JM advised that she would be meeting in the near future with Steve Baker, Dacorum Borough Council's Assistant Director and Nigel Gibbs, Planning Case Officer, she wanted to clarify what properties were in the inner and outer zones of the chalk mines area in relation to submitting planning applications. She said she would report back to the full council. **JM**

- c) Abbot's Hill playing fields. - JM reported that the sewage problems at the playing field continue to be unresolved. DD advised her that he was still patrolling the area regularly and checking the status of the previously contaminated area. She suggested to the parish council that a further working party meeting should be arranged.

TC had advised earlier at the finance meeting that since the lock up service had been cancelled the lease will now need to be amended.

The Clerk will contact JW, AHS. **LS**

Peter Lardi had previously asked the Clerk to email JW, AHS concerning the time and date of the proposed TV survey. She advised all that she had not yet received a response and will contact him again. **LS**

- d) The Denes Car Park - JM suggested that this area be monitored to ensure that parking spaces are being maximised. A letter will be circulated to all the stores from the parish council requesting that their staff park elsewhere. **LS/JM**

e) The Clerk had not yet received a response from Councillor Anthony McKay or Peter Wright, HCC with their decision on who would fund the resurfacing of The Cart Track. They had both attended a site visit. The Clerk had emailed AM asking whether he would fund the resurfacing of the track by using his locality budget. He had then responded to a councillor advising that he thought that The Cart Track was not used enough by local residents. LB said she used it regularly as a cut through.

NASH MILLS PARISH COUNCIL

1417

The Clerk will log the fault online on the HCC website so that the parish council has a reference number. **LS**

f) Parking issues within Nash Mills - JM advised that the pre- consultation letter concerning the implementation of yellow lines had been delivered throughout the roads affected within Nash Mills. She said that at this stage it appeared that most residents had chosen option one. It was still in its early stages and she suggested that once she receives a definitive result she will report back to the full council. **JM**

HG reported that she had recently received an email from a concerned resident in Chaffinches Green. An incident had occurred whereby a vehicle parked on a verge by a visitor had rolled into the street, fortunately no one was injured. PCSO Ian Martin went along to speak to the young driver to offer advice about considerate parking.

10. Date of next meeting.

The next full parish council meeting will be held on Monday 14th September 2015, Nash Mills Village Hall, Lower Road, as no meeting is held in August.

The Clerk gave the parish council her apologies as she will be unable to attend in September. LB has kindly agreed to take the minutes.

HG closed the meeting at 9pm.

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Chairman

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14th September 2015