

# NASH MILLS PARISH COUNCIL

1406

**Minutes of the Parish Council Meeting held on Monday 13<sup>th</sup> April 2015 at Nash Mills Village Hall, Lower Road, Nash Mills.**

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Those Present:

Chairman: Councillor Lucy Foster  
Councillors: Councillor Lisa Bayley  
Councillor Terence Collins  
Councillor Geoff Doole  
Councillor Jean Doole  
Councillor Jan Maddern

Also present: Linda Sutton, Clerk to the Council  
David Drew, Parish Warden.

## **1. CHAIRMAN'S WELCOME**

Councillor Lucy Foster welcomed everybody.

## **2. APOLOGIES FOR ABSENCE / DECLARATION OF INTERESTS**

Apologies had been recorded and received from HG and DJ.

There were no declarations of interest.

LF invited PCSO Ian Martin to read his monthly crime report.

IM advised that there had been nine crimes reported in total in the last month. One of which involved the theft of valuables stolen from a motor vehicle. Other crimes included a motor vehicle being stopped in Nash Mills and quantities of cannabis discovered. Several incidents of anti-social behaviour had also been reported.

LF advised IM that there were still vehicles parking along Red Lion Lane. IM said that he was aware of this and had started patrolling the area. He said at this point he was leaving polite notices advising owners not to park, this will then be followed up with a parking ticket.

TC commented that parking was still a serious issue within Nash Mills.

LF thanked IM and he left the building.

# NASH MILLS PARISH COUNCIL

1407

## **3. PUBLIC PARTICIPATION**

There were no comments from the public.

GD reported that during the last year he had accompanied Sally Marshall, CEO on a walk around Nash Mills. He had mentioned to her the unofficial removal of the cherry trees on Red Lion Lane. SM advised that she would speak with James Dean, finance department, and see whether funds could be made available for more mature trees to be replanted. **GD**

GD suggested that he would forward any information regarding unused garage blocks owned by Dacorum Borough Council to JM. **GD**

JM said that Anthony McKay, County Councillor should give an update on the Parish Council's suggestion of yellow lines being implemented in both Red Lion Lane and Teal Way.

The Clerk will email him and invite him to the APM. **LS**

TC reported that the parking problem at The Denes car park was still apparent. It transpired that parking spaces were being filled by staff's vehicles whilst working at the nearby stores. JM and LS will draft a letter to all stores requesting that they advise their staff to park their cars at the rear of the buildings. **JM/LS**

## **4. SIGNING OF THE MINUTES**

LF signed both February and March minutes once all members present agreed it was a true record.

They were then approved for publication on to the parish website. **LS**

## **5. COMMITTEE REPORTS**

GD reported that Nash Mills Parish accounts were in good order. He advised that there would be cost implications with maintenance in the following year. He also identified a sum of money had been used to support the Residents' Association Initiative. All members agreed that the statement of accounts for March had been approved.

LB advised that a personnel meeting was due to be held after the full parish council meeting. There was one item on the agenda which was to discuss a pay increase for

both the parish employees. It was proposed by GD, seconded by LF and resolved that the personnel committee would make a decision. Any increase would be effective immediately and back dated to April. All members present were in agreement.

**6. BREAK FOR REFRESHMENTS**

**7. REVIEW OF INTERNAL CONTROLS**

The internal controls had been circulated to all councillors during the last month. These included Financial Regulations, Standing Orders, Risk Assessment, Review of the Effectiveness of the Internal Auditor and the Asset List. Councillors suggested that all the internal controls remain the same at this time. They read through the Review of the Effectiveness of the Internal Auditor. One suggestion was to ensure that the new councillors did not use or have any association with Club Finance at this time. GD advised the clerk to check that the Asset list was updated once the old play equipment was removed from Bunkers playing field. LF advised that the document concerning bank account details and signatories would also need to be amended.

LS

The clerk suggested that the Asset List be converted to an excel spreadsheet as previously recommended by Club Finance. All councillors present agreed. The clerk will re-circulate updated versions of all the internal controls.

LS

LF advised that at some point these should be published on the website.

**8. ADOPTION OF ICO**

Councillors present agreed to join ICO after reading literature circulated by the clerk previously and a cheque was ready to be signed for £35.00 by both GD and LF.

Councillors had not responded to the previous emails from the clerk regarding the membership of both NALC and HAPTC. LF advised all councillors present that it was better to defer the decision to the new full parish council in May. She advised that they should decide whether the parish council become members again.

The clerk will add to the agenda. LS

**9. FUTURE WORK PROGRAMME**

a) Chalk mines update - LB reported that work was still ongoing. She was however, still waiting for a date for the works to be signed off.

**NASH MILLS PARISH COUNCIL**

**1409**

b) Issues raised by Warden’s Report – DD reported that the contaminated land had still not been cleaned up by AHS. He advised the Councillors that he had raised the issue with grounds men several times in the last few weeks. The Clerk will contact James Woods, AHS for an update. **LS**

c) Matters raised by Councillors – LB asked if there had been an update on the resurfacing of The Cart Track. The clerk advised that she had contacted AM and invited him to the APM in May. **LS**

d) Abbot’s Hill playing fields – LF advised the Parish Council that she was waiting for emails from James Woods, AHS on two items. Once she was in receipt of them she would be happy to sign the new lease.

All members present had agreed that LF sign the lease.

The next meeting would be the Annual Meeting of the Council which is due to be held at 7.30pm on the 11<sup>th</sup> May at the village hall, Lower Road. This would be followed by the Annual Parish Meeting at 8pm.

The next full parish council meeting will be held on Monday 8th June 2015.

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**Chairman**

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**8<sup>th</sup> June 2015**