

NASH MILLS PARISH COUNCIL

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Nash Mills Parish Council Finance Meeting held on **10th October 2016** at Nash Mills Village Hall, Lower Road, Nash Mills.

Those present:

Chair: - Councillor Dave Jackson
Vice-Chair of Finance: - Councillor Rosie Moubray
Committee Members: - Councillor Lisa Bayley
Councillor Terence Collins
Parish Clerk – Linda Sutton

1) Welcome, apologies for absence and declarations of interest.

DJ welcomed everybody to the meeting. Apologies were received prior to the meeting from JM. She had commitments with her Scout group. There were no declarations of interest.

2) Signing of the minutes of the previous meeting.

DJ signed the finance minutes from September 2016; councillors present agreed that it was a true record. The Clerk will publish the approved minutes onto the parish council's website. **LS**

3) Review of outstanding actions list.

The Clerk advised she would circulate the amended Financial Regulations and once they had been approved would amend the Risk Assessment adding the information regarding the online banking procedure. **LS**

All other actions had been completed.

4) Monthly Statement of Accounts

DJ explained that the budget was slightly over. He said that the reasons were due to the increase in both staff salaries and pension contributions as mentioned last month. He reported that all was running smoothly and that the online banking system was a success. He advised the Clerk that he would organise a new stamp for the invoices. **DJ**

Once Cllrs present approved and agreed the month's figures; DJ signed and initialled the expenditure sheets and bank statements along with the Treasury letter.

5) Items for discussion at the next meeting

No items were raised.

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6) Time meeting closed and date of next meeting.

The next Finance meeting will be held on Monday **14th November** 2016.

DJ closed the meeting at 7.38 pm and thanked councillors present for attending.

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Signature of Chair

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14/11/2016