

Nash Mills Parish Council Finance Meeting held on **12th October 2015** at Nash Mills Village Hall, Lower Road, Nash Mills.

Those present:

Chairman of Finance: Councillor Dave Jackson
 Councillor Rosie Moubray
 Councillor Lisa Bayley
 Councillor Terence Collins
 Linda Sutton (Parish Clerk/RFO).

1) Apologies for absence and declarations of interest.

Apologies were received from HG. There were no declarations of interest.

2) Signing of the minutes of the previous meeting.

DJ signed the minutes from September; councillors present agreed that it was a true record.

3) Review of outstanding actions.

TC had raised the issue of an allowance for councillors at a previous finance meeting. He had suggested that councillors should be all given a monthly allowance to cover the cost of paper, ink and telephone calls. He recommended an amount of £5.00 per month. HG had at that time commented that instead of an allowance each councillor could be supplied with a ream of paper and an ink cartridge.

The Clerk had received advice from HAPTC and will circulate the attachment again. The item will be on the full parish council meeting agenda in October. **LS**

DJ had suggested that one double gate would be needed for the AHS playing field refurbishment. All councillors present agreed. He also advised that he had signed a copy of the amended lease and that the option chosen by councillors now identified that AHS would refund all monies previously paid by NMPC.

DJ also had in writing from James Wood that AHS would contribute £2000 on presentation of the final invoice for the proposed works.

All other actions from previous months had been resolved.

4) Monthly statement of accounts

DJ advised that the amount budgeted for the Clerk per quarter towards the cost of energy and the use of a room for an office had been reviewed by the parish council. An increase from £6.11 to £7.35 per week had been agreed and awarded to the Clerk.

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He advised that due to this increase further items on the expenditure sheets were now identified as an over spend. These items were highlighted in red.

The financial schedule and expenditure sheets had been circulated to all councillors prior to the meeting. These were agreed by members present and cheques were signed by DJ and TC. DJ signed the financial schedule, expenditure sheets and bank statements.

LB advised that now she had been given an extra copy for the additional signatories she would visit the Hemel branch of NatWest bank.

LB

5) Items for discussion at the next meeting

Councillors to discuss claiming for expenses.

Budget meeting to be arranged with DJ.

6) Date of next meeting.

The next Finance meeting will be held on the 9th November.

DJ closed the meeting at 7.45pm.

Signature of Chairman

9/11/2015

Date of Signature