

# NASH MILLS PARISH COUNCIL

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Nash Mills Parish Council Finance Meeting held on 9<sup>th</sup> November 2015 at Nash Mills Village Hall, Lower Road, Nash Mills.

## Those present:

Chairman of Finance: Councillor Dave Jackson  
Councillor Helen Gough  
Councillor Rosie Moubray  
Councillor Lisa Bayley  
Councillor Terence Collins  
Linda Sutton (Parish Clerk/RFO).

### **1) Apologies for absence and declarations of interest.**

There were no apologies. There were no declarations of interest.

### **2) Signing of the minutes of the previous meeting.**

DJ signed the minutes from October; councillors present agreed that it was a true record. The clerk will publish the minutes. **LS**

### **3) Review of outstanding actions.**

TC had raised the issue of an allowance for councillors at a previous finance meeting. The Clerk had received advice from HAPTC and will circulate the attachment again. The item will be added to the agenda and deferred to the full parish council meeting agenda in December. **LS**

RM had recently attended a finance course organised by HAPTC she gave a brief over view of the course. She suggested that more financial information such as internal controls should be made available on the parish website. The clerk will contact Peter Fleming and ask him to add a new tab to the home page. **LS**

RM queried who the parish insurers were and when was the renewal due. The clerk advised that it was Came and Co. she said that the policy runs until 31<sup>st</sup> May 2017. The clerk will contact Carina Helm, HAPTC and ask whether the insurance policy should be advertised on the parish council's website. **LS**

RM also asked the parish council why they did not spend more of their reserves. TC explained to RM that the large amount of reserves held was an historical issue. He said that former councillors had not spent the funds as they were at one point keen to help refurbish the village hall. He went on to explain that the parish council did not own the village hall and that it was run by trustees. Eventually, the previous councillors could not all agree and it had been decided that ultimately the funds would not be used for the refurbishment of the village hall.

DJ advised that in the future a small part of the reserves would be used to supplement the parish warden's salary should DBC withdraw the concurrent services facility. He explained that the parish council had previously helped towards the funding of The Denes car parking scheme. He said that the parish council were now working with Abbots' Hill School and keen to fund the refurbishment of the entrance to the playing field on Bunkers Lane.

RM suggested that the parish council could now fund schemes that helped to support elderly people. HG suggested holding a surgery for councillors and that local residents could meet with them.

DJ commented that new schemes and initiatives should be introduced and would be discussed next month.

TC suggested that all councillors when on parish council visits to local residents and businesses should wear identification. He said a local resident he knew made the tags and would be willing to undertake the order. The clerk suggested she speak to HAPTC and find out if there was a recommended company that deal with the product and how much they would charge. Councillors agreed that this should be researched. **LS**

All other actions from previous months had been resolved.

**4) Monthly statement of accounts**

DJ advised that the financial schedule and expenditure sheets had been circulated to all councillors prior to the finance meeting. No unusual payments had been paid and the financial schedule included the usual outgoings. These were agreed by members present and cheques were signed by DJ and HG. DJ signed the financial schedule, expenditure sheets and initialled the bank statements.

The clerk informed the parish council that NatWest had now lost the additional paper work including the mandate. The clerk suggested she would visit the bank next week along with RM. RM suggested that the parish council contact the Unity Trust Bank, who specialised in online banking with parish councils, clubs and society accounts. All agreed and the clerk will contact them for further information. **LS**

**5) Budget 2016/17**

DJ advised that the budget would be looked at by himself and the parish clerk in the forthcoming month and that a draft budget would be circulated to all councillors. He advised against any increases, although he reported that as the parish clerk and warden's salary had been reviewed earlier in the year that these figures would need to be reflected.

The parish clerk advised that she will be contacting all services used by the parish council to check whether they would be increasing their fees for 2016/17. **LS**

DJ asked RM whether she would help find out which properties within Nash Wharf had been sold. He explained that one year DBC had not included properties from the development when collating

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the information for the tax base. He asked RM whether she could also approach the Wharf Residents' Association for more information on new householders.

DJ/RM

## **6) Items for discussion at the next meeting**

Councillors to discuss claiming for expenses, draft budget, precept and funding initiatives.

## **6) Date of next meeting.**

The next Finance meeting will be held on Monday 14<sup>th</sup> December 2015.

DJ closed the meeting at 8pm.

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Signature of Chairman

**14/12/2015**

Date of Signature