

Nash Mills Parish Council Finance Meeting held on 11<sup>th</sup> April 2016 at Nash Mills Village Hall, Lower Road, Nash Mills.

**Those present:**

Chairman of Finance: - Councillor Dave Jackson  
Vice-Chair of Finance: - Councillor Rosie Moubray  
Committee Members: - Councillor Terence Collins

**1) Apologies for absence and declarations of interest.**

HG sent her apologies. LB advised that as she was travelling from her place of work she would be late and would attend the fpcm. There were no additional declarations of interest.

**2) Signing of the minutes of the previous meeting.**

DJ signed the finance minutes from March 2016; councillors present agreed that it was a true record.

The clerk will publish the approved minutes onto the parish council's website.

LS

**3) Review of outstanding actions.**

DJ advised that he had called Lloyds and that RM's paperwork was still being processed. Late applications from Residents' Associations had been accepted. JM had advised by email that the packs would be ready at the May meeting and if not early June.

**4) Monthly statement of accounts**

DJ advised the full parish council that the budget was being monitored monthly. All the items over budget throughout the year were flagged up as red on the expenditure sheets. Payments that had not been budgeted for had been borne from the reserve account and this had been noted on the expenditure sheets. He said that the over spend had been highlighted due to an increase in staff salaries and the impact of the delayed invoice for the election costs from 2015.

**5) Update on Online Banking**

This was discussed earlier under item 3.

**6) Staff salary review**

DJ wanted wording from the pay scale sent by SLCC clarifying. It was agreed that the Clerk would seek advice from the SLCC regional legal advisor.

LS

**7) Items for discussion at the next meeting**

LS advised that Clubfinance would be conducting the internal audit on the 21<sup>st</sup> April. She advised that the Annual Return would be approved at the Annual Meeting of the Council on the 9<sup>th</sup> May.

**8) Date of next meeting.**

The next Finance meeting will be held on Monday 13<sup>th</sup> June 2016 as there would be no finance meeting in May.

DJ closed the meeting at 7.55 pm.

\_\_\_\_\_

Signature of Chairman

**13/6/2016**

Date of Signature