

Minutes of the Finance Meeting held on **13<sup>th</sup> April 2015** at Nash Mills Village Hall, Lower Road.

**Those present:**

Councillors: Councillor Geoff Doole (Finance Chairman)

Councillor Lucy Foster (Chairman)

Councillor Terence Collins

Officer: Linda Sutton (Parish Clerk).

**1) Apologies for absence and Declarations of Interest.**

Apologies were received, accepted and recorded from Councillors Dave Jackson, and Helen Gough. (both unavailable). There were no new declarations of interest.

**2) Signing of the minutes**

Minutes from February and March were signed by Councillor Geoff Doole.

It was proposed by Councillor Geoff, seconded by Councillor Lucy Foster that the agenda item 'Annual review of Parish Clerk and Warden's salaries' be deferred to a personnel committee meeting. They advised that this could be held after the full parish council meeting. They suggested that the Personnel committee make a decision which would then be effective immediately. Councillor Geoff Doole advised that DBC had funds available for an increase in the Parish Warden's salary and that funds were available from within the parish council's budget with regards to an increase in the Parish Clerk's salary. Members present at the meeting agreed.

**3) Review of Outstanding Actions.**

Councillor Geoff Doole reported that four local Resident Association groups had come forward with funding requests once the Residents' Association Initiative had been publicised.

James Woods, AHS had suggested to the Parish Council that along with an annual lock up fee the amount of £4000 would help towards the assisted works at the playing field. It was noted that a goal post would also need purchasing as only one had been supplied.

The Clerk reported that 'Paybureau for Salaries' the parish council's payroll provider had contacted her. They had suggested that rather than increase their administrative fees - the parish council would instead print of their own pay slips. Councillor Geoff Doole advised that some of the more recent budget figures should be revised.

**4) Statement of Accounts**

Councillor Geoff Doole reported that Nash Mills Parish accounts were in good order. He advised that there would be cost implications with maintenance in the following year. He also identified a sum of money had been used to support the Residents' Association Initiative.

The monthly financial schedule and monthly expenditure sheets had been circulated to all Councillors prior to the meeting. These were agreed and approved by all members present and were signed by Councillor Geoff Doole.

**5) Schedule of Payments**

Councillors Geoff Doole and Lucy Foster signed the cheques and initialled the invoices.

**6) Items to be discussed at the next meeting**

The Clerk advised members that she would contact NatWest for a new bank mandate. Additional signatories would be needed now that both Councillors Geoff Doole and Lucy Foster were stepping down. LS

Councillor Geoff Doole closed the meeting at 7.50pm.

.....

.....8<sup>th</sup> June 2015.....

Signature of Chairman

Date of Signature