

Nash Mills Parish Council

457

Linda Sutton, Parish Clerk, A: 154 Hitchin Road, Stotfold, Hertfordshire, SG5 4JE

E: clerk@nashmillsparishcouncil.gov.uk W: www.nashmillsparishcouncil.gov.uk T: 01462 735553

Nash Mills Parish Council Finance Meeting held on **11th September** at Nash Mills Village Hall, Lower Road, Nash Mills, Hertfordshire, HP3 8RT.

Those present:

Vice-Chair of Finance: Councillor Rosie Moubray

Committee Members: Councillor Lisa Bayley

Councillor Terence Collins

1. Welcome/Start time/Apologies for Absence and Declarations of Interest

Councillor Moubray welcomed everyone to the meeting at 7.35pm. Apologies had been received from Linda Sutton (Parish Clerk); Councillor Dave Jackson and Councillor Jan Maddern. It was agreed by all that Councillor Louise Gross would be nominated as the Parish Clerk/RFO for both the finance and full parish council meeting and planning meeting. There were no declarations of interest.

2 Signing of the Previous Minutes

It was agreed that signing of the minutes would be deferred to the next meeting.

3 Review of Outstanding Actions List

Linda Sutton, parish clerk had registered the auto enrolment within the correct time scales earlier in the year and then subsequently submitted the Declaration of Compliance.

The Full Council will be asked to approve the audited Annual Return at the next meeting a minute reference will be noted.

The parish clerk had posted the 'Notice to Electors' on both the website and a hard copy at The Denes noticeboard. This will be removed once the date has been passed.

4 Monthly Statement of Accounts

It was suggested that in the future Rosie Moubray, Vice-Chair be able to give final approval for payments rather than Lisa Bayley, Chair of Parish Council. Once approved the monthly payments were made to BDO and others and there were no extraordinary payments. The payments were approved by Lisa Bayley and Rosie Moubray. The authorisation of the online payments will be made by Dave Jackson and Lisa Bayley.

August expenditure has been circulated. Items highlighted in red are over budget. These items had already been previously discussed.

5 Items for Discussion at the next meeting.

All Councillors will be asked to make suggestions for projects that the Parish Council can support (e.g. defibrillator).

6 Any other Business

Councillor Collins advised that there would be a request for funds from the Willows RA.

7 Time meeting closed and date of next meeting

The meeting closed at 7.45pm and the next meeting will take place on Monday 9th October at 7.30pm

Signature of Chair

11/09/2017